

Minutes of Histon & Impington Highways Drainage and Formal Space
7:30pm, Wednesday 24th January 2024
Parish Office, Recreation Ground, New Road, Impington

Highways Drainage & Formal Spaces Committee Minutes

Membership: 6 + 2 ex-officio

Appendices: 0

Quorum: 3

Agenda No:	Present: Cllrs: Joseph Adam, Tom McKeown, Simon Jocelyn, James Leonard, Clerk: Chelsea O'Brien Member of Public: 1	
LAI/23/034	ELECTION OF COMMITTEE CHAIR Cllr Jocelyn proposed Cllr McKeown, seconded Cllr Leonard all in favour to elect Cllr McKeown as Committee Chair	
LAI/23/035 035.1	APOLOGIES FOR ABSENCE Cllrs: Stonham (personal), Murray (personal), Moore (personal)	
LAI/23/036 036.1	MEMBERS DECLARATIONS OF INTERESTS None declared	
LAI/23/037 037.1	PUBLIC PARTICIPATION Resident presented to the Committee drone images and summary of recommendations for the Committee to consider regarding the Histon Road – Darwin Green junction. Discussion covered: <ul style="list-style-type: none"> - Request for County Highways Officers to research best national practice for formulating Section278 Agreements to ensure quality and design is of the same quality as GCP projects on Histon Road and Milton Road - Immediate actions required to remove and repaint white lines to bike lane - Replace incorrect speed signs - Add no overtaking cyclists sign to southbound carriageway whilst the cycle lane is closed during construction - Request a safety audit of the junction Committee shared support for the recommendations set out in the summary document, Cllr McKeown to share with Cty Cllr Hathorn with a view of opening a dialogue with the County Council noting the safety concerns expressed. Councillors thanked the resident for attending. Resident left the meeting	
LAI/23/038 038.1	TO APPROVE minutes of the meeting held 7th November 2023 Proposed Cllr Jocelyn, seconded Cllr Leonard all in favour and agreed Chair to sign as a true and accurate record of the meeting	
LAI/23/039 039.1	MATTERS ARISING Provided to all and accepted (Appendix 1) LAI/23/013.7 Street Name Plates – ordered and due to be installed by SCDC, item to be removed from list	
LAI/23/040 040.1 040.2	ACTIVE PROJECT UPDATES Local Highways Initiative Application 24/25 Cllr McKeown noted application has been submitted to County Council for a Copenhagen Crossing on Station Road/High Street (same as last year but updated with feedback from the village schools). Application is available to view on SharePoint. Privately Funded Highways Initiative Pedestrian Barrier Review/Removal. Schedule for removal and safety audit provided to all (Appendix 2) Cllr McKeown briefed all on positive meeting with County Council Officers and Clerk which resulted in schedule of works. It was noted some are more complex and required bespoke signage and offsetting posts for safety purposes. Clerk noted the need for publicising and highlighting the safety benefits	Comm Members/ Next Agenda

<p>040.3</p> <p>040.4</p>	<p>noting the negative feedback received at the removal of pedestrian barriers in Normanton Way. The Committee noted the Neighbourhood Plan policies and safety audit undertaken and the need to create a safer and more accessible environment for pedestrians alongside promoting respectful cycling. Item for next agenda to accept the report and phase the project. Councillors to review schedule and prioritise barriers to assist with phasing at the next meeting</p> <p>To Agree Membership of Allotment Working Party action list following site visits made by Cllr Moore and McKeown provided to all and accepted (Appendix 3). Membership approved as: Cllrs Moore and McKeown with two spaces offered to the Nature & Biodiversity Committee. Item for next Nature & Biodiversity agenda</p> <p>Gatehouse Road Allotments Clearance work scheduled for first quarter of 2024. Site plan and waiting list to be updated following completion of works and provided to Working Party</p>	<p>Next agenda</p> <p>N&B Agenda</p>
<p>LAI/23/041</p> <p>041.1</p> <p>041.2</p> <p>041.3</p> <p>041.4</p> <p>041.5</p>	<p>OTHER MATTERS</p> <p>New Bus Shelter Proposal associated with Planning Application 23/04914/FUL Demolition of rear warehouse and link structure and the construction of 5 No. 3 bedroom Mews style dwellings. 135 Station Road Impington Cambridgeshire CB24 9NP and £10,000 contribution for its ongoing maintenance. Cllr McKeown provided a paper detailing the proposal, provided to all and accepted (Appendix 4). All in favour to support offer, Cllr McKeown to confirm Parish Council support with County Officer.</p> <p>To Agree Delegation of Spend using Parish Council approved Contractors to Committee Chair and Clerk:</p> <ul style="list-style-type: none"> - To agree spend up to £750 install post at the Burial Ground to prevent non-authorised vehicular access - To agree spend up to £1500 for clearance work and maintenance to High Street Car Park - To agree spend up to £1000 to repair benches at various village locations <p>Noting all spend is within approved committee budget all in favour to support delegation to Committee Chair and Clerk to proceed with works.</p> <p>Local Highways Initiative Application 25/26 to consider schemes to submit and agree timetable for consultation. County Council timetable to be confirmed but likely to be September 2024 – January 2025. Following discussion on possible projects and Committee Wish List, it was noted the most contentious issue was Station Road. It was noted best route for this would be an LHI Feasibility Study to provide options as the scheme would be vast and would require community consultation on the different options. Committee supported this route but also noted having the Wish List prioritised would ensure community consultation could be scheduled in good time before the application window opens. Agreed to delegate to Cllr McKeown and Clerk to review list and prioritise potential projects for review at the next meeting</p> <p>Station Road Parking Restrictions to agree to consult with residents of Station Road via letter drop/poll to gather information as to what restrictions would work for submission to County Council for consideration and feasibility/costing. All in favour to support letter drop, Clerk to contact County Officer to offer suggestions to residents</p> <p>Review of Emergency Plan deferred to next agenda</p>	<p>TMK</p> <p>TMK/ Clerk</p> <p>TMK/Clerk</p> <p>Next Agenda</p> <p>Clerk</p> <p>Next agenda</p>
<p>LAI/23/042</p>	<p>ITEMS FOR NEXT AGENDA</p> <p>SCDC Electric Car Charging Grant Ambrose Way/Mill Lane Reconfiguration Emergency Plan Review Wish List Review PFHI Barrier Removal</p>	

LAI/23/043

DATE OF NEXT MEETING

Next Meeting Tuesday 5th March 2024

Meeting closed: 9.15pm

DRAFT