

**Minutes of Histon & Impington Wellbeing, Recreation & Leisure
7:30pm, Monday 4th September 2023
Community Room, Recreation Ground, New Road, Impington**

Wellbeing, Recreation & Leisure Committee Minutes

Membership: 8 + 2 ex-officio

Appendices: 7

Quorum: 3

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| WRL | <p>Present: Cllrs: Chris Hobbs (Chair), Sarah Allen, Joe Uttridge, Louise Wilbraham, Tom McKeown, Neil Davies, Steve Carrington Ex Officio Members: Cllr Yvonne Murray Clerk(s): Theresa King Mr Andrew Grimmer (Bowls Club), Mrs Jane Fidler (Tennis Club), Mr Steve Campin (Head Groundsman)</p> | |
| WRL23/031 031.1 | <p>To Co-opt member to Committee Cllr Carrington requested to join the Committee. Proposed Cllr Murray, seconded Cllr Wilbraham, all in favour and agreed to co-opt Cllr Carrington to Committee.</p> | |
| WRL23/032 032.1 | <p>To Receive Apologies for Absence Cllrs Stonham and Smith (personal), Mr David Rush (Croquet Club)</p> | |
| WRL23/033 033.1 | <p>MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS Cllr Davies declared a pecuniary interest in item 041.1 due to his role as Charity Manager of HI Friends Cllr Carrington declared a non-pecuniary interest as Chairman of Histon Hornets. Councillor Wilbraham noted for future meetings a pecuniary interest regarding The Connections Bus project as her husband will be working for them.</p> | |
| WRL23/034 034.1 | <p>PUBLIC PARTICIPATION No members of the public present.</p> | |
| WRL23/035 035.1 | <p>To Approve Minutes of Meetings Held 5th June 2023 (Appx 1) Proposed Cllr McKeown, seconded Cllr Wilbraham, all in favour to approve.</p> | |
| WRL23/036 036.1 | <p>Matters Arising from Previous Meetings – Actions list (Appx 2) <u>Item R20/026.2 3G provision within Village.</u> Cllr Carrington has had meetings with Impington Village College (IVC) and is happy to act as liaison. Cllr Carrington confirmed that the 3G pitch project at the school was ready to go to planning stage as funding was in place. Cllr Carrington suggested a meeting between Becky Roberts from IVC and members of the Parish Council to discuss working together. Cllr Carrington to arrange a meeting with Cllr Murray, Cllr Davies and Cllr Hobbs. <u>Item WRL22/014 Manorial Waste improvements:</u> Main part of project complete. Bark to be removed and reused elsewhere in the village, then area reseeded. Many different residents using site. Stir Heads of Terms – awaiting an answer from Stir if they want to use the area, if not then area will be reseeded at the same time. Area reserved for the Pat Fleet bench when this is completed. RFO advised a new rubbish bin to be purchased to replace two existing bins at location; one had been badly bent out of shape during the work and was located next to the railings where it is difficult for staff to empty safely, and the second bin near the youth shelter is showing signs of wear. <u>Item WRL22/035.1 Gate access system;</u> working party not met, meeting to be scheduled <u>Item WRL23/012 Survey youth for needs and wants:</u> much of this was covered by the survey in 2021 and will be reviewed when specific needs are identified. Item to be closed.</p> | <p>Cllr Carrington</p> <p>Working party</p> |
| WRL23/037 037.1 | <p>Feedback from Workshop of 3rd July 2023 Cllr Hobbs verbally updated the committee on the workshop. The workshop looked at what did and did not work at the Recreation Ground, and the group felt that the site was 80% sports use and 20% recreational use. The workshop also discussed a review of youth provision, the usage of the grounds when it appears under used, and how to engage with some youths present on site. Cllr Hobbs subsequently drafted a report for</p> | |

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| | <p>Full Council July meeting, with the suggestion of the creation of a Young Persons Development & Sports Coordinator role. Having presented the paper, the Council agreed that a review of youth provision was essential and felt that the possibility of the role needed to be discussed by the Finance, Governance and Legal Committee, then possibly the Employment and Transformation Committee. Cllr Davies emphasised the need to engage with the youth to understand what is needed, why certain individuals behave in this way. Cllr Davies also expressed concern over an article on HI Hib regarding the paper presented to the Full Council, and the way it would be viewed by the current Youth provision provider, the Connections Bus Project.</p> <p>The committee discussed the possibility of the position being part-time, when need was greatest, and it being run as a trial. It was felt that currently the youth work only happened in the Community Room, people on the Recreation ground and other sports users also needed to be considered. Cllr Carrington asked the Head Groundsman which months of the year were the worst from his experience; the Head Groundsman said it was as the nights become lighter, and there were no sports users on site. Cllr Carrington queried whether a Facilities Manager might be a better solution, to enable things like access to the MUGA when not being used. The Head Groundsman stated that open access of the MUGA would come at a cost: there would be no income from this use but more usage of the courts meaning possible higher maintenance costs; would it take away from other users; how would people come off the pitch when booked, paying users arrive for their sessions; when and by who would it then be locked. Cllr Hobbs suggested that this was a draft title and that the areas of responsibility could change.</p> | |
| <p>WRL23/038</p> <p>038.1</p> <p>038.2</p> <p>038.3</p> | <p>To receive reports</p> <p>Operations/Clerk's Report (Appx 3) Report noted.</p> <p>Update from Security Working Party Working party not met. Meeting to be scheduled to discuss findings from use of security guard.</p> <p>Update from Recreation Development Group Cllr Davies advised that the next meeting of the group would be on Thursday 21st September at 7.30 p.m. when a representative of Wilby Burnet would be attending to discuss progress on the Masterplan creation. Cllr Davies also stated that he had been in contact with Cambs FA to find out more on the possible 3G pitch on Histon Football Club pitch. The topographical survey for the Masterplan had been completed and the capacity analysis would take place week commencing 11th September 2023.</p> | <p>Working Party</p> |
| <p>WRL23/039</p> <p>039.1</p> <p>039.2</p> | <p>To receive Club reports</p> <p>Bowls Club The Club wishes to express their thanks to the Head Groundsman for the excellent upkeep of the Bowls green, commenting that it is one of the best greens they play on. The club has two strong teams, and some of the new members have carried on with the club and some have joined for social events. It is hoped they will continue next season, as numbers may fall as older members leave the club, and with this in mind the club are looking at different leagues to play in. More urgent is the stepping down as Secretary of the club by Malcolm Green as currently there is no replacement and the club cannot function without a Secretary, It is hoped there will be a volunteer by the AGM in four weeks time.</p> <p>Cricket Club Cllr Uttridge expressed the Club's thanks to the Head Groundsman for the excellent state of the pitches and for working with the club during the bad weather in July. The various teams had not acquired any silverware, but maintained their positions and suffered no relegation. The Junior groups continued to thrive and were now at capacity, continuing training throughout the year.</p> | |

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| <p>039.3 039.4</p> | <p>Croquet Club – no member of the club attended the meeting.</p> <p>Histon Hornets Cllr Carrington stated that the new season starts on September 9th. Teams have been told that no friendlies or training should happen at the Recreation Ground in order to keep the pitches in the best conditions for matches. All the Hornets owned goals now have new nets, funded by a grant, along with new footballs and other items for the season. The teams are now at capacity, with a waiting list of sixty over the various age groups, and there has been an increase in the number of girls playing for the coming season. A container has been purchased for storage use at IVC, and the club would like to discuss the future use of the current tea hut. As part of the sporting hub trial, Hornets will have access to the Community room on Saturdays between 10 a.m. and 1 p.m. for refreshments; the club is working with possible catering staff to man this on a year's trial.</p> | |
| <p>039.5</p> | <p>Tennis Club Jane Fidler presented the following report. <u>Summer Team Results:</u> Ladies 1 Div 3: Won 2, Lost 4, Drew 1 = stay in Div 3 Ladies 2 Div 8: Won 4, Lost 1, Drew 2 = promotion to Div 7 Mens 1 Div 2: Won 2, Lost 3, Drew x 1 = stay in Div 2 Mens 2 Div 4: Won 2, Lost 5 = stay in Div 4 Mens 3 Div 9: Won 3, Lost 1, Drew 2 = promotion to Div 8 Mixed 1 Div 2: Won 2, Lost 2, Drew 1 = stay in Div 2 Mixed 2 Div 3: Won 1, Lost 2 = stay in Div 3 Summary: 7 teams entered in summer league (2 Ladies, 3 Mens, 2 Mixed). 2 teams promoted (Ladies 2 and Mens 3), 5 teams stay <u>Events and tournaments:</u> As in previous minutes plus a Special event:- "Bright Ideas for Tennis": Two former Davis Cup players Danny Sapsford and Luke Milligan delivered an afternoon of tennis masterclasses/coaching (for 5-10 yr olds, 11-16 yr olds, adult social coaching, adult team coaching), doubles exhibition and fastest serve competition. Review of use of the indoor toilet: Following a meeting with the Clerk, the arrangement was confirmed as follows: - Weekdays: 2 keys available for nearest changing rooms sharing with cricket club - Weekends: use of internal facilities as part of the sports hub trial</p> <p>Mrs Fidler confirmed this was working o.k. but it was difficult getting members used to the new routine. Mrs Fidler also confirmed receipt of copies of the PC risk assessment and PC Insurance. The review of Parish Council /Club Tennis Assets – land and equipment has not been completed, RFO to undertake. With regard to the formal, legal 'club use' contract, common to all hirers of the grounds, to be negotiated and endorsed by this Committee, RFO confirmed that work on this had begun but that the current reduction in groundstaff levels needed to be factored into the review.</p> <p>The Tennis Club expressed their thanks to the Head Groundsman for maintaining the courts to an excellent standard.</p> <p>Cllr Carrington requested that a report from the Head Groundman be added as a standing agenda item.</p> | <p>RFO</p> |
| <p>WRL23/040 040.1</p> | <p>To discuss development and long term plans for Play areas (Appx 4) Cllr McKeown presented the report and the need for the play areas maintenance and development to be considered. Cllr Davies noted that the Green and Recreation ground Play Areas had both been upgraded in 2011/12 at considerable cost. The RFO outlined repairs which were needed as a result of the external inspection of the play areas and the need to budget for repairs and maintenance as a result in the three-year plans. The committee requested a breakdown of the cost for maintenance and eventual replacement of play equipment and the life expectancy of items so that a budget could be created. RFO to produce report for next meeting.</p> | <p>RFO</p> |

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| <p>WRL23/041</p> <p>041.1</p> | <p>Wellbeing: to receive 6 monthly report from HI Friends (Appx 5)</p> <p>The committee noted the report and requested the report be circulated to Full Council. Cllr Davies noted that there would be a gap in the provision of Dementia support when the current Dementia Worker leaves but that clients would still receive support. The number of clients supported has increased substantially over the past year, including six new clients in the past six months. Cllr Hobbs asked if there was other support to for those suffering from dementia and therefore isolation, and Cllr Davies said that currently there was no other support, and the work by HI Friends provided a lifeline to a lot of people, enabling them to stay connected with the community and their peers. Cllr Davies expressed his thanks to Sarah Brown and Jan Payne for their work to provide Dementia support in the villages.</p> <p>Cllr Davies also outlined the future work being undertaken to support the mental health of young people, working with schools and parents to provide support. HI Friends would also like to suggest that an Observer from the Parish Council attend HI Friends Trust meetings which happen three to four times a year in order to see the work and planning that is being done.</p> | <p>Full Council</p> |
| <p>WRL23/042</p> <p>042.1</p> | <p>To review Projects for 2023-2024 and 2024-2025 and agree next steps (Appx 6)</p> <p>Cllr Davies requested that the Recreation Development Group be added as a project to the list. RFO requested that committee review project list and inform RFO of any additions so that projects can be properly budgeted for at the next meeting. Cllr Davies highlighted that funding for major projects and its impact on precept will be more acceptable if Council can show that money is being spent on the right things. Cllr Hobbs confirmed that communication of reasons for spend is an important part of precept setting.</p> | <p>All</p> |
| <p>WRL23/043</p> <p>043.1</p> <p>043.2</p> | <p>Other Matters</p> <p>To approve spend of £4,255.66 for preparation of cricket square, bowls green and grass tennis courts (Appx.7) Committee noted report. Proposed Cllr Davies, seconded Cllr Wilbraham, all in favour to approve.</p> <p>To agree purchase of new powered pedestrian sprayer, up to a cost of £2,500, from Specified Reserve for Machinery Replacement, delegated to RFO and Head Groundsman to purchase best value equipment. Head Groundsman outlined issues with current sprayer and concerns re safety of equipment. Proposed Cllr Allen, seconded Cllr Wilbraham, all in favour to approve,</p> | |
| <p>WRL23/044</p> | <p>How to communicate the meeting of 4th September 2023 and items for next agenda:</p> <p>Next agenda: Three-year plan; Budget setting</p> | |
| | <p>DATE OF NEXT MEETING- 6th November 2023, 22nd January 2024, 4th March 2024</p> <p>Meeting closed: 9.06 pm</p> <p>Appendix 1: Minutes of the meetings 5th June 2023 Appendix 2: Actions List Appendix 3: Operations/Clerk's Report Appendix 4: Development and long term plans for Play areas Appendix 5: HI Friends half yearly report Appendix 6: Projects list Appendix 7: Preparation work for sports courts and pitches</p> | |