

**NOTICE OF MEETING:** **WELLBEING, RECREATION & LEISURE**  
**TIME:** 7:30pm  
**DATE:** **Monday 6<sup>th</sup> November 2023**  
**VENUE:** Community Room, Recreation Ground

Mrs T J King – RFO to Histon & Impington Parish Council  
1<sup>st</sup> November 2023

**MEMERS: 8 + 2 Ex Officio**

**AGENDA**

**QUORUM: 3**

	<p><b>Elected members:</b> Cllrs Sarah Allen, Steve Carrington, Neil Davies, Chris Hobbs (Chair), Tom McKeown, Sarah Smith, Joe Uttridge, Louise Wilbraham, <b>Ex Officio:</b> Yvonne Murray (Chair), Edd Stonham (Vice Chair)</p> <p><b>Sport Club Representatives:</b> Andrew Grimmer (Bowls Club); David Rush (Croquet Club); Jane Fidler (Tennis Club), Steve Carrington (Histon Hornets)</p>	
WRL23/045	<b>To Receive Apologies for Absence</b>	
WRL23/046	<p><b>To Receive Declarations of Interests</b></p> <p>To receive declarations of pecuniary interest from Councillors on items on the agenda</p>	
WRL23/047	<p><b>Public Participation</b></p> <p>To allow up to 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda</p>	
WRL23/048	<p><b>To Approve Minutes of Meetings Held:</b></p> <ul style="list-style-type: none"> <li>➤ 4th September 2023 – attached</li> </ul>	For decision
WRL23/049	<b>Matters Arising from Previous Meetings</b> – for information only	To note
WRL23/050	<p><b>2024-2025 Facilities and Club charges</b></p> <ul style="list-style-type: none"> <li>➤ To be reviewed and approved at November Full Council due to elected members conflict of interest.</li> <li>➤ Review of terms and conditions for all hirers – office to arrange walkabout with all club representatives prior to review taking place, to include feedback from Sporting Hub trial, continuing until end of March 2024.</li> </ul>	To note
WRL23/051	<p><b>To receive Reports</b></p> <ul style="list-style-type: none"> <li>➤ Update from Rec Development Group (paper attached)</li> <li>➤ Report on Open Space (paper attached)</li> </ul>	To note
WRL23/052	<p><b>3 Year Plan and Projects</b></p> <ul style="list-style-type: none"> <li>➤ To review and approve 3-year plan for submission to Finance, Governance and Legal Committee on the 4<sup>th</sup> December, noting Year 1 of 3 year plan will be the allocated budget for year 2024/2025 (paper attached)</li> </ul>	For decision

WRL23/053	<b>Emergency Works</b> ➤ To approve emergency repairs to various works to pavilion doors and windows (paper attached)	For Decision
WRL23/064	<b>How to communicate the meeting of 6<sup>th</sup> November 2023 and items for next agenda:</b>  <b>Next agenda:</b>	
	<b>Dates of next meeting: 22nd January 2024, 4<sup>th</sup> March 2024</b>	

**Minutes of Histon & Impington Wellbeing, Recreation & Leisure  
7:30pm, Monday 4th September 2023  
Community Room, Recreation Ground, New Road, Impington**

## Wellbeing, Recreation & Leisure Committee Minutes

Membership: 8 + 2 ex-officio

Appendices: 7

Quorum: 3

<b>WRL</b>	<p><b>Present:</b> Cllrs: Chris Hobbs (Chair), Sarah Allen, Joe Uttridge, Louise Wilbraham, Tom McKeown, Neil Davies, Steve Carrington  <b>Ex Officio Members:</b> Cllr Yvonne Murray  <b>Clerk(s):</b> Theresa King          Mr Andrew Grimmer (Bowls Club), Mrs Jane Fidler (Tennis Club), Mr Steve Campin (Head Groundsman)</p>	
<b>WRL23/031</b> <b>031.1</b>	<p><b>To Co-opt member to Committee</b>          Cllr Carrington requested to join the Committee. Proposed Cllr Murray, seconded Cllr Wilbraham, <b>all in favour</b> and agreed to co-opt Cllr Carrington to Committee.</p>	
<b>WRL23/032</b> <b>032.1</b>	<p><b>To Receive Apologies for Absence</b>          Cllrs Stonham and Smith (personal), Mr David Rush (Croquet Club)</p>	
<b>WRL23/033</b> <b>033.1</b>	<p><b>MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS</b>          Cllr Davies declared a pecuniary interest in item 041.1 due to his role as Charity Manager of HI Friends          Cllr Carrington declared a non-pecuniary interest as Chairman of Histon Hornets.          Councillor Wilbraham noted for future meetings a pecuniary interest regarding The Connections Bus project as her husband will be working for them.</p>	
<b>WRL23/034</b> <b>034.1</b>	<p><b>PUBLIC PARTICIPATION</b>          No members of the public present.</p>	
<b>WRL23/035</b> <b>035.1</b>	<p><b>To Approve Minutes of Meetings Held 5<sup>th</sup> June 2023 (Appx 1)</b>          Proposed Cllr McKeown, seconded Cllr Wilbraham, <b>all in favour to approve.</b></p>	
<b>WRL23/036</b> <b>036.1</b>	<p><b>Matters Arising from Previous Meetings – Actions list (Appx 2)</b>  <u>Item R20/026.2 3G provision within Village.</u> Cllr Carrington has had meetings with Impington Village College (IVC) and is happy to act as liaison. Cllr Carrington confirmed that the 3G pitch project at the school was ready to go to planning stage as funding was in place. Cllr Carrington suggested a meeting between Becky Roberts from IVC and members of the Parish Council to discuss working together. Cllr Carrington to arrange a meeting with Cllr Murray, Cllr Davies and Cllr Hobbs.  <u>Item WRL22/014 Manorial Waste improvements:</u> Main part of project complete. Bark to be removed and reused elsewhere in the village, then area reseeded. Many different residents using site.          Stir Heads of Terms – awaiting an answer from Stir if they want to use the area, if not then area will be reseeded at the same time. Area reserved for the Pat Fleet bench when this is completed. RFO advised a new rubbish bin to be purchased to replace two existing bins at location; one had been badly bent out of shape during the work and was located next to the railings where it is difficult for staff to empty safely, and the second bin near the youth shelter is showing signs of wear.  <u>Item WRL22/035.1 Gate access system;</u> working party not met, meeting to be scheduled  <u>Item WRL23/012 Survey youth for needs and wants:</u> much of this was covered by the survey in 2021 and will be reviewed when specific needs are identified. Item to be closed.</p>	<p style="text-align: center;"><b>Cllr Carrington</b></p> <p style="text-align: center;"><b>Working party</b></p>
<b>WRL23/037</b> <b>037.1</b>	<p><b>Feedback from Workshop of 3<sup>rd</sup> July 2023</b>          Cllr Hobbs verbally updated the committee on the workshop. The workshop looked at what did and did not work at the Recreation Ground, and the group felt that the site was 80% sports use and 20% recreational use. The workshop also discussed a review of youth provision, the usage of the grounds when it appears under used, and how to engage with some youths present on site. Cllr Hobbs subsequently drafted a report for</p>	

	<p>Full Council July meeting, with the suggestion of the creation of a Young Persons Development &amp; Sports Coordinator role. Having presented the paper, the Council agreed that a review of youth provision was essential and felt that the possibility of the role needed to be discussed by the Finance, Governance and Legal Committee, then possibly the Employment and Transformation Committee. Cllr Davies emphasised the need to engage with the youth to understand what is needed, why certain individuals behave in this way. Cllr Davies also expressed concern over an article on HI Hib regarding the paper presented to the Full Council, and the way it would be viewed by the current Youth provision provider, the Connections Bus Project.</p> <p>The committee discussed the possibility of the position being part-time, when need was greatest, and it being run as a trial. It was felt that currently the youth work only happened in the Community Room, people on the Recreation ground and other sports users also needed to be considered. Cllr Carrington asked the Head Groundsman which months of the year were the worst from his experience; the Head Groundsman said it was as the nights become lighter, and there were no sports users on site. Cllr Carrington queried whether a Facilities Manager might be a better solution, to enable things like access to the MUGA when not being used. The Head Groundsman stated that open access of the MUGA would come at a cost: there would be no income from this use but more usage of the courts meaning possible higher maintenance costs; would it take away from other users; how would people come off the pitch when booked, paying users arrive for their sessions; when and by who would it then be locked. Cllr Hobbs suggested that this was a draft title and that the areas of responsibility could change.</p>	
<p><b>WRL23/038</b></p> <p><b>038.1</b></p> <p><b>038.2</b></p> <p><b>038.3</b></p>	<p><b>To receive reports</b></p> <p><b>Operations/Clerk’s Report (Appx 3)</b> Report noted.</p> <p><b>Update from Security Working Party</b> Working party not met. Meeting to be scheduled to discuss findings from use of security guard.</p> <p><b>Update from Recreation Development Group</b> Cllr Davies advised that the next meeting of the group would be on Thursday 21<sup>st</sup> September at 7.30 p.m. when a representative of Wilby Burnet would be attending to discuss progress on the Masterplan creation. Cllr Davies also stated that he had been in contact with Cambs FA to find out more on the possible 3G pitch on Histon Football Club pitch. The topographical survey for the Masterplan had been completed and the capacity analysis would take place week commencing 11<sup>th</sup> September 2023.</p>	<p><b>Working Party</b></p>
<p><b>WRL23/039</b></p> <p><b>039.1</b></p> <p><b>039.2</b></p>	<p><b>To receive Club reports</b></p> <p><b>Bowls Club</b> The Club wishes to express their thanks to the Head Groundsman for the excellent upkeep of the Bowls green, commenting that it is one of the best greens they play on. The club has two strong teams, and some of the new members have carried on with the club and some have joined for social events. It is hoped they will continue next season, as numbers may fall as older members leave the club, and with this in mind the club are looking at different leagues to play in. More urgent is the stepping down as Secretary of the club by Malcolm Green as currently there is no replacement and the club cannot function without a Secretary, It is hoped there will be a volunteer by the AGM in four weeks time.</p> <p><b>Cricket Club</b> Cllr Uttridge expressed the Club’s thanks to the Head Groundsman for the excellent state of the pitches and for working with the club during the bad weather in July. The various teams had not acquired any silverware, but maintained their positions and suffered no relegation. The Junior groups continued to thrive and were now at capacity, continuing training throughout the year.</p>	

<p><b>039.3</b> <b>039.4</b></p>	<p><b>Croquet Club</b> – no member of the club attended the meeting.</p> <p><b>Histon Hornets</b> Cllr Carrington stated that the new season starts on September 9<sup>th</sup>. Teams have been told that no friendlies or training should happen at the Recreation Ground in order to keep the pitches in the best conditions for matches. All the Hornets owned goals now have new nets, funded by a grant, along with new footballs and other items for the season. The teams are now at capacity, with a waiting list of sixty over the various age groups, and there has been an increase in the number of girls playing for the coming season. A container has been purchased for storage use at IVC, and the club would like to discuss the future use of the current tea hut. As part of the sporting hub trial, Hornets will have access to the Community room on Saturdays between 10 a.m. and 1 p.m. for refreshments; the club is working with possible catering staff to man this on a year's trial.</p>	
<p><b>039.5</b></p>	<p><b>Tennis Club</b> Jane Fidler presented the following report. <u>Summer Team Results:</u> <b>Ladies 1 Div 3:</b> Won 2, Lost 4, Drew 1 = stay in Div 3 <b>Ladies 2 Div 8:</b> Won 4, Lost 1, Drew 2 = promotion to Div 7 <b>Mens 1 Div 2:</b> Won 2, Lost 3, Drew x 1 = stay in Div 2 <b>Mens 2 Div 4:</b> Won 2, Lost 5 = stay in Div 4 <b>Mens 3 Div 9:</b> Won 3, Lost 1, Drew 2 = promotion to Div 8 <b>Mixed 1 Div 2:</b> Won 2, Lost 2, Drew 1 = stay in Div 2 <b>Mixed 2 Div 3:</b> Won 1, Lost 2 = stay in Div 3 <b>Summary:</b> 7 teams entered in summer league (2 Ladies, 3 Mens, 2 Mixed). 2 teams promoted (Ladies 2 and Mens 3), 5 teams stay <u>Events and tournaments:</u> As in previous minutes plus a Special event:- "Bright Ideas for Tennis": Two former Davis Cup players Danny Sapsford and Luke Milligan delivered an afternoon of tennis masterclasses/coaching (for 5-10 yr olds, 11-16 yr olds, adult social coaching, adult team coaching), doubles exhibition and fastest serve competition. <b>Review of use of the indoor toilet:</b> Following a meeting with the Clerk, the arrangement was confirmed as follows: - Weekdays: 2 keys available for nearest changing rooms sharing with cricket club - Weekends: use of internal facilities as part of the sports hub trial</p> <p>Mrs Fidler confirmed this was working o.k. but it was difficult getting members used to the new routine. Mrs Fidler also confirmed receipt of copies of the PC risk assessment and PC Insurance. The review of Parish Council /Club Tennis Assets – land and equipment has not been completed, RFO to undertake. With regard to the formal, legal 'club use' contract, common to all hirers of the grounds, to be negotiated and endorsed by this Committee, RFO confirmed that work on this had begun but that the current reduction in groundstaff levels needed to be factored into the review.</p> <p>The Tennis Club expressed their thanks to the Head Groundsman for maintaining the courts to an excellent standard.</p> <p>Cllr Carrington requested that a report from the Head Groundman be added as a standing agenda item.</p>	<p>RFO</p>
<p><b>WRL23/040</b> <b>040.1</b></p>	<p><b>To discuss development and long term plans for Play areas (Appx 4)</b> Cllr McKeown presented the report and the need for the play areas maintenance and development to be considered. Cllr Davies noted that the Green and Recreation ground Play Areas had both been upgraded in 2011/12 at considerable cost. The RFO outlined repairs which were needed as a result of the external inspection of the play areas and the need to budget for repairs and maintenance as a result in the three-year plans. The committee requested a breakdown of the cost for maintenance and eventual replacement of play equipment and the life expectancy of items so that a budget could be created. RFO to produce report for next meeting.</p>	<p>RFO</p>

<p><b>WRL23/041</b></p> <p><b>041.1</b></p>	<p><b>Wellbeing: to receive 6 monthly report from HI Friends (Appx 5)</b></p> <p>The committee noted the report and requested the report be circulated to Full Council. Cllr Davies noted that there would be a gap in the provision of Dementia support when the current Dementia Worker leaves but that clients would still receive support. The number of clients supported has increased substantially over the past year, including six new clients in the past six months. Cllr Hobbs asked if there was other support to for those suffering from dementia and therefore isolation, and Cllr Davies said that currently there was no other support, and the work by HI Friends provided a lifeline to a lot of people, enabling them to stay connected with the community and their peers. Cllr Davies expressed his thanks to Sarah Brown and Jan Payne for their work to provide Dementia support in the villages.</p> <p>Cllr Davies also outlined the future work being undertaken to support the mental health of young people, working with schools and parents to provide support. HI Friends would also like to suggest that an Observer from the Parish Council attend HI Friends Trust meetings which happen three to four times a year in order to see the work and planning that is being done.</p>	<p><b>Full Council</b></p>
<p><b>WRL23/042</b></p> <p><b>042.1</b></p>	<p><b>To review Projects for 2023-2024 and 2024-2025 and agree next steps (Appx 6)</b></p> <p>Cllr Davies requested that the Recreation Development Group be added as a project to the list. RFO requested that committee review project list and inform RFO of any additions so that projects can be properly budgeted for at the next meeting. Cllr Davies highlighted that funding for major projects and its impact on precept will be more acceptable if Council can show that money is being spent on the right things. Cllr Hobbs confirmed that communication of reasons for spend is an important part of precept setting.</p>	<p><b>All</b></p>
<p><b>WRL23/043</b></p> <p><b>043.1</b></p> <p><b>043.2</b></p>	<p><b>Other Matters</b></p> <p><b>To approve spend of £4,255.66 for preparation of cricket square, bowls green and grass tennis courts (Appx.7)</b> Committee noted report. Proposed Cllr Davies, seconded Cllr Wilbraham, <b>all in favour to approve.</b></p> <p><b>To agree purchase of new powered pedestrian sprayer, up to a cost of £2,500, from Specified Reserve for Machinery Replacement, delegated to RFO and Head Groundsman to purchase best value equipment.</b> Head Groundsman outlined issues with current sprayer and concerns re safety of equipment. Proposed Cllr Allen, seconded Cllr Wilbraham, <b>all in favour to approve,</b></p>	
<p><b>WRL23/044</b></p>	<p><b>How to communicate the meeting of 4<sup>th</sup> September 2023 and items for next agenda:</b></p> <p><b>Next agenda: Three-year plan; Budget setting</b></p>	
	<p><b>DATE OF NEXT MEETING- 6<sup>th</sup> November 2023, 22<sup>nd</sup> January 2024, 4<sup>th</sup> March 2024</b></p> <p><b>Meeting closed: 9.06 pm</b></p> <p><b>Appendix 1: Minutes of the meetings 5<sup>th</sup> June 2023</b>  <b>Appendix 2: Actions List</b>  <b>Appendix 3: Operations/Clerk's Report</b>  <b>Appendix 4: Development and long term plans for Play areas</b>  <b>Appendix 5: HI Friends half yearly report</b>  <b>Appendix 6: Projects list</b>  <b>Appendix 7: Preparation work for sports courts and pitches</b></p>	

Minute No.	Subject	Action	Action By	By When	Status
R20/018	Energy Survey	An energy survey was undertaken on the Pavilion building, and it came up with a list of recommendations.	Next N&B Meeting	Open	Nature and Biodiversity Committee have identified short term possible projects. Staff are working on obtaining costings for suggestions.
R20/026.1	Neighbourhood Plan Project	Projects for Committee to develop plan for progressing or advise otherwise - P1, P8,P11	Committee	Open	<p>NEIGHBOURHOOD PLAN PROJECTS</p> <p>P1 Creation of new formal sports space. Policy HIM10 Parish Council to develop an open space strategy covering both formal and informal uses. Parish Council to work with partners on the development of formal space at Bypass Farm and / or elsewhere based on the outcome of this strategy. The Parish Council to also promote enhanced use of existing facilities under Policy HIM14 (for both sports and recreational uses).</p> <p>P8 Provide more meeting places for young people. Parish Council to work with existing local charities, schools and local young people to discuss indoor and outdoor provision for younger people and to scope activities and demand.</p> <p>P11 Enhance use of existing community facilities and encourage additional provision to meet needs. Parish Council to develop a Community Facilities Strategy (covering both indoors and outdoors) and to work with stakeholders to implement this. (The definition of Community Facilities in this context is the one used in the Local Plan).</p>

R20/026.2	3G Provision within Village	Cllr Carrington to roganise a meeting with IVC with Cllrs Murray, Davies and Hobbs	SC, YV, ND, CH	Open	
WRL22/014	Development of Manorial Waste Site		LW, CH	Nov-23	Area to be turfed November 23.
WRL22/023.1	Security Improvements Working party	To give feedback to committee on suggested solutions	ES, YM, JU, LW, SA	Open	Agenda Item
WRL22/035.1	Gate access System	To create a Working Party to scope and cost the court access project fully, and return with findings to the committee within three months	ES	Open	Working party not met
WRL23/006.1	Anti social behaviour log		RFO	Open	Log being kept.
WRL23/011	Review of charges and terms and condition	To agree to review the Terms and Conditions for major sports clubs including a review of the formula for the calculation of club charges, for implementation for the 2024-2025 financial year.	Staff	Nov-23	Review of terms and conditions for all hirers – office to arrange walkabout with all club representatives prior to review taking place, to include feedback from Sporting Hub trial, continuing until end of March 2024



## **Histon & Impington Parish Council Recreation Development Group (RDG)**

### **RDG Report November 2023 for Wellbeing Recreation Leisure Committee**

#### **Introduction**

Following agreement from the Parish Council at its March 2023 meeting to approach professional advisers to seek quotes to develop a Masterplan for the Recreation Ground Wilby Burnett (W&B) were appointed in June.

Members of the RDG have now met with Lianne Tothill three times since July and progress is being made.

This short report seeks to update on recent developments and some thoughts that are evolving. Nothing has been decided, the RDG will need to discuss in full and it is then hoped to bring a full proposal to WRL before the end of the year. Phasing any project has been discussed with present discussions focussed around a stage one being delivered in 2026/27 which is the 100<sup>th</sup> anniversary of the present location of the Recreation Ground. The specific 'current' priorities here being; car park site, car park entrance, tennis court/s and compound improvements.

The RDG is aware of the tight financial climate that generally exists and of the need for value for money from any project.

**3G Artificial Grass pitch** – over recent months Histon Football Club and Cambridgeshire FA have been working closely together on the possibility of a AGP on Histon FC pitch. This has a direct impact on the idea of a 3G on the leased land on the Rec and on that basis the 3G is perhaps not considered a priority.

Additionally, a 3G would be very tight within the land available.

The IVC 3G AGP planning application has now been submitted.

**Groundsman's Compound**- there was earlier discussion about working together with HFC on a shared compound with Parish Council. This would be costly and the possible 3G on the HFC site might also have an impact. In our discussions with WB a possible relocation within the car park has been discussed and this would have a cost implication. Could we really justify the additional cost of a brand new facility.

We perhaps need to consider referring to the compound as the Parish Council compound and the need for some enlargement.

**Car park site** – the plans would include dedicated marked car parking spaces and consideration to improved pedestrian access to playground and other Rec facilities.

**Car park entrance** – the simple idea of a new zebra crossing has been put forward

**Tennis court** – the provision of artificial grass floodlit courts are the centre piece of the project and there has been the start of a discussion with the Tennis Club RDG representative on the need for 3 or 4 improved courts and the exact location. Court usage data is being considered as there might be small windows of high court usage. One existing grass court could be used for improved car parking provision.

**Other sports facilities** – the long term future of facilities located to the right of the Recreation Ground Centre need be considered with possible fall in usage and other opportunities that may arise.

**Perimeter path**- this is being considered to encourage opportunities for wider exercise by residents and the use during cricket matches needs to be considered

**Indicative costing** – work is being presently being done and this would include the cost of drainage infra structure work.

**External funding sources** – this is being explored but opportunities are limited

**Climate emergency** – this is being considered as part of the project and is on WB's radar

## Report to WRL on current recreation provision

### To note:

- 1) Parishes are under provision in all three recreation space categories: Sport, Equipped Play Space and Informal Play Space.
- 2) Lack of provision is most acute with play spaces.
- 3) Switching use between categories can only address access distribution.
- 4) New space is needed across all categories.

### Background

At a workshop held on July 3rd by the Wellbeing, Recreation and Leisure (WRL) committee, there was a clear consensus that land available to the Parish Council (PC) does not meet the community's current requirements. Quantitatively we have a 2013 study by South Cambridgeshire District Council (SCDC) investigating the provision across their region - Recreation and Open Space Study 2013 [<https://www.scambs.gov.uk/planning/local-plan-and-neighbourhood-planning/the-adopted-development-plan/stages-in-the-preparation-of-the-local-plan-2018/recreation-and-open-space-study-july-2013/>].

This works with a standard provision specified in 2009 Open Space SPD (Supplementary Planning Document): "The minimum quantitative standard for outdoor play space and informal open space is 2.8 hectares per 1000 people, comprising:..."

- "a. Outdoor Sport – 1.6 hectares per 1,000 people
- b. Children's Play Space – 0.8 hectares per 1,000 people
- c. Informal Open Space – 0.4 hectares per 1,000 people "

The report shows a significant shortfall across all three areas.

Type	Required ha per 1000	Actual ha 2013	Required 2013 / ha	2013 +- ha
Sport	1.6	6.27	13.45	-7.19
Play Equipped	0.8	0.47	6.72	-6.26
Play Open Space	0.4	0.83	3.36	-2.53

However, we are ten years on from this report with new demographic data available from the 2021 census and changes to the use of community land. This report attempts to provide an update on the current situation. The methodology repeats that of the 2013 SCDC wherever possible, detailed notes within the appendix.

Population given by the 2013 paper is a 2011 census estimate for the parish. Population data is not available from the 2021 census at output area resolution. An estimate based on the electoral ward (Histon and Impington Parish, plus Orchard Park), assuming uniform growth, is calculated.

	2011	2021	Increase
HI Ward	10600	11430	1.078
HI Parish	8410	9068	

Regions for each of the recreation categories have been added to the Parish Online mapping system giving an estimate of area. Similarity in the measured area for features appearing across both reports

gives confidence virtual measuring via Parish Online is similar enough to surveying done by SCDC (potentially also virtual by similar mapping software).

This provides the following shortfall figures, adjusting for population only, keeping SCDC reckoning on space allocation. With no significant changes the requirement, and thus shortfall, increases in line with higher population.

Type	Required ha per 1000	Actual ha 2023	Required 2023 /ha	2023 +-ha
Sport	1.6	6.27	14.50	-8.24
Play Equipped	0.8	0.47	7.25	-6.78
Play Open Space	0.4	0.83	3.62	-2.80

### Observations and adjustments

- SCDC somewhat short-changed us by inclusion of parking and parish office for sport as ‘wholly and solely ancillary to an Open Space use’. (-0.51 ha).
- Only Parish Council owned and maintained play areas are included by SCDC report. Strong argument that Merrington Place, Primrose Lane and Glebe Way Play areas are accessible to the community so they should be included. (+0.19 ha).
- Some very odd decisions on informal play space. On the Greenleas Estate areas near Burkett Way and Oates Close are included, but similar grass area by Parlour Close is excluded. Grass verge by Narrow Close is included, while it would seem too close to B1049 for safe kick-about in its current configuration. None of Homefeild Park is included. (+0.58 ha).
- Gain of Infant School Field since 2013. (+0.34 ha)
- IVC’s sport space was excluded by SCDC. This could account for additional 5.38 ha.
- Abbey Fields has been gained as community space since 2013. However, it does not meet the definition of SCDC report for informal open space: “must be safe for play and sufficiently open to allow play’.
- Allotments are a mess in the SCDC report! Reported separately to HDFs.

Taking the above into consideration a reasonable estimate of community accessible recreation space and current shortfall:

Type	Required ha per 1000	Actual ha 2023	Required 2023 /ha	2023 +-ha
Sport	1.6	5.61	14.50	-8.90
Play Equipped	0.8	0.68	7.25	-6.57
Play Open space	0.4	1.69	3.62	-1.93

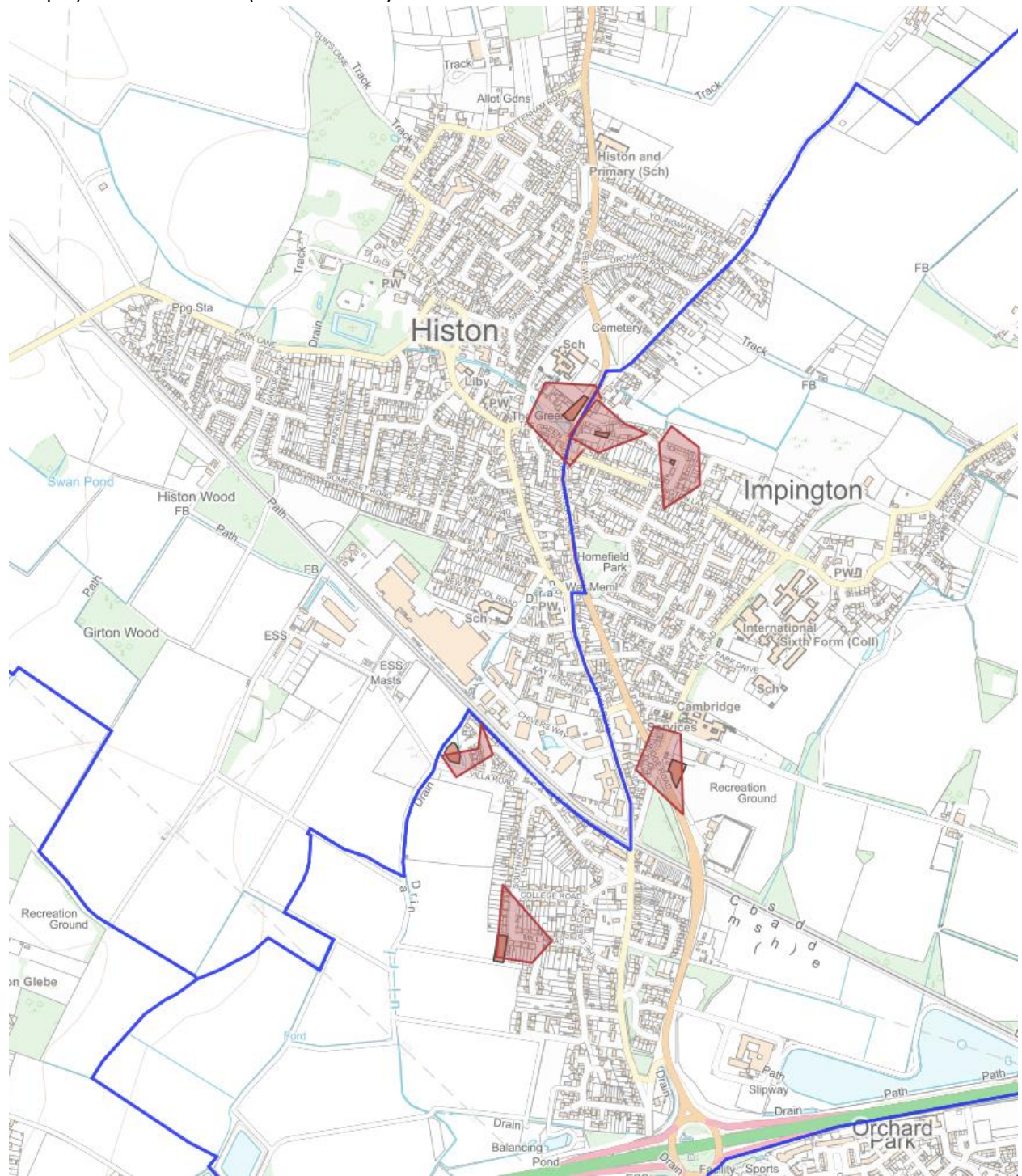
With a shortage in all three categories, it is clear that shuffling uses around within the existing areas will not deliver the open space required. An increase in available space must surely be part of a resolution.

On equipped play areas specifically, the range of equipment to appeal to diverse age groups and distribution around a community is important. Fields in Trust provides the following advice on categories for play areas:

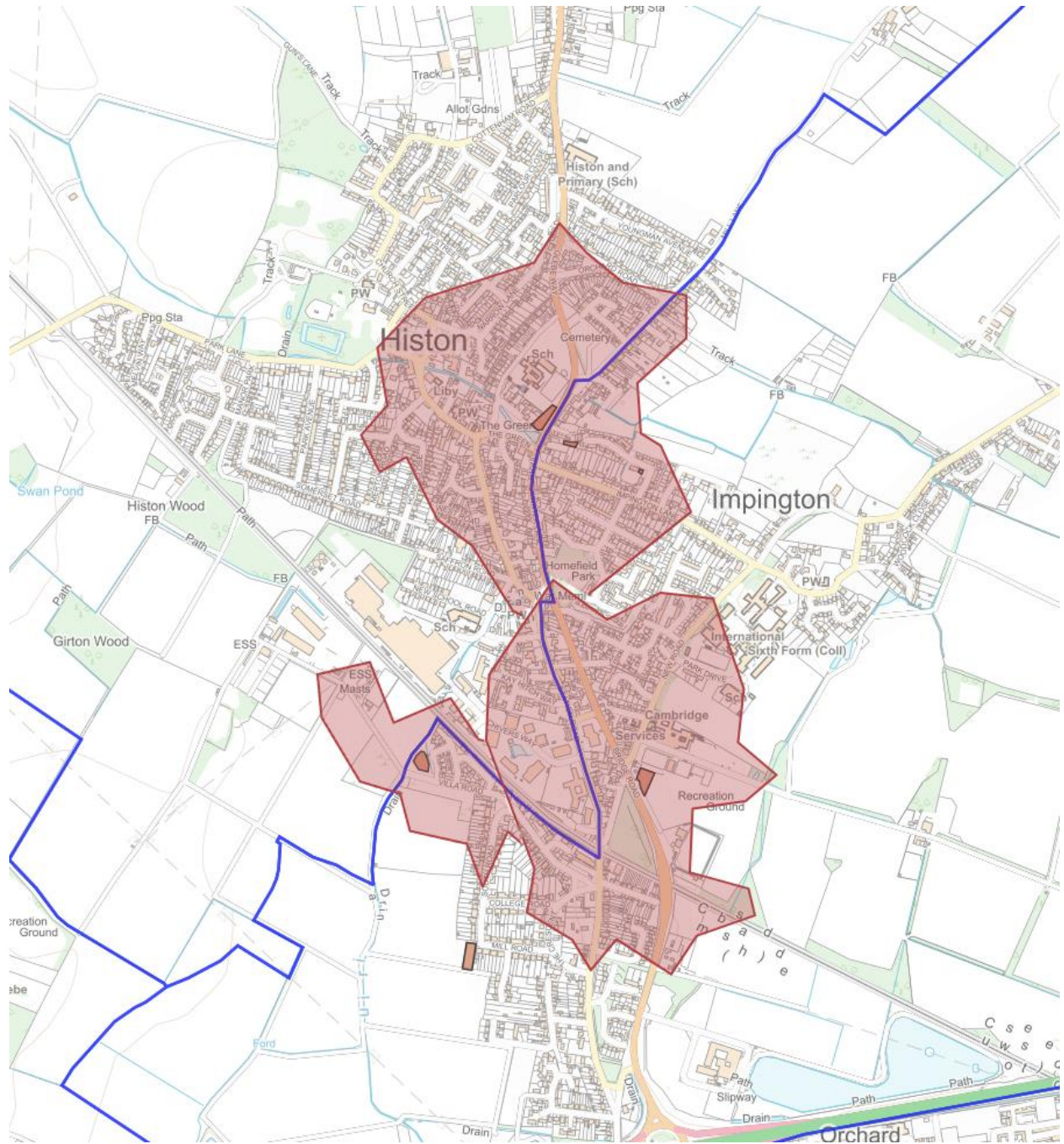
<b>Criteria</b>	<b>Local Area for Play (LAP)</b>	<b>Local Equipped Area for Play (LEAP)</b>	<b>Neighbourhood Equipped Area for Play (NEAP)</b>
<b>Target Age Group</b>	2 – 6	2 – 8	8 – 14
<b>Actual Walking Distance</b>	100 metres  (1 minute walk)	450 metres (maximum of 270m straight-line distance)  (6 minute walk)	1000 metres  (15 minute walk)
<b>Minimum Activity Zone</b>	100m <sup>2</sup>	500m <sup>2</sup>	1200m <sup>2</sup>
<b>Minimum Buffer Zone</b>	5m	20m	30m for equipped play areas  80m - 100m for skate parks and informal MUGAs (for rural areas)
<b>Play Equipment</b>	Not formally equipped but will provide soft and hard landscaping with features and design to help stimulate imaginative play.	9 pieces of play equipment (which will comprise at least 6 pieces of play equipment for 4-8 year olds and at least 3 pieces of equipment for toddlers).	May comprise informal ball courts, wheeled sport facilities and / or more traditional equipped areas with a minimum of 8 pieces of play equipment appropriate to the age group.

Based on this, the SCDC report allocates Impington Rec as NEAP, Green Play area as LEAP and South Road as LAP. This report adds Primrose Lane Play Area as LEAP, and both Merrington Place and Glebe Way Play Areas as LAP. Maps 1,2 and 3 show areas of the parish with access to a LAP, LEAP and NEAP respectively.

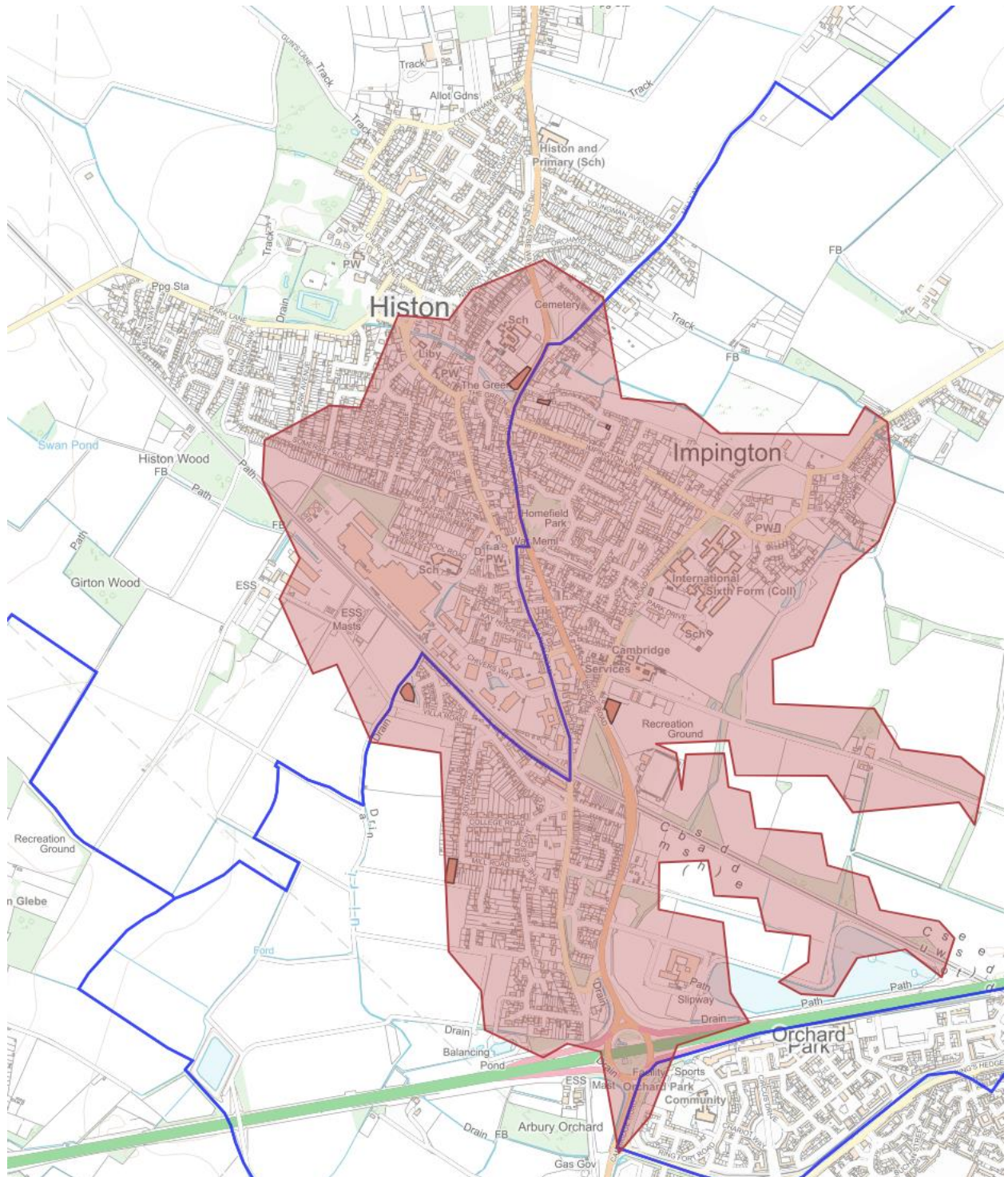
Map 1) Access to a NAP (LEAP or NEAP) within a one-minute walk.



Map 2) Access to a LEAP (or NEAP) within a six-minute walk.



Map 3) Access to a NEAP within 15-minute walk.



## **Findings**

The Parish is under provision in all three recreation space categories. Sport by 8.90 hectares, equipped play space by 6.57 hectares and informal play space by 1.93 hectares. Although sport has the largest absolute shortfall, play provision is a more acute issue within the parish. The recommendation is for a 2:1 ratio of sport space to equipped play space, that is for every hectare of sport space we should have half a hectare of equipped play space. Our current ratio is 13:1. We have less than a tenth of a hectare of equipped play space for every hectare of sport. Open play space should have a quarter of a hectare to each hectare dedicated to sport – 4:1 ratio. Currently the parish has 7.5:1 sport to open play space.

Switching uses between current open space areas is certainly required. For example, retrofitting play items into open play space will address the lack of access to LAP, LEAP and NEAP within the maximum walking time. However, it will come at the loss of open play or sport space.

The WRL committee must seriously consider new open space for use across all categories within its upcoming three-year planning.



## **Appendix**

### **SCDC Methodology notes**

#### **Included**

Regardless of ownership included if they serve needs of the public  
Not school as use on an informal basis, use can be withdrawn without notice  
Pavilions, changing room included where directly relate to the recreational use.

#### **Excluded**

Professional stadium  
Road verge or narrow incidental areas  
Land for greenways – transport  
Private gardens, including communal for flats  
Indoor sports  
Car parking  
Water bodies  
Nature reserves or areas managed as part of planning mitigation  
Land not, and cannot reasonably made suitable for sport, recreation or play.

#### **Surveyed**

Outdoor sport – area intended for sport, including not currently marked as this changes by season  
Children’s formal and informal play space. Formal; equipped play areas, wheeled sports parks and macadam kick about areas. Informal; grass kick about areas. Buffer zone not included for formal, but may form part of informal. Informal open space ‘must be safe for play and sufficiently open to allow play’.  
Allotments  
Community Orchards  
Burial Grounds

#### **Summary of SCDC Assistance to Gain Open Space**

*5.4 Due to the very rural nature of the District, the Council does not directly provide sport, play and recreation facilities; this would not be possible for every village. Instead the [District] Council effectively operates an enabling policy of providing financial support and advice to Parish Councils, schools and sports clubs which allows them to provide these facilities at a very local level and this will enable the localism of recreation and open space to continue to develop further. This is obviously subject to budgetary restrictions.*

- capital grants
- funding through S106
- “Dual use” capital grants to Village Colleges.

## Summary of SCDC Justification for Open Space

6.21. *The current standard for outdoor sport is 1.6 hectares per 1000 population. 53% of the villages in the District fail to meet this standard.*

6.32. *The 2005 study recommended a standard for provision of children's play space is 0.8 hectares per 1000 population and that provision should be 50% formal, and 50% informal.*

6.33. *... 75% of villages fail to meet the standard.*

6.34. *A further issue is that the balance between formal and informal provision is very much skewed towards informal provision, with formal equipped play spaces only forming a small proportion of the land area. In the District as a whole, approximately 90% of the total Children's Playspace provision is Informal, with only 10% Formal Children's Playspace*

6.37. *The results of the parish and village survey shows that 92% feel that provision of play is very important*

6.38. *... Informal Children's Play Space... existing standard of 0.4 hectares per 1,000 population.*

6.54. *[Allotments]... NAA standard of 0.20 hectares per 1000 population.*

6.67. *[Informal Open Space]... a standard of 0.4 hectares per 1000 people,*

## Summary of SCDC data for Histon and Impington

### Appendix 3

Population (mid 2011 estimate)	8410	
Actual Outdoor Sport (hectares)		6.27
Outdoor Sport Ha. Per 1000		0.75
Requirement based on 1.6 ha. Per 1000	13.46	
Hectares +/-		-7.19

### Appendix 4

Population (mid 2011 estimate)	8410	
Formal Play Hectares		0.47
Formal Play ha/1000 pop		0.06
Informal Open Space Hectares	0.83	
Informal Open Space ha/1000 pop		0.10
Requirement based on 0.8 ha. Per 1000 H		6.73
Hectares +/-		-5.43

1 Hectare = 10,000m<sup>2</sup> = 100m x 100m

### Appendix 5

Population (mid 2011 estimate)	8410	
Allotments (hectares)		10.31
Allotments ha/1000 population	1.23	
Hectares based of NAA standard of 0.2 ha. per 1000	1.68	
Hectares +/- per Parish	8.63	
recommended South Cambs standard of 0.4 ha. per 1000		3.36
Hectares +/- per Parish	6.95	

#### Appendix 6

Population (mid 2011 estimate)	8410	
Burial ground Hectares	1.63	
Hectares per 1000 population		0.19

#### Appendix 7

Population (mid 2011 estimate)	8410	
Community Orchard/Garden hectares	1.1	
Hectares per 1000 population		0.13

#### Appendix 9

No proposed actions for H&I

### 2009 Open Space SPD

2009 Open Space SPD guide for open space in new developments. In this case, dwellings excludes one bedroom homes, sheltered housing and residential homes.

Guide for when on-site provision will be sought:

	Type of Space	On Site Provision Sought on Developments above:
Open Space for Formal Sport	Sports Pitches	200 dwellings
	Other Outdoor Sport	200 dwellings
Children's Play Space	Local Area for Play (LAP)	10 dwellings
	Local Equipped Area for Play (LEAP)	50 dwellings
	Neighbourhood Equipped Area for Play (NEAP)	200 dwellings

### Summary of items from Parish Online

As noted in the methodology, these are amenities available to our community, not just those owned by the Parish Council.

Sport

Name	Purchased	Notes	Area /m2
Tennis	4/1/2012		2243.37
Bowling	4/1/2012		1319.52
Hard Courts	4/1/2012		1466.75
Fitness Equipment	4/1/2012		306.33
Grass Pitches	4/1/2012		50791.13
IVC Hard courts		Dual Use, excluded by SCDC	2813.57
IVC Grass Pitches		Dual Use, excluded by SCDC	51042.55

Play Equipped (Formal)

Name / Description	Date Purchased	Notes	Area /m2
The Green Play Area	4/1/2012	LEAP	1097.69
Impington Rec Play Area	4/1/2012	NEAP	1731.65
Merrington Place Play Area		LAP, Not included by SCDC	106.67
South Road Play Area	4/1/2012	LEAP	443.51
Glebe Way Play Area		LAP, Not included by SCDC	364.87
Primrose Lane Play Area		LEAP, Not included by SCDC	1416.51

Play Open Space (Informal)

Name	Date Purchased	Notes	Area /m2
Homefield North	4/1/2012	Not included by SCDC	1094.06

Homefield South	4/1/2012	Not included by SCDC	2168.56
Old Infant School Field		Lease from CC	3417.22
The Green	4/1/2012	Not included by SCDC	1424.29
St Audrey's Close			1290.63
Oates Way Green			2000.17
Parlour Close Triangle		Not included by SCDC	909.35
Orchard Road Green Space			1035.46
Allington Close Green			1866.95
Primrose Lane Green Space			1760.22

#### Open Space

Name	Purchased	Notes	Type	Area /m2
Long Meadow		HIGS, new since SCDC report	Wildflower meadow	17203.62
Croft Close Set Aside		HIGS, new since SCDC report	Scrub, Woodland	44450.87
Clay Close Park			Woodland	1080.96
The Copse			Woodland	13638.5
The Coppice South	4/1/2012		Woodland	5533.25
The Coppice East	4/1/2012		Woodland	601.27
The Coppice North	4/1/2012		Woodland	4862.29
Homefeild Park	4/1/2012 0:00		Woodland	10713.59
Manor Park	4/1/2012 0:00		Wildflower Meadow	15818.06
HI Community Orchard	4/1/2012 0:00	HICOP	Orchard	4340.61
Histon Wood	4/1/2012 0:00	Aka WI Wood	Woodland	42640.68
St Audrey's Wood			Woodland	6969.3

The Green	4/1/2012 0:00		Grass and Trees	3082.42
Narrow Lane Orchard			Orchard	350.66
Narrow Lane			Grass	345.88
Windmill Garden		Complicated ownership	Formal planting	161.68
Manorial Waste	4/1/2012 0:00			232.05
Memorial	4/1/2012 0:00		Grass, Formal Planting	1104.3

**RECREATION COMMITTEE - DRAFT**

<b>REPORT TO:</b>	<b>Recreation Committee</b>	<b>October 2023</b>
<b>AUTHOR:</b>	<b>Theresa King, RFO</b>	<b>Item WRL23/052.1</b>

**Public toilet repairs**

Users of the facilities have been struggling recently with opening and closing one of the doors of the public toilets, and the door on the second toilet has a panel that has dropped. A site survey by a contractor assessed that the door has dropped which is why it is not opening properly and needs the closure replacing, as well as the gaskets, and the second toilet door need a replacement panel as this has been damaged.

**Community Room**

One of the doors that opens out onto the cricket pitch is creaking and becoming difficult to open. The contractor who visited site said that this door has also dropped and needs to be replaced with a new unit, along with the door closer, and the brush pile which makes the seal also needs replacing.

One of the windows in the room has blown and also needs replacing, and two of the winding mechanisms need replacing.

We have tried to contact more than one company for the quotations, but many companies do not undertake repairs, only new installations. The doors and windows are also aluminium which reduces the number of contractors who will provides estimates.

The contractor who visited site has provided an estimate of £2,033.82 + VAT, and we will need to pay 50% as a deposit before the work is undertaken. There will need to a final survey, especially with the winders, to confirm the parts required.

**Recommendation**

To agree to undertake the repairs to the doors and windows as estimated, up to a total budget of £3,000, delegated to RFO. Maintenance is usually delegated to staff buy this amount is above our thresholds for commissioning work.