

Minutes of Histon & Impington Land, Assets & Infrastructure Committee
7:30pm, Tuesday 7th November 2023
Community Room, Recreation Ground, New Road, Impington

Land, Assets & Infrastructure Committee Minutes

Membership: 6 + 2 ex-officio

Appendices: 0

Quorum: 3

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| Agenda No: | Present: Cllrs: Joseph Adam, Simon Jocelyn, James Leonard, Geoff Moore, Yvonne Murray Clerk: Chelsea O'Brien Co-Opted during meeting: Tom Hindley | |
| LAI/23/025 | ELECTION OF COMMITTEE CHAIR Agreed to elect a chair for this meeting only, Cllr Murray proposed Cllr Jocelyn, seconded Cllr Moore all in favour Cllr Jocelyn to chair the meeting | |
| LAI/23/026 026.1 | APOLOGIES FOR ABSENCE Cllrs: Tom McKeown (personal), Edd Stonham (personal) | |
| LAI/23/027 027.1 | CO OPTION TO COMMITTEE Noting agreement at the last meeting to co-opt up to three residents to support the committee, Mr Tom Hindley was present Proposed Cllr Moore, seconded Cllr Leonard all in favour and agreed to co-opt Mr Hindley | |
| LAI/23/028 028.1 | MEMBERS DECLARATIONS OF INTERESTS None declared | |
| LAI/23/029 029.1 | PUBLIC PARTICIPATION No items raised | |
| LAI/23/030 030.1 | TO APPROVE minutes of the meeting held 9th October 2023 All in favour and agreed Chair to sign as a true and accurate record of the meeting | |
| LAI/23/031 031.1 | 3 Year Plan To review and approve 3 year plan for submission to Finance, Governance and Legal Committee on the 4th December. Noting Year 1 of 3 year plan will form the budget for year 2024/25 Draft Three Year Plan presented to all; discussion covered: Reserves: <ul style="list-style-type: none"> - Land Fund Reserve to be allocated £7k funding in years 24-25 and 25-26 with a view of the Parish Council then having sufficient funds in place to then explore options to potentially change the use of an existing site for additional burial space or improvements to an existing site. Improvements discussed: access, security, water provision at Gatehouse Road Allotments - War Memorial agreed to allocated £6k 24-25 with a view of seeking grant funding to clean and restore memorial. £1k to be allocated years 25-26, 26-27 to ensure reserve is built up so cleaning and restoration can be programmed - Allotment income – noted could be higher than projected following results or local review - Allotment Maintenance Gatehouse Road – agreed to increase to £500 for years 24-25, 25-26. 26-27 noting the size of the site and need for regular clearance work to the maintenance track/entrance that is too much for the Ranger. Clerk to confirm ownership of boundary hedges and drainage ditches | Clerk |

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| | <p>Capital Projects:</p> <p>Local Highways Initiatives: Noting increasing costs, Committee wished to present an accurate view of projected spend with the view of hopefully not having to request additional funds mid-project as previous years. Agreed to submit: £20k 24-25, £22k 25-26 and £25k 26-27. Members noted the need for projects to be established throughout the year to ensure resident consultation can take place prior to submission. Clerk to seek views of County Council of mechanism for advice for projects prior to submission. Call for help from residents with areas of expertise also suggested.</p> <p>Biodiversity Project at Gatehouse Road - £1k to be allocated 24-25, 25-26, 26-27 to ensure regular maintenance to the boundary hedges</p> <p>Installation of information boards Guns Lane and The Brook – agreed to allocate £2k 24-25</p> <p>Joint project with Cambridgeshire County Council to repair access points on permission path Mill Lane to retain access. Agreed to allocate £2k 24-25 (NHP Project P16)</p> <p>Install Cycle Stands £2k years 24-25, 25-26, 26-27 (NHP Project P17)</p> <p>Privately Funded Highways Initiative Barrier Removal – noting application submitted, discussion covered allocating budget for immediate removal of the straightforward barriers but allow for further works in years 2 and 3 following investigative works and alternative solutions in complex locations. Agreed to allocate £5k 24-25, £2k 25-26, £5k 26-27</p> <p>Installation of electric charging points – Clerk to explore options and viability of installing in High Street car park. Terms of lease to be explored with regards to installing time restricted parking and automatic number plate recognition system.</p> <p>Committee reviewed the Wishlist of projects formulated by the Committee, many only being suitable for the LHI scheme noting the complexity. Cllr Leonard wished to add Station Road but noted the need for expert knowledge to suggest and build a project to address the current problem of being inadequate for pedestrians and cyclists. Clerk to group projects where applicable and ensure all projects are included on the Wishlist prior to circulating to members. List to then be used to seek advice and build on projects throughout the year.</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |
| LAI/23/032 | <p>ITEMS FOR NEXT AGENDA</p> <p>Purchase of post at Burial Ground to stop unauthorised vehicular access High Street Car Park Clearance and lining Repairs to benches Village Green</p> | |
| LAI/23/033 | <p>DATE OF NEXT MEETING</p> <p>Next Meeting Tuesday 23rd January 2024</p> <p>Meeting closed: 9.15pm</p> | |