

**NOTICE OF MEETING:** **Planning & Development Committee**  
**TIME:** **7.30pm**  
**DATE:** **Tuesday 24<sup>th</sup> September 2024**  
**VENUE:** Community Room, Recreation Ground  
(email [admin@hisimp-pc.gov.uk](mailto:admin@hisimp-pc.gov.uk) for meeting details)

Miss Amelia Luck, Assistant Clerk  
19<sup>th</sup> September 2024

**MEMBERS:** 8 + 2 ExOfficio

**QUORUM:** 3

**AGENDA**

P24/112	<b>To Receive Apologies for Absence</b>	<b>For Decision</b>
P24/113	<b>To Receive Declarations of Interests</b> Councillors to declare any pecuniary or non-pecuniary interest on any items on the agenda	<b>To Note</b>
P24/114	<b>Public Participation</b> To allow up to 15 minutes for any members of the public to address the meeting	
P24/115	<b>To approve minutes of the meeting held 27<sup>th</sup> August 2024 and 6<sup>th</sup> September 2024 <u>attached</u></b>	
P24/116	<b>Matters Arising- for Information only</b> None	<b>To Note</b>
P24/117	<b>To Consider New Planning Applications Received</b>	<b>For Decision</b>
117.1	<a href="#">24/03388/HFUL 32 Saffron Road, Histon</a> single storey rear extension and reconfiguration of the internal layout	
117.2	<a href="#">24/03329/HFUL 126 Cottenham Road, Histon</a> two storey rear extension following demolition of existing conservatory, single storey side extension, installation of roof lights to front and side (South facing) roof slopes, installation of solar panels to front, rear and side (South facing) roof flops and changes to fenestration	
117.3	<a href="#">24/03159/HFUL 4 Henry Morris Road, Impington</a> single storey side and rear extension following demolition of existing conservatory	
P24/118	<b>Planning Correspondence Received</b> None	
P24/119	<b>Histon &amp; Impington Neighbourhood Plan- Reference Point</b> <a href="#">Histon &amp; Impington Village Design Guide SPD</a> <a href="#">Histon &amp; Impington Neighbourhood Plan</a>	
P24/120	<b>Other Matters</b> None	
P24/121	<b>Items for Next Agenda</b> None	
P24/123	<b>Date of next meeting(s)</b> <b>22<sup>nd</sup> October 2024</b>	



**Minutes of Histon & Impington Parish Council Planning and Development Committee**

Tuesday 27<sup>th</sup> August 2024

7.30pm, Community Room, Recreation Ground

## Planning Committee Minutes

**Membership: 8 + 2 ex-officio**

**Quorum: 3**

<b>Agenda No:</b>	Present: <b>Cllrs:</b> Simon Jocelyn, Yvonne Murray, Jennifer Crockford, Sarah Allen, Walter Davey, James Leonard, Denis Payne, Steve Carrington Clerk: Amelia Luck	
P24/091 091.1	<b>APOLOGIES FOR ABSENCE</b>  None  Cllrs Cahn and Stonham were absent	
P24/092 092.1	<b>MEMBERS DECLARATIONS OF INTERESTS</b>  None	
P24/093 093.1	<b>PUBLIC PARTICIPATION</b>  None	
P24/094	<b>MINUTES OF MEETING HELD Tuesday 6<sup>th</sup> August 2024</b>  All in favour to accept.	
P24/095	<b>MATTERS ARISING</b>  <b>None</b>	
P24/096 096.1	<b>TO CONSIDER NEW PLANNING APPLICATIONS RECEIVED</b>  <a href="#">24/02873/FUL Manor Farm Milton Road, Impington</a> installation of 2 No. temporary mobile classroom buildings.  All in favour to make a recommendation of approval.	
P24/097 097.1	<b>PLANNING CORRESPONDENCE RECEIVED</b>  <u>None</u>	
P24/098 098.1	<b>HISTON &amp; IMPINGTON NEIGHBOURHOOD PLAN – Reference Points</b>  <a href="#">Histon &amp; Impington Village Design Guide SPD</a> <a href="#">Histon &amp; Impington Neighbourhood Plan</a>	<b>For information only</b>
P24/099 099.1	<b>OTHER MATTERS</b>  <u>Clerks report-</u> sent via email.  Committee noted the report.	
099.2	<b>Committee Chairs-</b> To approve motion for committee chairs an interest in the IVC applications to produce a report detailing material planning considerations for inclusion in the response of the Planning Committee. These reports are to be approved by committees via email and submitted to Planning & Development Committee by the 13 <sup>th</sup> September.  Councillors requested an amendment to the motion. Motion now reads:  To approve motion for committee chairs with an interest in the IVC applications produce a report detailing material planning considerations for inclusion in the response of the Planning Committee. These reports are to be approved by committees and submitted to the Assistant Clerk by the 13 <sup>th</sup> September.  All in agreement to approve the amended motion.  In addition to this motion the committee also requested that the next scheduled planning meeting becomes an Extra Ordinary Meeting of Full Council. All in agreement.	

P24/100 100.1	<b>ITEMS FOR NEXT AGENDA</b> None	
P24/101	<b>DATE OF NEXT MEETING(S)</b> <b>17<sup>th</sup> September, 8<sup>th</sup> October (tbc), 29<sup>th</sup> October 2024</b>	
	<b>Meeting Closed: 7:57pm</b>	

**Minutes of Histon & Impington Parish Council Planning and Development Committee**

Friday 6<sup>th</sup> September 2024

7.30pm, Parish Office Meeting Room, Recreation Ground

**Planning Committee Minutes**

**Membership: 8 + 2 ex-officio**

**Quorum: 3**

<b>Agenda No:</b>	Present: <b>Cllrs:</b> Simon Jocelyn, Yvonne Murray, Jennifer Crockford, James Leonard, Denis Payne Clerk: Not present	
P24/102 102.1	<b>APOLOGIES FOR ABSENCE</b> Apologies from Councillors Davey and Allen.  Cllrs Cahn, Carrington and Stonham were absent	
P24/103 103.1	<b>MEMBERS DECLARATIONS OF INTERESTS</b> None	
P24/104 104.1	<b>PUBLIC PARTICIPATION</b> 4 members of public present.	
P24/105	<b>To Nominate and Approve Representatives From Parish Council and Residents To Attend and Speak at The SCDC Planning Committee 11<sup>th</sup> September 2024</b>  Cllr Murray proposed Cllr Jocelyn. Cllr Payne seconded Cllr Jocelyn. All in favour to nominate Cllr Jocelyn as Parish Council representative.  No resident nominated.	
P24/106	<b>MATTERS ARISING</b>  None	
P24/107 107.1	<b>PLANNING CORRESPONDENCE RECEIVED</b>  <u>None</u>	
P24/108 108.1	<b>HISTON &amp; IMPINGTON NEIGHBOURHOOD PLAN – Reference Points</b>  <a href="#">Histon &amp; Impington Village Design Guide SPD</a> <a href="#">Histon &amp; Impington Neighbourhood Plan</a>	For information only
P24/109 109.1	<b>OTHER MATTERS</b> None	
P24/110 110.1	<b>ITEMS FOR NEXT AGENDA</b> None	
P24/111	<b>DATE OF NEXT MEETING(S)</b>  17 <sup>th</sup> September, 24 <sup>th</sup> September, 22 <sup>nd</sup> October 2024	
	<b>Meeting Closed: 8:25pm</b>	