

REPORT TO:	Full Council	12th October 2023
AUTHOR/S:	Theresa King, RFO	

Purpose:

Expenditure or orders for work other than regular commitments and some maintenance issues (including Clerks' Delegation). Issues requiring particular **ratification or note in bold**

To list accounts paid by delegated approval, and payment of outstanding accounts

- Accounts paid by delegated approval October 2023 – to note only:

Accounts paid by DDR October 2023					
Supplier	Description	Net	VAT	Total	Code
British Gas	Green Feeder Pillar 01.09.23 to 01.10.23	22.04	1.10	23.14	Open Spaces Electricity
British Gas	Crossing Keeper's Hut Electric 02.09.23 to 01.10.23	18.94	0.94	19.88	Open Spaces Electricity
British Gas	Recreation Ground Gas 02.08.23 to 01.09.23	66.10	3.30	69.40	Rec Utilities: Gas
British Gas	Recreation Ground Gas 02.09.23 to 01.10.23	63.21	3.16	66.37	Rec Utilities: Gas
British Gas LITE	Electricity Rec 13.08.23 to 13.09.23	567.33	113.47	680.80	Rec Utilities: Electricity
GBS - Public Works Loans	PWLB Loan Pavilion 36 of 50 and Completion 34 of 50	9972.14	0.00	9972.14	Public Works Loans: Pavilion
Lloyds Bank	Credit Card - various purchases	34.79	3.16	37.95	Office Costs
Onecom Ltd	Telephone and Broadband September 23	104.92	20.98	125.90	Telephone & Broadband
Sharp Business Systems	Sharp copier usage Aug 2023 minimum	25.00	5.00	30.00	Office Costs
Unity Trust Bank	Bank charges - cash and cheque charges	2.10	0.00	2.10	Audit & Bank
B&CE Holdings Ltd - People's Pension	Pension - B&CE People's Pension October 2023	375.23	0.00	375.23	Pensions -Admin
	TOTAL DDR	11,251.80	151.11	11,402.91	

- Accounts for approval October 2023

Accounts for Approval October 2023					
Supplier	Description	Net	VAT	Total	Code
Avocet Cleaning Services Ltd	Cleaning of Pavilion and office September 23	903.67	180.73	1084.4	Rec Pavilion Maintenance/Office costs

Agenda Item 23/65.1,65.2,65.3					
Ashtons Legal	Legal Advice relating to DAC Beachcroft	1,200.00	240.00	1,440.00	Legal Expenses
Brookfield Groundcare	Grass cutting September 2023	1,298.00	259.60	1,557.60	Grasscutting
C B S Office Solutions	Copier Paper	57.45	11.49	68.94	Office Costs
CamAlarms Ltd	Fire Alarm Service 01.11.22 to 31.10.23	100.00	20.00	120.00	Rec Pavilion Maintenance
CAPALC	E-Learning Courses C O'Brien	56.00	0.00	56.00	Training
CSA Cleaning	Hand towels and toilet tissue for Pavilion	206.04	41.21	247.25	Rec Pavilion Maintenance
Daphne Fisher	Tree Officer Consultancy - September 2023	1,134.00	0.00	1,134.00	General Reserves Spend
Elite Ecology/RenKap	Topographic survey of Histon and Impington Recreation Committee (RDG)	891.25	178.25	1,069.50	General Reserves Spend
G&J Peck	Hayter Mower service	455.84	91.19	547.03	Rec Machinery Maintenance
GeoXphere Ltd	Parish Online Subscription 23-24	100.00	20.00	120.00	Subscriptions
Mains2Power	Capacity Analysis work as identified by Wilby Burnett (RDG)	600.00	120.00	720.00	General Reserves Spend
MrGroundsman	Scarifying of grass tennis courts and bowls green	900.00	180.00	1,080.00	Rec Pitch Maintenance
Munro Building Services Ltd	Repairs to water in pavilion as scalding hot	55.00	11.00	66.00	Rec Pavilion Maintenance
PPL PRS Ltd	PPL/PRS Performance rights licence	200.58	40.12	240.70	Subscriptions
Progreen Lawncare Ltd	Selective weed control for Bowls Green	100.00	20.00	120.00	Rec Pitch Maintenance
S J Pollard Building & Maintenance Ltd	Repair to perimeter fence near guided busway at Rec	295.00	59.00	354.00	Rec Ground Maintenance
SCH Supplies Ltd	Purchase of PSP70 sprayer	1,371.80	274.36	1,646.16	Machinery Replacement
SLCC	SLCC Clerk Membership	296.00	0.00	296.00	Subscriptions
Thalia Limited	Trade Waste Burial Ground 30.08.23 to 27.09.23	93.70	18.74	112.44	Trade Waste
Thalia Limited	Trade Waste Recreation Ground 30.08.23 to 27.09.23	206.14	41.23	247.37	Trade Waste
Tomlinson Groundcare	Powerroll parts	130.20	26.04	156.24	Rec Machinery Maintenance
Travis Perkins Trading Co Ltd	Various screws and sealant	54.10	10.83	64.93	Rec Ground Maintenance
Village Garden Landscapes	Removal of grass grid at Village Green and making good, including additional soil above estimate	1,392.00	0.00	1,392.00	Village Green

					Agenda Item 23/65.1,65.2,65.3	
Payroll M6	Figure includes B&C Pension which is paid by DDR of £375.23.	13,320.13	0.00	13,320.13		
	Payroll includes telephone expenses for Rec Groundsman & Ranger of 50.53, working from home allowance of 26.00, telephone expenses for 6 months for three admin staff 36.00					
TOTAL FOR APPROVAL		25,416.90	1,843.79	27,260.69		

To note:		
Accounts paid in 14.09.23 to 12.10.23		
Asset Income	238.46	WRL
Allotments – Gatehouse Road	54.00	HFDS
Burial ground Fees	125.00	HFDS
School Hill Refuse Collection	187.50	HFDS
Sports Courts Fees: Football	80.00	WRL
Sports Courts Fees: Netball	254.00	WRL
Sports Courts Fees Tennis	240.42	WRL
Sports Courts Fees: General	12.00	WRL
Pavilion Rental	1,206.25	WRL
Precept – 6 months	205,871.79	FGL
TOTAL	£208,269.92	

N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)