

<b>REPORT TO:</b>	<b>Full Council</b>	<b>14<sup>th</sup> November 2024</b>
<b>AUTHOR/S:</b>	<b>Theresa King, RFO</b>	

**Purpose:**

Expenditure or orders for work other than regular commitments and some maintenance issues (including Clerks' Delegation). Issues requiring particular **ratification or note in bold**

**CTS Traffic and Transportation Ltd:** Review of planning application information agreed by Chair of Planning Committee and Council Chair **£300 + VAT**

**KES:** all four floodlights on MUGA replaced with new heads and LED bulbs **£2,995.00 + VAT**

**To list accounts paid by delegated approval, and payment of outstanding accounts**

- Accounts paid by delegated approval November 24 – to note only:

Accounts paid by DDR November 2024					
Supplier	Description	Net	VAT	Total	Code
B&CE Holdings Ltd - People's Pension	People's Pension November 2024	569.59	0.00	569.59	Pensions -Admin
British Gas	Crossing Keeper's Hut Electric 01.10.24 to 01.11.2024	21.50	1.07	22.57	Open Spaces Electricity
British Gas	Green Feeder Pillar Electric 02.10.24 to 01.11.24	20.65	1.03	21.68	Open Spaces Electricity
British Gas LITE	Recreation ground Gas 30.09.24 to 30.10.24	279.90	14.00	293.90	Rec Utilities:- Gas
Lloyds Bank	Various Credit card purchases	433.53	49.53	483.06	Office Costs
London Fuel Ltd	Petrol for Piaggio and rec equipment	36.92	7.38	44.30	Piaggio fuel & Rec Fuel
Onecom Ltd	Telephone and Broadband September 24	133.17	26.63	159.80	Telephone & Broadband
Sharp Business Systems	Sharp Copier usage Sep 24 Minimum	25.00	5.00	30.00	Office Costs
Source For Business	Water Rates Burial Ground 30.04.24 to 24.10.2024	54.89	0.00	54.89	Burial Ground:Equipment & Expenses
Source For Business	Water rates Homefield Park 17.04.24 to 23.10.24	48.16	0.00	48.16	Open Spaces: Homefield Park
Unity Trust Bank	Bank Charges 01.10.24 to 31.10.24	17.25	0.00	17.25	Audit & Bank
	<b>Total DDR November 2024</b>	<b>1,640.56</b>	<b>104.64</b>	<b>1,745.20</b>	

- Accounts for approval November 2024

Accounts for Approval November 2024					
Supplier	Description	Net	VAT	Total	Code
APP Protect	Deposit for Damp Work at 12 New Road 25%	462.50	92.50	555.00	12 New Road Maintenance
Ashtons Legal	Legal advice on FOI Request	750.00	150.00	900.00	Legal Expenses
Avocet Cleaning Services Ltd	Pavilion and Office cleaning October 2024	951.66	190.34	1,142.00	Office Costs
Brookfield	Grasscutting contract October 2024	1,298.00	259.60	1,557.60	Grasscutting

Groundcare					
CTS Traffic and Transportation Ltd	Review of planning application report (traffic survey)	300.00	60.00	360.00	Planning Expenses
Tree Advisor	Tree Advisor October 2024	714.00	0.00	714.00	General Reserves Spend
David Ogilvie Engineering Ltd	Bespoke Memorial Bench for Pat Fleet	3,320.00	664.00	3,984.00	Public Art
E-on	12 New Road Electricity 29.09.24 to 28.10.24	13.54	0.67	14.21	12 New Road Maintenance
ESPO	Stationery Items	14.80	2.96	17.76	Office Costs
Key Electrical Serves (KES)	Replacement light fitting in offices	90.00	18.00	108.00	Office Costs
Key Electrical Serves (KES)	Replacement of MUGA floodlights with LED x 4 including plant hire	2,995.00	599.00	3,594.00	Rec Sports Courts Maintenance
PEM VAT Services LLP	VAT advice for Rec Development Group	350.00	70.00	420.00	Professional Fees
S J Pollard Building & Maintenance Ltd	Installation of memorial bench at School Hill	102.00	20.40	122.40	Public Art
S J Pollard Building & Maintenance Ltd	Contractor coverage for bin collecting for holiday October 24	300.00	60.00	360.00	Rec Contractor Work
S J Pollard Building & Maintenance Ltd	Repairs to recreation Ground entrance barrier	1,980.00	396.00	2,376.00	Rec Ground Maintenance
Tates Treeworks	Hedge cutting at Rec Play Area into Car Park	300.00	0.00	300.00	Grasscutting & hedges maintenance
Thalia Limited	Trade Waste Burial Ground 02.10.24 to 23.10.24	77.96	15.59	93.55	Trade Waste
Thalia Limited	Trade Waste Rec Ground 02.10.24 to 23.10.24	155.92	31.18	187.10	Trade Waste
Payroll M8	Figure includes backdated payments for NALC increases and performance rises, B&C Pension which is paid by DDR of £569.59, telephone expenses for Head Ranger of 25.00	15,005.82	0.00	15,005.82	Admin
	<b>Total BACS payments November 24</b>	<b>29,181.20</b>	<b>2,630.24</b>	<b>31,811.44</b>	

<b>To note:</b>		
<b>Accounts paid in 18.10.24 to 14.11.24</b>		
Allotment Rents	20.00	HDFS
Burial Ground Fees	1,455.00	HDFS
Ground Takings: Football	171.00	WRL
Sports Courts Fes: Netball	228.00	WRL
School Hill Refuse Collection	187.50	HDFS
Sports Courts Fees: Football	189.00	WRL
Sports Courts Fees: Tennis	121.80	WRL
Pavilion Rental	330.00	WRL
Club Receipts	8,174.84	FGL
<b>TOTAL</b>	<b>10,877.14</b>	

**N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)**