

NOTICE OF MEETING: **HIGHWAYS, DRAINAGE & FORMAL SPACES**
TIME: 7.30pm
DATE: **Tuesday 7th October 2025**
VENUE: Parish Office, Recreation Ground
Mrs C M O'Brien – Clerk to Histon & Impington Parish Council
1st October 2025

MEMBERS: 6 + 2 Ex Officio **AGENDA** **QUORUM:** 3

HDF/25/025	Election of Committee Chair	
HDF/25/026	Apologies for Absence	
HDF/25/027	To Receive Declarations of Interests To receive declarations of pecuniary interest from Councillors on items on the agenda	
HDF/25/028	Public Participation To allow up to 15 minutes for any members of the public to address the meeting in relation to any matter	
HDF/25/029	To Approve minutes of the meeting held 22nd April and 2nd June 2025 attached <i>Meeting scheduled and called 8th July 2025 was cancelled as not quorate.</i>	For Decision
HDF/25/030 030.1	Matters Arising Action List attached	For Information only
HDF/25/031 031.1 031.2 031.3 031.4	Active Project Updates Barrier Removal Project to reconfirm delegation to Committee Chair (or nominated Councillor) and Clerk to proceed with best value quote for Phase 1 works noting a Capital Bid of £5000 was approved by the Finance Committee SCDC EV Charger Scheme Committee to review and timetable project. Noting if work to proceed this financial year, a Capital Bid is required Travel Consultancy Commissioning (Travel Plan) two quotes received. Committee to review and timetable project. Budgeted project 26-27 Installation of Advance Warning Signs Mill Lane PFHI – to approve designs attached. Advice from Officer indicates project cost £2,536.50 which is within approved budget	For Decision For Decision For Decision For Decision
HDF/25/032 032.1	Other Matters Active Travel Girton to Histon – presentation from Daniel Carney, Vice Chair Girton Parish Council. Should the Committee support exploring this project further, motion to be presented to Full Council: Council to approve assisting Girton Parish Council in their investigation and public engagement for an off-road active travel link between the two villages <u>paper attached</u>	For Decision

032.2	<u>Review of Committee Terms of Reference</u> to review and approve <u>attached</u>	For Decision
032.3	<u>Allotment Rent Review Gatehouse Road and Glebe Way</u> annual rent per plot to remain at £21.00 for 26/27. Rent review to be undertaken following outcome of SCDC Allotment Grant	To Note
032.4	<u>Review of 3 Year Plan and Budget setting</u> to be submitted to the RFO by end of November. <i>3-year plans should include projects which are achievable in the year, taking into account staff and committee resources available. They should be SMART - Specific, Measurable, Achievable, Relevant, and Time-bound. It is recommended that projects are begun in the first quarter of the financial year in order to deliver them – projects begun in September will struggle to be delivered. Staff should be consulted early in the process to ensure resources to be allocated where needed. Projects planned for next need to be adequately documented so that the new Council, and new Committees, can hit the ground running in May 2026</i> <i>Committees are also asked to report, on the same timescales, on all projects that they realistically expect to deliver in the current financial year (2025-2026) to allow some forecasting of spend to be undertaken.</i>	For Decision
HDF/25/033	Items for Next Agenda	
HDF/25/034	Date of next meeting 27 th January 2026	

Minutes of Histon & Impington Highways Drainage and Formal Space
7:30pm, Tuesday 22nd April 2025
Parish Office, Recreation Ground, New Road, Impington

Highways Drainage & Formal Spaces Committee Minutes

Membership: 6 + 2 ex-officio

Appendices: 1

Quorum: 3

Agenda No:	Present: Cllrs: Tom McKeown (Chair), Joseph Adam, Simon Jocelyn, Geoff Moore, Yvonne Murray (in part), Denis Payne Co-opted member Tom Hindley Clerk(s): Chelsea O'Brien Members of Public: None	
HDFS/25/001 001.1	APOLOGIES FOR ABSENCE Cllrs: Stonham (personal), Owen Leonard (personal)	
HDFS/25/002 002.1	MEMBERS DECLARATIONS OF INTERESTS None	
HDFS/25/003 003.1	PUBLIC PARTICIPATION None in attendance	
HDFS/25/004 004.1	TO APPROVE minutes of the meetings held 3rd December 2024 All in favour and agreed . Chair to sign minutes as a true and accurate record of the meeting. Cllr Payne abstained from the vote	
HDFS/25/005 005.1 005.2 005.3 005.4	MATTERS ARISING Provided to all and accepted (Appx 1) additional discussion on: HDFS/23/013.1 Information Boards The Brook and Guns Lane – project now allocated to 24-25 financial year HDF24/024.2 Double Yellow Lines – ELA in discussion with County Council with regards to application process and formal consultation. Request from Committee to ask ELA to keep both residents and the Parish Council informed of the timetable, Parish Council happy to assist with publicising through social media channels and website. County Council have reiterated a 7-month lead time on the project. HDF24/032.2 LHI Application High Street – Cllr McKeown reported new County Council Officer assisting with the application Mobile Vehicle Activated Sign (MVAS) – Clerk to contact volunteer to see if any support could be provided from the Parish Council	Clerk
HDFS/25/006 006.1 006.2 006.3	ACTIVE PROJECT UPDATES Station Road (layby) TRO Resident Consultation County Officer confirmed Order Revocation will take place when work is next scheduled in the area to ensure there is the no additional cost. Clerk to seek further clarity regarding removal of the Traffic Regulation Order and the physical signs, noting it is key to remove the order as quickly as possible Double Yellow Lines New Road discussion held during matters arising (minute 005.1) To review feedback from Barrier Removal Project to review consultation feedback received and agree how to proceed. Discussion covered: - Majority of comments received support the removal of the barriers - Comments supporting the removal of the barriers received from the Greater	

006.4 006.5 006.6	Cambridge Partnership Access Officer - Support from Road Safety Team and Active Travel Sustainability Team noted - Offer of walkabout at The Coppice to be taken up, Clerk and Cllr Murray to attend - Mechanism to allow residents to provide feedback following removal to be set up - Welcome feedback from residents of new behaviours once the barriers have been removed - Where there is space, discussion held with regards to creating designated cycle access/route separate to the pavement - The need to keep residents informed of changes by means of signage at barrier locations and website posts - Education piece/communication required to keep all stakeholders informed Proposed Cllr Adam seconded Cllr Moore to proceed with project to remove all barriers in phase 1 to include signage and communication channels. Cllr McKeown abstained from the vote. All in favour to approve delegation to Chair and Clerk to proceed with best value quote, approved. Phase 2 works require modification on-site (off-setting posts, etc) designs are required by County Council prior to works on-site, timescales and resources to be checked by Clerk. Cllr Adam and Clerk to review list for phase 2 project, all in favour, approved. SCDC EV Charger Scheme to review project status and agree how to proceed. Cllr McKeown updated the Committee on project status and communications with UK Power Network and South Cambridgeshire District Council. To date, no information has been forthcoming with regards to location of lighting columns cabling in the High Street car park. The lighting columns within the car park would not be sufficient to charge a car, but possible use of an existing conduit could reduce groundworks costs. All in favour to approve continuing with research should a grant become available for funding, agreed. Clerk to enquire with Parish Council electrician to see if they have equipment to track underground cabling. Travel Consultancy Commissioning (Travel Plan) to review project status and agree how to proceed including: All in favour: Process for sending out letter – template on SharePoint agreed Clerk to send out. Timetable to be scheduled once letters have sent circulated Selection panel: Tom Hindley; Jospeh Adam; Geoff Moore – Clerk to spectate Installation of Advance Warning Signs Mill Lane – no update received, Clerk to chase and circulate	Clerk/YM GM Clerk Clerk Clerk
HDFS/25/007 007.1 007.2	OTHER MATTERS To consider exploring a footpath across the Village Green noting the landing spot from the crossing is wearing quickly. Noting no maintenance plan in place, agreed to explore a harder wearing grass seed, verti-draining of the grass to encourage stronger growth. Clerk to seek advice to be sought from groundkeepers with the view of adding a budget. Dialogue with the school and community to be opened to seek solutions, Cllr Moore to draft wording. Cllr Murray suggested a Feasibility Study for the Village Green to assist with projects going forward and to record data collected. Clerk advised, noting the terms of reference for Feasibility Studies are not in place, it could delay any maintenance work. Cllr Murray left the meeting No support was noted for a formal footpath across the Village Green, a budget, maintenance plan and dialogue with the community was supported Cllrs expressed a desire to encourage more ‘walkabouts’ of Parish Council open spaces. Highways Maintenance Investment 25/26 To note feedback received County Council provided to all (Appx 2). Noted.	GM

HDFS/25/008	ITEMS FOR NEXT AGENDA Election of Committee Chair Review of Terms of Reference	
HDFS/25/009	DATE OF NEXT MEETING TBC Meeting closed: 8:58pm	

DRAFT

Minutes of Histon & Impington Highways Drainage and Formal Space
7.50 pm, Monday 2nd June 2025
Community Room, Recreation Ground, New Road, Impington

Highways Drainage & Formal Spaces Committee Minutes

Membership: 6 + 2 ex-officio

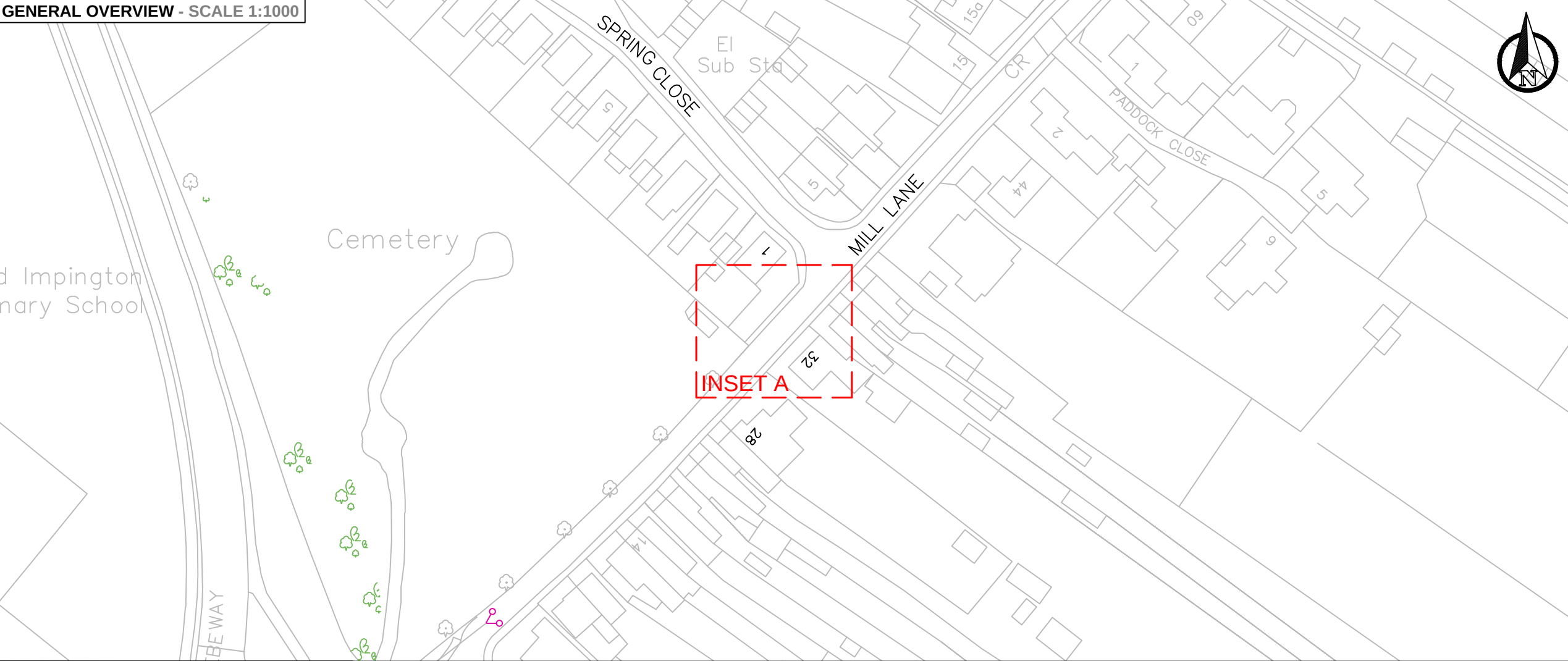
Appendices: 0

Quorum: 3

Agenda No:	Present: Cllrs: Tom McKeown, Joseph Adam, James Leonard, Geoff Moore, Ex Officio : Cllrs Yvonne Murray, Edd Stonham Clerk(s): Theresa King 1 vacancy	
HDFS/25/010	Election Of Chair	
010.1	Cllr Moore proposed Cllr McKeown, seconded Cllr Murray, all in favour. Cllr McKeown Chair of Highways, Drainage and Formal Spaces. Cllr McKeown noted a key person risk if the chair of a committee was also in charge of leading on multiple projects.	
010.2	Election of Committee Deputy Chair Cllr Murray proposed Cllr Adam, seconded Cllr Moore, all in favour. Cllr Adam Deputy Chair of Highways, Drainage and Formal Spaces.	
HDFS/25/011	To Receive Apologies for Absence	
011.1	Cllr Hindley (personal)	
HDFS/25/012	To Receive Declarations of Interests	
012.1	Noen received	
HDFS/25/013	Public Participation	
013.1	No member of public present	
HDFS/25/014	Date of next meeting(s): 8th July 2025; 7th October 2025; 26th January 2026; 24th March 2026	
	Meeting closed 7.54 p.m.	

Item ref	Detail	Due	Responsible	Status	Outcome
HDF25/005.4	Speedwatch - update with operative		Clerk	Open	
HDF25/006.3	Site meeting with residents The Coppice - removal of barriers		Clerk/YM	To be scheduled	
HDF/25/006.4	SCDC EV Charger Scheme - awaiting quotes		Clerk	Open	
HDF25/006.5	Transport Plan - invitation to quote letters sent with a response due 11th July		Clerk	Update on July Agenda	
HDF25/007.1	Village Green Maintenance - advice to be sought from contractors		Clerk	Open	
	Open Dialogue with School - draft letter provided to be shared with schools	Circulation in September	GM,YM, Clerk	Open	

GENERAL OVERVIEW - SCALE 1:1000



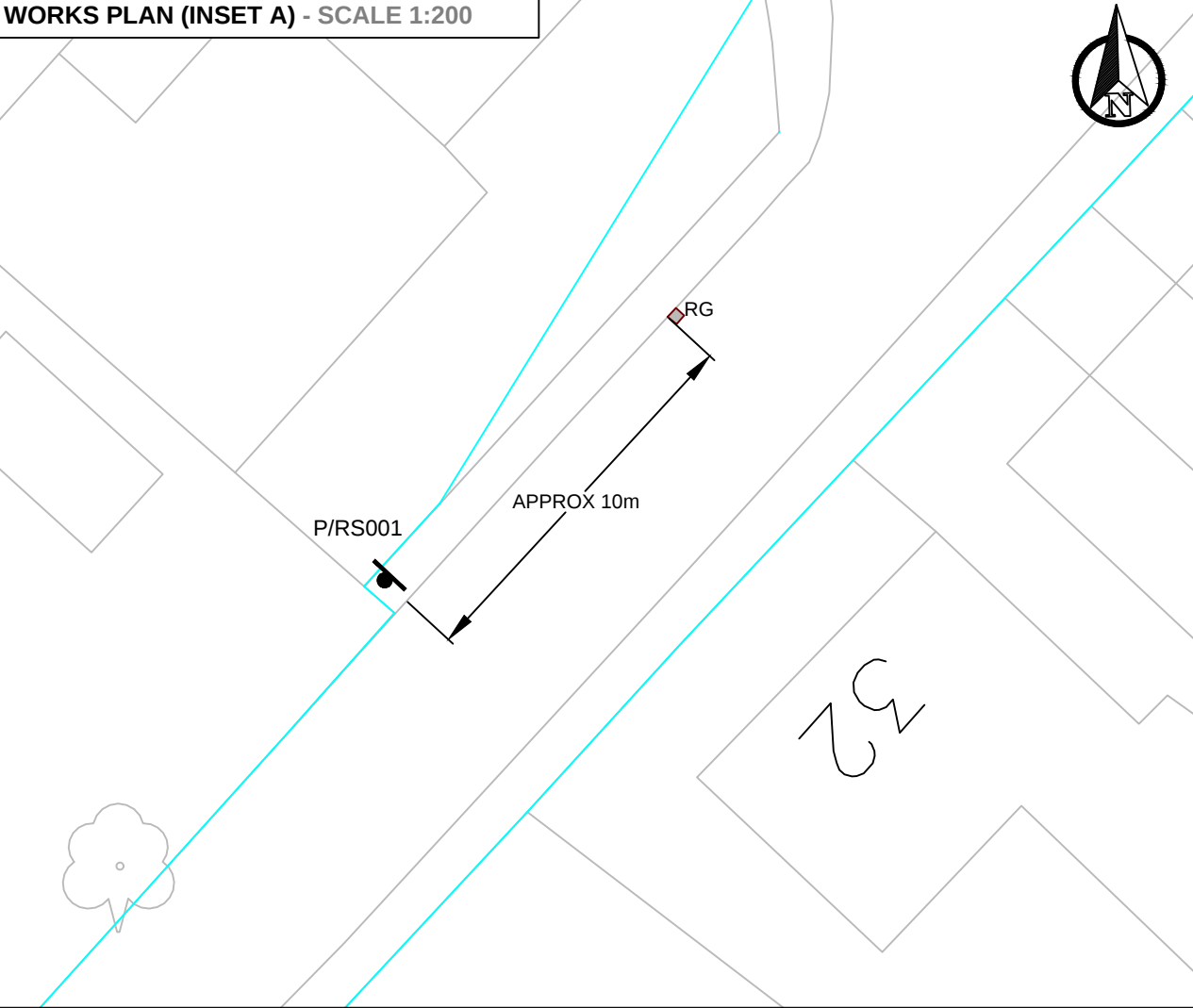
NOTES:

1. ALL DIMENSIONS GIVEN IN THIS DRAWING ARE IN METRES UNLESS SPECIFICALLY STATED OTHERWISE.
2. THIS DRAWING IS TO BE READ IN CONJUNCTION WITH THE PROJECT PRE-CONSTRUCTION INFORMATION, ALL OTHER RELEVANT DOCUMENTS AND DESIGN DRAWINGS (HIST-IMP-PFHI/1200/001).
3. ANY QUANTITIES PROVIDED WITHIN DESIGN DRAWINGS ARE TO BE USED AS AN ESTIMATE ONLY AND TO BE RE-CALCULATED BY THE CONTRACTOR.
4. ANY ISSUES OR DISCREPANCIES TO BE RAISED WITH THE CCC REPRESENTATIVE AS SOON AS THEY OCCUR OR ARE IDENTIFIED.
5. RS0001 SHOULD BE INSTALLED SOUTHWEST OF RG (THE ROAD GULLY REFERENCED). OPPOSITE NO 32 & 34 MILL LANE, AS CLOSE AS IS PRACTICAL TO THE END OF THE FOOTWAY, BUT AWAY FROM ANY OVERHANGING VEGETATION. RS001 SHOULD BE INSTALLED OFF WITH A 550mm OFFSET FROM EDGE OF CARRIAGEWAY TO EDGE OF SIGN. THIS IS TO AVOID POTENTIAL IMPACT FROM WIDE VEHICLES TRAVELING ALONG MILL LANE.

KEY:

-  RG - EXISTING ROAD GULLY
-  P/RS001 - PROPOSED ROAD SIGN
-  RED BOX - VIEWPORT EXTENTS
-  CYAN LINES - HIGHWAYS BOUNDARY

WORKS PLAN (INSET A) - SCALE 1:200



LOCATION PLAN - SCALE N.T.S.



Date	Rev	Check	Description
18/08/25	-	RB	FOR COSTING/CONSULTATION



Project
MILL LANE, HISTON
PRIVATELY FUNDED
HIGHWAYS IMPROVEMENT

Title
ADVANCE WARNING
GIVE WAY SIGN
GENERAL OVERVIEW

Scale	Drawn	Checked	Date
A3 @SHOWN	MH	RB	18/08/2025

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Drawing number	Rev
HIST-IMP-PFHI/000/001	

SIGNAGE DETAILS



Scheme Ref.	HIST-IMP/PFHI		
Sign Ref.	P/RS001 (600mm TRIANGLE)	QUANTITY: 1	
TSRGD Ref.	DIA. 501	x-height	62.5
Letter colour	N/A	SIGN FACE	
Background	YELLOW	Width	855mm
Border	N/A	Height	1090mm
Mount Height	2100	Area	0.93m²
Material	Class RA2 (12899-1:2007)		



Hx SAFETY, HEALTH & ENVIRONMENT (SHE BOX) RESIDUAL HAZARDS

H1 - C2 STATS RETURNS SHOW THAT THERE ARE SEVERAL BURIED SERVICES ALONG THE CARRIAGEWAY AND OPPOSITE FOOTWAY WHERE ROAD SIGN IS TO BE INSTALLED. REFER TO SCHEME C2 STATUTORY UNDERTAKERS SEARCH RETURNS. THE CONTRACTOR MUST UNDERTAKE THEIR OWN INVESTIGATIONS WHERE NECESSARY TO CONFIRM EXACT LOCATION AND COVER TO BURIED SERVICES, E.G. THROUGH CAT SCANNING AND TRIAL HOLES.

H2 - HIGH RISK OF COAL TAR-BOUND MATERIAL - BENZ[A]OPYRENE (BAP) AND/OR POLYCYCLIC AROMATIC HYDROCARBONS (PAHS) MAY BE PRESENT. ALL EXCAVATED MATERIAL MUST BE SPRAYED WITH PAK TESTER. IF CONTAMINATION IS DETECTED, THE MATERIAL MUST BE CLASSIFIED AS HAZARDOUS AND DISPOSED OF IN COMPLIANCE WITH REGULATIONS.

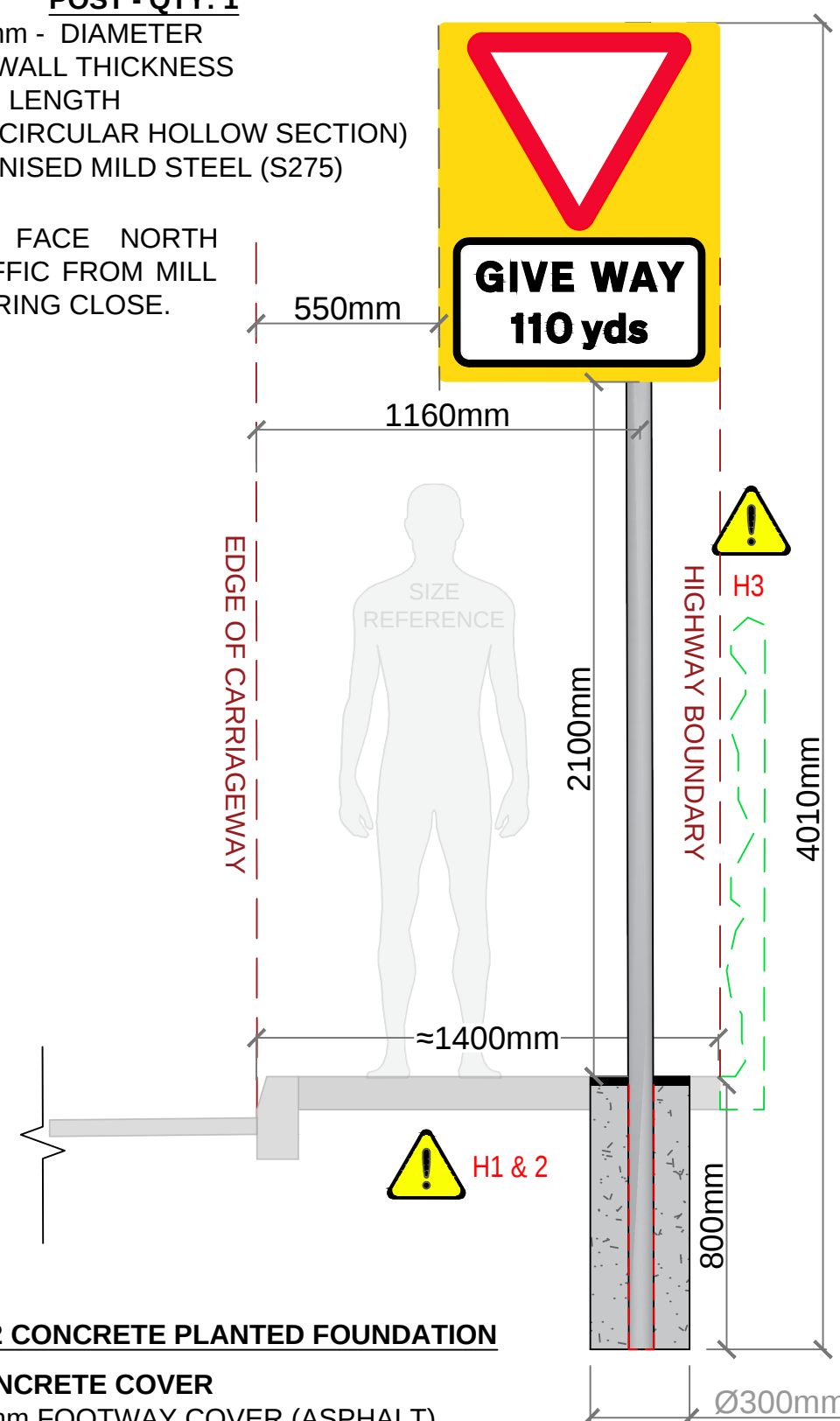
H3 - A TREE PROTECTION ORDER IS IN PLACE FOR SOME TREES IN THE IMMEDIATE VICINITY OF THE WORKS AREA. IT IS IMPORTANT TO REFER TO THE PRE-CONSTRUCTION INFORMATION (PCI DOCUMENT) TO IDENTIFY WHICH TREES ARE PROTECTED AND TAKE THE NECESSARY PRECAUTIONS.

CROSS SECTION

POST - QTY: 1

- Ø76.1mm - DIAMETER
- 3mm - WALL THICKNESS
- 4.01m - LENGTH
- CHS - (CIRCULAR HOLLOW SECTION)
GALVANISED MILD STEEL (S275)

SIGN TO FACE NORTH
EAST TRAFFIC FROM MILL
LANE & SPRING CLOSE.



ST2 CONCRETE PLANTED FOUNDATION

CONCRETE COVER

25mm FOOTWAY COVER (ASPHALT)

- AC 6mm DENSE
(TO CONFORM TO BS EN 13108-1)

CONCRETE DIMENSIONS

H:800mm, D: Ø300mm (0.056m³)

NOTES:

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4. ANY ISSUES OR DISCREPANCIES TO BE RAISED WITH THE CCC REPRESENTATIVE AS SOON AS THEY OCCUR OR ARE IDENTIFIED.
5. RS0001 SHOULD BE INSTALLED AT 10 METERS FROM SOUTH EDGE OF ROAD GULLY REFERENCED, OPPOSITE NO 32 & 34 MILL LANE. AS CLOSE AS IS PRACTICAL TO END OF FOOTWAY.
6. POST SHOULD BE OFF CENTER, SET BACK TOWARDS THE REAR OF THE FOOTPATH. THIS IS TO AVOID POTENTIAL IMPACT FROM WIDE VEHICLES TRAVELLING ALONG MILL LANE .
7. ALL TRAFFIC SIGNS ARE TO CONFORM TO 'THE TRAFFIC SIGNS REGULATIONS & GENERAL DIRECTIONS 2016' (TSRGD) & ANY SUBSEQUENT AMENDMENTS.
8. ALL SIGNAGE MATERIALS ARE TO BE CLASS RA2 (BS EN 12899-1:2007) REFLECTORISED, EXCEPT BLACK OR BROWN.
9. ALL SIGN POSTS TO BE GALVANISED STEEL AND HAVE END CAPS INSTALLED TO PREVENT DETERIORATION OF THE INNER POST.

Date	Rev	Check	Description
18/08/25	-	RB	FOR COSTING/CONSULTATION



Project	MILL LANE, HISTON PRIVATELY FUNDED HIGHWAYS IMPROVEMENT
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Title	ADVANCE WARNING GIVE WAY SIGN SIGNAGE DETAILS
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Scale A3 @N.T.S.	Drawn MH	Checked RB	Date 18/08/2025
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Drawing number	Rev
HIST-IMP-PFHI/1200/001	

Paper to HDFS Committee 8 July

At Girton Parish Full Council Wednesday 9 April a motion was passed to support an active travel route between Girton and Histon.

“Council to consider and approve in principle moving forward on Active Travel route between Girton & Histon”

This has been discussed on occasion, but never moved as a motion at Histon & Impington Parish Council. I have long said that the only thing in the way of a route from Histon to Girton is Girton Parish Council and the only thing in the way of a route from Girton to Histon is Histon & Impington Parish Council.

I would like HDFS to commend a motion to Full Council offering the Parish Council’s assistance to an investigation of an active travel route between these two communities.

“Council to approve assisting Girton Parish Council in their investigation and public engagement for an off-road active travel link between the two villages.”

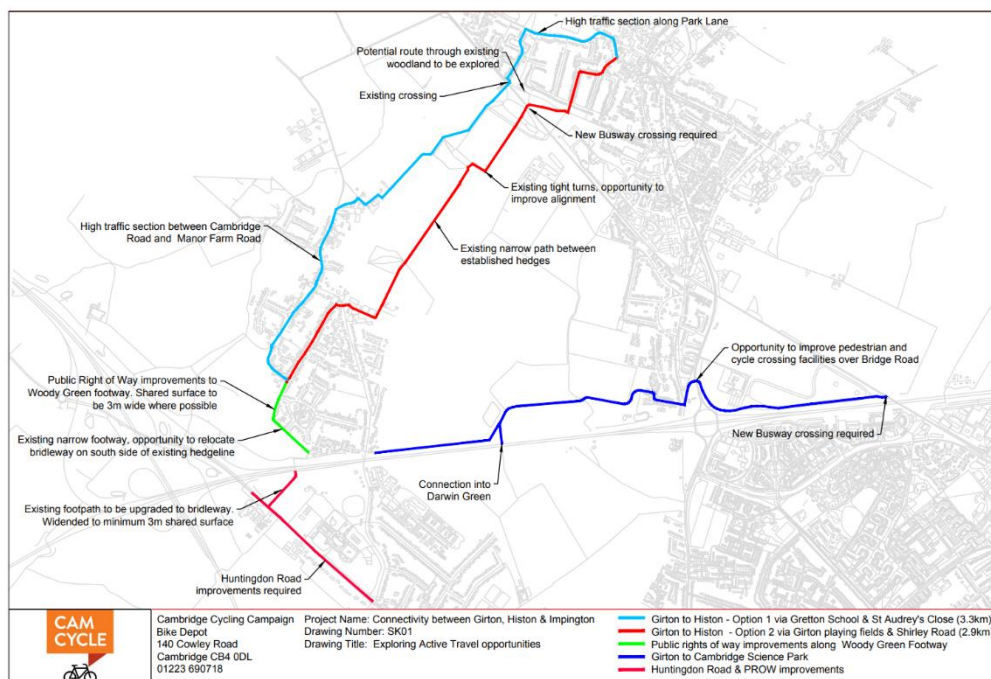
- Invite Girton Parish Vice Chair Daniel Carney to present to Full Council.
- Incorporate community engagement into the wider transport consultation, or run as a separate item.
- Assist and/or support Girton Parish Council in their engagement with landowners, higher councils and funding bodies.
- Assist and/or support Girton Parish Council in compiling a business case/evidence base.
- Consider inclusion of financial support during three-year plan review.

If data gathered from the investigation and public engagement is positive, I recommend requiring a later motion to Full Council to consider supporting delivery.

Previous discussions and background

This proposal has been discussed at various meetings between Councillors from both Parishes, and members from District and County Councils.

Friday 8 August 2022 Girton Active Travel tour with Girton Parish Councillors, Histon Parish Councillor Tom McKeown and Josh Grantham from Camcycle. Safety improvements Woody Green link discussed. Improved crossing of A14 looked at. Improvements for Huntingdon Road considered. Discussed possibilities of an off-road link to Histon and Impington. Josh created a map of potential connections discussed during the tour (available as a high resolution PDF).



November 2023 Presentation to Histon & Impington Parish Council introducing the need for Active Travel. Background to the County Greenways programme. The potential value of a link to Girton and Josh's map showing the potential routes. Powerpoint available in the Teams channel. ([Girton Active Travel Connection.pptx](#))

15 November 2024 Presentation by Girton Parish Chair Daniel Carney summarising the current active travel routes in Girton and suggesting options for short and long term improvement. Including those to Histon and Impington. Powerpoint available in the Teams channel. ([Girton to H&I active travel route.pptx](#))

31 January 2025 Presentation by Josh Grantham and Girton Parish Chair Daniel Carney presenting options for routes, initial business case and ways forward. Recording available, but you may need to ask Girton Clerk for permission to access. https://girtonparish-my.sharepoint.com/:v:/g/personal/daniel_carney_girton-pc.gov.uk/EYAAErVGoZVOgNMZ5wbSNCKBjcGnYE223cdZD8kjhSs6A

Resident Support

22 March 2023 On Earth Day 2023 Girton Parish held a workshop on travel options called Girton On the Move. Camcycle and Girton Parish Councillors were on hand to discuss transport improvements within the village, including proposals for a connection to Histon and Impington for walking and cycling based on Josh's map.

10 June 2023 Josh's map presented as part of Camcycle's outreach stall at Hi Sus Eco Feast event at Histon Baptist church. Many positive conversations about the connection.

2 July 2023 Josh's map presented as part of Camcycle's outreach stall at Hi Feast Market event on Histon High Street. Many positive engagements about the connection.

LHI 24/25 Survey An off-road active travel link between Histon and Girton was included in the Parish Councils survey for the 24/25 LHI application. From 103 responses 17 ranked it Most Important, 34 ranked it Important, 14 were Not Interested in this issue, 32 said it was Not Important, with 6 being Opposed.

Girton PC Minutes.

Minutes from Girton PC item 25FC/010.4 9 April 2025.

Council to consider and approve in principle moving forward on Active Travel route between Girton & Histon

Approval: *Cllr Marshall proposed. Cllr Carney seconded. Unanimous Approval.*

Debate Highlights

Cllr Carney noted that with approval of this motion GPC can move forward with this proposal.

Cllr Muston noted that a new family who she had met in the village were really interested in this proposal. They wanted to know how long it might take to implement.

GPC Clerk noted that David Rothe, Angie and herself had been to visit IVC as Girton Colts wished to consider an extended MUGA for Girton. There was initial interest from IVC as this would provide an off-road route for IVC Children.

Cllr Carney noted he had also received significant support for consideration of this Active travel route.

Public Participation

Member of the Public wishing to speak about Active Travel proposal (Agenda Item 25FC/010.4)

A member of the public new to the village, who had recently moved from Impington with his wife and 2-year-old child, wished to speak to Agenda Item 25FC/010.4. He thanked GPC for investigating the possibility of this Active Travel Route and for including an item to progress the initiative on the agenda. Also, he said please keep going. [...] His son currently goes to nursery in Histon, and they currently travel via Darwin Green and the A14 roundabout which is a journey he does not look forward to each morning. An active travel route to Histon/Impington would be much appreciated. Councillors thanked him for attending and his comments.

Highways, Drainage and Formal Spaces Committee		Responsibility
Terms of Reference		
Membership shall comprise of six members of the Council + ex-officio members <i>The Committee can co-opt up to (insert number) members to support the committee</i> <i>3 Parish Council members shall constitute a quorum. The meetings will only be quorate if 3 Parish Council members are present. Co-opted members may only vote on items with budget determined by the Committee when the meeting is quorate. The number of voting co-optees must not exceed the number of Parish Council members present and able to vote at any meeting and under such circumstances no vote shall take place</i> The Highways, Drainage and Formal Spaces Committee shall normally meet bi monthly as per the calendar of meetings circulated by the Clerk at the beginning of the year, as long as there is business to conduct and at such times as the Committee Chairman shall require		Officers
Powers		
The Highways, Drainage and Formal Spaces Committee has the delegated authority to:		
Authorise expenditure on revenue items up to the amounts included for that class of expenditure in the approved budget Produce and review a three year plan for submission and approval annually to the Finance, Governance and Legal Committee	Permissive	
Monitor traffic management, parking and speeding problems within the villages	Reactive ?	
Monitor transport issues, including cyclists, Guided Busway, bus service and shelter requests	Reactive	
Contribute to Flood Plan and oversee award drains and maintenance of the Brook, and report issues to South Cambs DC		
Develop Village Fire Plan		
Co-ordinate with Highways Division and County Council Traffic Management	Reactive	
Make representation to the relevant authority in respect of highways management and maintenance i.e., roads, footpaths, cycle ways, street lighting, Gritting, bollards, street name signs and other observations from walkabouts	Develop Programme of walkabouts	
Contribute to a transport plan, neighbourhood plan for the villages and the creation of a more extensive cycle path network <i>Ties in to neighbourhood plan project P2</i> Report matters associated with Highways projects and consultations, i.e A14, HCV, Co Op Crossing, Double Yellow line request, speed limit issues, A14 toucan and new and proposed traffic control schemes Maintain MVAS equipment and support Community Speedwatch Team Formulate bids for schemes such as the Local Highways Initiative Scheme, 20mph and other grant funding opportunities	Develop Strategy Monitor 20mph submission Develop	Officers
Manage and maintain the public formal open spaces including: the War Memorial, Burial Ground, Glebe Way and Gatehouse Road Allotments, Village Green, High Street Car Park, Infant School Playing Field, street	Reactive	Officers

furniture and signs in the sole ownership of the Council		
Undertake an assessment of the maintenance, remaining working life, replacement strategies and associated costs for all assets used; and the liabilities inherent in any land for which the committee is responsible.	Annual review	
Administer both allotment sites, Glebe Way Impington, Gatehouse Road, Histon	Reactive	Officers
Agree the level of charges in respect of the Council's Burial Ground, allotments and any other areas within the Committee's remit	Annual review	Officers
Administer the Burial Ground, adhering to agreed Regulations, maintain all the facilities on the site and to approve applications for Exhumation Orders	Reactive Extension	Officers
Maintain and administer all aspects of the Village Green including: maintenance, signage, rails, fencing, duck viewing platform Oversee day to day management and maintenance of assets: e.g. Village Signs, Bus Shelters, street furniture (benches)	Reactive	Officers
Oversee condition of public bridleways and rural footpaths, and report issues to County Council	Strategy	