

REPORT TO:	Full Council	13th June 2024
AUTHOR/S:	Theresa King, RFO	

Purpose:

Expenditure or orders for work other than regular commitments and some maintenance issues (including Clerks' Delegation). Issues requiring particular **ratification or note in bold**

To list accounts paid by delegated approval, and payment of outstanding accounts

Brookfield Groundcare: removal of fallen tree at burial Ground, emergency works **£300 +VAT**

S J Pollard: installation of two additional mats to provide better emergency access at Fieldstead Road **£500.00 + VAT**

- Accounts paid by delegated approval June 24 – to note only:

Accounts paid by DDR June 2024					
Supplier	Description	Net	VAT	Total	Code
British Gas	Green Feeder Pillar 02.05.24 to 01.06.2024	17.68	0.88	18.56	Open Spaces Electricity
British Gas	Crossing Keeper's Hut electric 02.05.24 to 01.06.24	21.50	1.07	22.57	Open Spaces Electricity
British Gas LITE	Recreation Ground Electricity 13.04.24 to 13.05.24	599.57	119.91	719.48	Rec Utilities: Electricity
British Gas LITE	Recreation Ground Gas 01.05.24 to 01.06.24	175.50	8.78	184.28	Rec Utilities: Gas
GBS - Public Works Loans	PWLB Loan Office Payment 37 of 50	1,153.57	0.00	1,153.57	Public Works Loans: Freehold
GBS - Public Works Loans	PWLB Loan Freehold Payment 38 of 50	2,719.69	0.00	2,719.69	Public Works Loans: Freehold
Lloyds Bank	Various Credit card purchases	395.49	33.21	428.70	Recreation Ground costs ,Office Costs
London Fuel Ltd	Fuel for Piaggio and Recreation Ground	39.54	7.89	47.43	Piaggio fuel & Maintenance
Onecom Ltd	Telephone and Broadband May 2024	113.22	22.64	135.86	Telephone & Broadband
PEAC Finance	Sharp Copier Hire 08.06.24 to 07.09.24	226.31	45.27	271.58	Office Costs
Sharp Business Systems	Sharp Copier Usage 25.03.24 to 30.04.24	25.22	5.04	30.26	Office Costs
Unity Trust Bank	Bank Charges	49.20	0.00	49.20	Audit & Bank
B&CE Holdings Ltd - People's Pension	B&CE People's Pension June 2024	419.87	0.00	419.87	Pensions -Admin
	TOTAL DDR	5,956.36	244.69	6,201.05	

○ Accounts for approval June 2024

Accounts for Approval June 2024					
Supplier	Description	Net	VAT	Total	Code
P12 Consultant	Consultancy Work for P12 Nature recovery project	75.00	0.00	75.00	P12 Neighbourhood Plan projects
Avocet Cleaning Services Ltd	Cleaning of Office and Pavilion May 2024	951.67	190.33	1,142.00	Office Costs
BigPrinting	Signs for Recreation Ground and Pavilion	390.00	78.00	468.00	Rec Ground Maintenance
Brookfield Groundcare	Emergency removal of fallen tree at Burial ground	300.00	60.00	360.00	Trees & Hedges Maintenance
Brookfield Groundcare	Grasscutting Contract May 2024	1,298.00	259.60	1,557.60	Grasscutting
Cromwell Fire Ltd	Fire Extinguisher service	208.53	41.72	250.25	Rec Pavilion Maintenance
D A Pest Control	Vermin control at Village Green	80.00	0.00	80.00	Village Green
D W Payne	Expenses claim for D Payne - Age Uk meetings and Land registry query	32.70	0.00	32.70	Office Costs
Tree Officer Consultancy	Tree Officer Consultancy May 2024	840.00	0.00	840.00	General Reserves Spend, Tree Officer
Histon & Impington Feast Committee	Feast Market Stall Fee x 2	30.00	0.00	30.00	Office Costs
N&C Glass Ltd	Repair to public toilet Door as per Estimate JY42804 - completion	1,537.71	307.54	1,845.25	Rec Pavilion Maintenance
PTSG (Incorporating Test Strike UK Ltd)	Test and inspection of lightning protection system	180.00	36.00	216.00	Rec Pavilion Maintenance
QODA	Part Payment for M&E Services	3,400.00	680.00	4,080.00	General Reserves Spend
S J Pollard Building & Maintenance Ltd	Repairs to kitchen door in pavilion	168.00	33.60	201.60	Rec Pavilion Maintenance
S J Pollard Building & Maintenance Ltd	Filling in of pipes in plant room as required for fire risk assessment	118.00	23.60	141.60	Rec Pavilion Maintenance
S J Pollard Building & Maintenance Ltd	Installation of matting and bollard to provide better emergency access	1,680.00	336.00	2,016.00	Rec Ground Maintenance
S J Pollard Building & Maintenance Ltd	Additional matting at Fieldstead Road	500.00	100.00	600.00	Rec Ground Maintenance

Starboard Systems	Scribe Annual Subscription	1,140.00	228.00	1,368.00	Business Software Subscriptions
Tates Treeworks	Tree Works at the Village Green	940.00	0.00	940.00	General Reserves Spend
Thalia Limited	Recreation Ground Trade Waste 01.05.24 to 29.05.2024	194.90	38.98	233.88	Trade Waste
Thalia Limited	Burial ground Trade Waste 01.05.24 to 29.05.2024	97.45	19.49	116.94	Trade Waste
Thurlow Nunn Standen Ltd	Allet 36 inch mower service	1,478.55	295.71	1,774.26	Rec Machinery Maintenance
Thurlow Nunn Standen Ltd	Allett 36 inch mower battery and switch repair	477.07	95.41	572.48	Rec Machinery Maintenance
Payroll M3 June 24	Figure includes B&C Pension which is paid by DDR of £419.87. Payroll includes telephone expenses for Head Ranger of 25.00,	11,107.94	0.00	11,107.94	
	TOTAL PAYMENTS	27,225.52	2,823.98	30,049.50	

To note:		
Accounts paid in 15.05.24 to 13.06.24		
Ground Takings: Football	69.00	WRL
Ground Takings: Cricket	101.00	WRL
School Hill Refuse Collection	187.50	HDFS
Sports Courts Fees: Football	448.00	WRL
Sports Court Fees: General	130.00	WRL
Sports Courts Fees: Netball	16.25	WRL
Sports Courts Fees: Tennis	18.00	WRL
Pavilion Rental	491.67	WRL
Contribution towards work from HI Friends	750.00	WRL
TOTAL	£2,211.42	

N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)