

REPORT TO:	Full Council	16th November 2023
AUTHOR/S:	Theresa King, RFO	

Purpose:

Expenditure or orders for work other than regular commitments and some maintenance issues (including Clerks' Delegation). Issues requiring particular **ratification or note in bold**

To list accounts paid by delegated approval, and payment of outstanding accounts

- Accounts paid by delegated approval November 2023 – to note only:

Accounts paid by DDR November 2023					
Supplier	Description	Net	VAT	Total	Code
British Gas	Crossing Keeper's Hut Electric 02.10.23 to 01.11.23	19.57	0.97	20.54	Open Spaces Electricity
British Gas	Green Feeder Pillar 02.10.23 to 01.11.23	18.81	0.94	19.75	Open Spaces Electricity
British Gas LITE	Recreation ground Electricity 13.09.23 to 13.10.23	533.57	106.71	640.28	Rec Utilities: Electricity
British Gas LITE	Recreation Ground Electricity 13.10.23 to 13.11.23	687.42	137.48	824.90	Rec Utilities: Electricity
Lloyds Bank	Various Credit card purchases	414.69	56.67	471.36	Office Costs
London Fuel Ltd	Fuel for Piaggio and Recreation Ground	73.10	14.61	87.71	Rec Utilities: Fuel
London Fuel Ltd	Fuel for Piaggio and Recreation Ground	42.08	8.42	50.50	Piaggio fuel & Maintenance
Onecom Ltd	Telephone and Broadband October 2023	104.92	20.98	125.90	Telephone & Broadband
Sharp Business Systems	Sharp Copier Usage 31.08.23 to 29.09.23	26.89	5.38	32.27	Office Costs
Source For Business	Water Rates Homefield Park	16.11	0.00	16.11	Open Spaces: Homefield Park
Source For Business	Water Rates Burial Ground	55.38	0.00	55.38	Burial Ground:Equipment & Expenses
B&CE Holdings Ltd - People's Pension	Pension B&CE People's Pension November 2023	620.81	0.00	620.81	Payroll
	TOTAL DDR	2,613.35	352.16	2,965.51	

- Accounts for approval November 2023

Accounts for Approval November 2023					
Supplier	Description	Net	VAT	Total	Code
Adcock Refrigeration and Air Conditioning	Heating and Air Conditioning for Parish Office and Meeting Room	4,947.00	989.40	5,936.40	S106 Comm Facility- Indoor Meet Space

Agenda Item 23/77.1,77.2,77.3

Avocet Cleaning Services Ltd	Office and Pavilion Cleaning	903.67	180.73	1084.4	Office Costs
Binder Loams Ltd	Tennis Loam and Wicket soil	984.92	152.64	1,137.56	Rec Pitch Maintenance
Blachere Illuminations Ltd	Christmas Light seals	35.62	7.12	42.74	Village Green
Brookfield Groundcare	Urgent removal of sycamore trees at Homefield Park and submission of SCDC notice	1,540.00	308.00	1,848.00	Trees & Hedges Maintenance
Brookfield Groundcare	Grass cutting October 2023	1,298.00	259.60	1,557.60	Grasscutting
Cambridge Courts (UK) LLP	Hardcourt Cleaning October 2023	1,000.00	200.00	1,200.00	Rec Sports Courts Maintenance
Daphne Fisher	Tree Officer Consultancy - October 23	1,302.00	0.00	1,302.00	General Reserves Spend
Emerald Landscapes	Turfing at School Hill	1,000.00	200.00	1,200.00	S106 Public Open Space
ESPO	Stationery Items	50.60	10.12	60.72	Office Costs
Fenland Leisure Products Ltd	Repairs to Play areas at the Recreation Ground and the Green	23,935.00	4,787.00	28,722.00	S106 Children's Play Spaces
M & M Heating (Cambs) Ltd	Immersion heater repairs	139.00	27.80	166.80	Rec Pavilion Maintenance
N&C Glass Ltd	Repairs to Community Room Doors and windows	1,016.91	203.38	1,220.29	Rec Pavilion Maintenance
Peter Graves	Daffodil Bulbs	100.00	20.00	120.00	P12 Neighbourhood Plan projects
Royal British Legion	Wreath and donation	100.00	0.00	100.00	General Reserves Spend
S Hobbs	PAT Testing and emergency light testing	280.00	56.00	336.00	Rec Pavilion Maintenance
S J Pollard Building & Maintenance Ltd	Gatehouse Road allotments Padlock replacement	178.20	35.64	213.84	Allotments Expenses - Gatehouse Road
S J Pollard Building & Maintenance Ltd	Removal of old litter bins at School Hill	138.00	27.60	165.60	Street Furniture Maintenance
Thalia Limited	Trade Waste Rec 04.10.23 to 25.10.23	74.96	14.99	89.95	Trade Waste
Thalia Limited	Trade Waste Burial ground 04.10.23 to 25.10.23	149.92	29.98	179.90	Trade Waste
Philip Scott	Emptying of village bins - holiday cover (cheque payment)	120.00	0.00	120.00	Rec Contractor Work
Payroll M8	Figure includes B&C Pension which is paid by DDR of £620.81	20,983.94	0.00	20,983.94	Payroll
	Payroll includes telephone expenses for Rec Groundsman & Ranger of 50.53, working from home allowance of 26.00, backdated SLCC pay scale rises				
	TOTAL BACS and CHEQUE	60,277.74	7,510.00	67,787.74	

To note:

Accounts paid in 13.10.23 to 16.11.23

Asset Income	119.23	WRL
Allotments – Glebe Way	20.00	HFDS
Burial ground Fees	3,305.00	HFDS
Ground Takings: Football	144.00	WRL

School Hill Refuse Collection	150.00	HFDS
Sports Courts Fees: Football	340.00	WRL
Sports Courts Fees: Netball	116.00	WRL
Club Receipts	11,046.87	WRL
Pavilion Rental	318.66	WRL
VAT refund (q Q2)	7,765.99	FGL
TOTAL	£23,325.75	

N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)

Although there will be no full Council meeting in December, a BACS payment run will still be required for regular and known payments (payroll, grasscutting, maintenance etc.) Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank).