

<b>REPORT TO:</b>	<b>Full Council</b>	<b>11<sup>th</sup> July 2024</b>
<b>AUTHOR/S:</b>	<b>Theresa King, RFO</b>	

**Purpose:**

Expenditure or orders for work other than regular commitments and some maintenance issues (including Clerks' Delegation). Issues requiring particular **ratification or note in bold**

**To list accounts paid by delegated approval, and payment of outstanding accounts**

**Gallagher Insurance renewal** We have a three-year agreement for this, but we have increased our fidelity cover this year on our internal auditor's recommendation which increased the premium by £331.00. The sums insured are also index linked which increases the premiums; this year the values were increased by 9% on buildings and 6% for contents (last year's premium was £9,521.13). Next year the increase will be lower.

**S Pollard emergency repairs** to concrete base of table tennis table **£798.80 + VAT**

**Thurlow Nunn Standen Credit note:** several invoices were credited by the company after mistakes in their invoices, this amount remained outstanding against one credit note **-£897.21 + VAT**

**Village Garden Landscapes replacement of rotten gate post** at the Copse – emergency works required **£375.00 + VAT**

- Accounts paid by delegated approval July 24 – to note only:

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<b>Accounts paid by DDR July 2024</b>					
<b>Supplier</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Code</b>
British Gas	Crossing Keeper's Hut Electric 02.06.24 to 01.07.24	20.80	1.04	21.84	Open Spaces Electricity
British Gas	Green Feeder Pillar Electric 02.06.24 to 01.07.24	17.12	0.85	17.97	Open Spaces Electricity
British Gas LITE	Recreation Ground Electric 13.05.24 to 13.06.24	556.63	111.33	667.96	Rec Utilities: Electricity
British Gas LITE	Recreation Ground Gas 01.06.2024 to 28.06.2024	185.73	9.29	195.02	Rec Utilities:- Gas
Lloyds Bank	Credit Card - various purchases	115.79	18.17	133.96	Various Purchases
London Fuel Ltd	Petrol for Piaggio and rec equipment	55.83	11.17	67.00	Piaggio fuel & Recreation Ground fuel
Onecom Ltd	Telephone and Broadband May 2024	113.22	22.64	135.86	Telephone & Broadband
Sharp Business Systems	Sharp Copier Usage 30.04.24 to 31.05.24	105.89	21.18	127.07	Office Costs
Unity Trust Bank	Bank charges - cash and cheque charges	1.20	0.00	1.20	Audit & Bank
B&CE Holdings Ltd - People's Pension	B&CE People's Pension July 2024	419.87	0.00	419.87	Pensions -Admin
	<b>TOTAL DDRs</b>	<b>1,592.08</b>	<b>195.67</b>	<b>1,787.75</b>	

○ Accounts for approval July 2024

<b>Accounts for Approval July 2024</b>					
<b>Supplier</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Code</b>
A J Gallagher (Came &Co)	Insurance Renewal 2024-2025	10,361.94	0.00	10,361.94	Insurance
Avocet Cleaning Services Ltd	Cleaning of office and pavilion June 2024	903.67	180.73	1,084.40	Office Costs
Brookfield Groundcare	Tree Works at Homefield Park	3,620.00	724.00	4,344.00	General Reserves Spend
Brookfield Groundcare	Grasscutting June 2024	1,298.00	259.60	1,557.60	Grasscutting
CamAlarms Ltd	Fire Risk Assessment as per quote 6430	595.00	119.00	714.00	Rec Pavilion Maintenance
Cambridge Courts (UK) LLP	Hard Court Replacement Surface	2,188.84	437.77	2,626.61	Sports Facilities & Space
Tree Officer Consultancy	Tree Officer Consultancy - June 2024	1,596.00	0.00	1,596.00	Tree Officer Contract
E-on	12 New Road electricity 29.04.24 to 28.06.24 (two invoices)	37.23	1.86	39.09	12 New Road Maintenance
Fleet (Line Markers) Ltd	Line Marker Paint white	544.80	108.96	653.76	Rec Ground Maintenance
MrGroundsman	Application of Weed killer and Fertiliser for whole of Recreation ground	1,200.00	240.00	1,440.00	Rec Contractor Work
MrGroundsman	Groundcare services Month 4 of 7 (June)	2,142.86	428.57	2,571.43	Rec Contractor Work
MrGroundsman	Robot line marking at start of season	250.00	50.00	300.00	Rec Contractor Work
MrGroundsman	Weed spraying of selective areas at Recreation Ground	250.00	50.00	300.00	Rec Ground Maintenance
NSALG	National Allotment & Leisure Garden Soc. Subs	55.00	11.00	66.00	Subscriptions
Progreen Lawncare Ltd	Maintenance of Bowls Green from March 2024 to Feb 2025	180.00	36.00	216.00	General Reserves Spend
QODA	DECARBONISATION FEASIBILITY & OPTIONS ANALYSIS - PROFESSIONAL SERVICES- part payment	2,700.00	540.00	3,240.00	General Reserves Spend
R W Collett	Cutting of spare keys for various Recreation Ground locks	99.50	0.00	99.50	Rec Ground Maintenance
S J Pollard Building & Maintenance Ltd	Repairs to concrete base of table tennis table	798.80	159.76	958.56	Rec Play Area Maintenance inc Equip
Tates Treeworks	Tree works at The Recreation Ground	1,450.00	0.00	1,450.00	Rec Tree Maintenance
Tates Treeworks	Additional tree work at Recreation Ground – part of order	460.00	0.00	460.00	General Reserves Spend
Thalia Limited	Recreation ground Trade Waste 05.06.24 to 28.06.24	155.92	31.18	187.10	Trade Waste
Thalia Limited	Trade Waste Burial Ground 05.06.2024 to 26.06.24	77.96	15.59	93.55	Trade Waste

Thurlow Nunn Standen	Refund of credit note CR 457580	-897.21	-165.58	-993.49	Rec Machinery Mtce
Village Garden Landscapes	Replacement of rotten gate post at The Copse	375.00	0.00	375.00	Open Spaces: The Copse
Payroll M4 July 2024	Figure includes B&C Pension which is paid by DDR of £419.87. Payroll includes telephone expenses for Head Ranger of 25.00, backdated pay for Head Ranger	11,703.80	0.00	11,703.80	Admin
<b>TOTAL PAYMENTS</b>		<b>42,147.11</b>	<b>3,228.44</b>	<b>45,444.85</b>	

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<b>To note:</b>		
<b>Accounts paid in 14.06.24 to 11.07.2024</b>		
Burial Ground Fees	1250.00	HDFS
Ground Takings: Cricket	146.50	WRL
School Hill Refuse Collection	150.00	HDFS
Sports Courts Fees: Football	744.75	WRL
Sports Court Fees: General	13.00	WRL
Sports Courts Fees: Tennis	147.96	WRL
Pavilion Rental	599.49	WRL
Interest	811.05	FGL
<b>TOTAL</b>	<b>3,862.75</b>	

**N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)**