

<b>REPORT TO:</b>	<b>Full Council</b>	<b>14<sup>th</sup> March 2024</b>
<b>AUTHOR/S:</b>	<b>Theresa King, RFO</b>	

**Purpose:**

Expenditure or orders for work other than regular commitments and some maintenance issues (including Clerks' Delegation). Issues requiring particular **ratification or note in bold**

**To list accounts paid by delegated approval, and payment of outstanding accounts**

- Accounts paid by delegated approval March 24 – to note only:

Accounts paid by DDR March 2024					
Supplier	Description	Net	VAT	Total	Code
British Gas	Green Feeder Pillar 02.02.24 to 01.03.24	16.54	0.82	17.36	Open Spaces Electricity
British Gas	Crossing Keeper's Hut Eclectic 02.02.24 to 06.02.24	3.86	0.19	4.05	Open Spaces Electricity
British Gas	Crossing Keeper's Hut 07.02.24 to 01.03.24	15.93	0.79	16.72	Open Spaces Electricity
British Gas LITE	Recreation Ground Electricity 13.01.24 to 13.02.24	845.16	169.03	1,014.19	Rec Utilities: Electricity
British Gas LITE	Recreation ground Gas Bill 30.01.24 to 28.02.24	366.92	18.35	385.27	Rec Utilities: Gas
Information Commissioner	GDPR/Data Protection Renewal	35.00	0.00	35.00	Subscriptions
Lloyds Bank	Credit Card - various purchases	41.46	4.50	45.96	Various Purchases
London Fuel Ltd	Fuel for Piaggio and Recreation Ground	27.33	5.47	32.80	Rec Fuel, Piaggio fuel & Maintenance
Onecom Ltd	Telephone and Broadband	104.92	20.98	125.90	Telephone & Broadband
PEAC Finance	Sharp Printer Hire 08.03.24 to 07.06.2024	226.31	45.27	271.58	Office Costs
Phs Group plc	Sanitary Disposal Collection Contract 01.04.2024 to 31.03.2025	584.92	116.98	701.90	Rec Pavilion Maintenance
Sharp Business Systems	Sharp Copier usage 21.12.23 to 31.01.24	64.65	12.93	77.58	Office Costs
	<b>TOTAL DDR</b>	<b>2,333.00</b>	<b>395.31</b>	<b>2,728.31</b>	

- Accounts for approval March 2024

Accounts for Approval March 2024					
Supplier	Description	Net	VAT	Total	Code
Acacia Tree Surgery Ltd	Tree works at the Coppice	1,600.00	320.00	1,920.00	Trees & Hedges Maintenance

Agenda Item 23/113.1,113.2,113.3

Adcock Refrigeration and Air Conditioning	Air Conditioning Installation in Community Room	6,816.00	1,363.20	8,179.20	Comm Facility- Indoor Meet Space
Avocet Cleaning Services Ltd	Cleaning of pavilion and office February 2024	903.67	180.73	1084.4	Office Costs
Brookfield Groundcare	Vegetation Clearance at The Brook	300.00	60.00	360.00	Grasscutting
Brookfield Groundcare	Grasscutting Contract Feb 2024	1,298.00	259.60	1,557.60	Grasscutting
Cambridgeshire ACRE	Cambridgeshire ACRE 2023/24	54.17	10.83	65.00	Subscriptions
Camtrust	Contribution to support Work Experience program	2,000.00	0.00	2,000.00	General Reserves Spend
Tree Officer	Tree Officer Consultancy - February 2024	420.00	0.00	420.00	General Reserves Spend
Gaswise Service Engineers Ltd	12 New Road Boiler service and landlords certificate	120.00	0.00	120.00	12 New Road Maintenance
MrGroundsman	Groundwork Contract Cricket and grass tennis courts March 24	2,142.86	428.57	2,571.43	Rec Contractor Work
N&C Glass Ltd	Repairs to Community Room Doors and windows	1,016.91	203.38	1,220.29	Rec Pavilion Maintenance
N&C Glass Ltd	Repair to public toilet Door as per Estimate JY42804	1,537.71	307.54	1,845.25	Rec Pavilion Maintenance
Ridgeons Ltd	Sand for pitches	203.28	40.66	243.94	Rec Pitch Maintenance
Hovells Cleaning Services	Bus shelter cleaning	74.00	0.00	74.00	Street Furniture Maintenance
S J Pollard Building & Maintenance Ltd	Emergency repairs to public toilet doors after lock broken	198.80	39.76	238.56	Rec Pavilion Maintenance
S J Pollard Building & Maintenance Ltd	Replacement bolts on BT phone box Butt Lane	298.70	59.74	358.44	Street Furniture Maintenance
S J Pollard Building & Maintenance Ltd	Gutter Clean and roof repairs on 12 New Road	248.00	49.60	297.60	12 New Road Maintenance
S J Pollard Building & Maintenance Ltd	Jet clear of drains at 12 New Road	178.00	35.60	213.60	12 New Road Maintenance
Thalia Limited	Trade Waste Recreation Ground 31.01.24 to 21.02.24 inc credit note	131.18	26.23	157.41	Trade Waste
Thalia Limited	Trade Waste Burial Ground 31.01.24 to 21.02.24	74.96	14.99	89.95	Trade Waste
Thurlow Nunn Standen Ltd	Allett Shaver mower service and repair 24 inch	503.67	100.73	604.40	Rec Machinery Maintenance
Payroll M12	Figure includes B&C Pension which is paid by DDR of £419.87	12,566.16	0.00	12,566.16	Admin Payroll

	Payroll includes telephone expenses for Head Ranger of 25.00, telephone expenses for admin staff of 36.00, working from home allowance of 26.00, ten days holiday pay for Head Ranger.				
		<b>32,686.07</b>	<b>3,501.16</b>	<b>36,187.23</b>	

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<b>To note:</b>		
<b>Accounts paid in 14.02.24 to 14.03.24</b>		
Ground Takings: Football	192.00	WRL
School Hill Refuse Collection	187.50	HFDS
Sports Courts Fees: Football	824.00	WRL
Sports Court Fees : General	48.00	WRL
Sports Courts Fees: Netball	393.00	WRL
Sports Courts Fees: Tennis	3,428.58	WRL
Pavilion Rental	651.45	WRL
<b>TOTAL</b>	<b>£5,724.53</b>	

**N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)**

**Please also note that a further BACS payment run will be required before 31 March, due to financial year end. Thank you.**