

<b>REPORT TO:</b>	<b>Full Council</b>	<b>13<sup>th</sup> July 2023</b>
<b>AUTHOR/S:</b>	<b>Theresa King, RFO</b>	

**Purpose:**

Expenditure or orders for work other than regular commitments and some maintenance issues (including Clerks' Delegation). Issues requiring particular **ratification or note in bold**

**Items to note:**

**AJ Gallagher:** Insurance renewal is higher this year as new mower added and fidelity insurance cover increased as recommended by Internal Auditor. All sums insured were increased to cover inflation, by 12% on the buildings and 8% on the contents. **£ 9,521.13**

**To list accounts paid by delegated approval, and payment of outstanding accounts**

- Accounts paid by delegated approval July 2023 – to note only:

<b>Accounts paid by DDR July 2023</b>					
British Gas	Crossing Keeper's Hut Electric 02.06.23 to 01.07.23	18.94	0.94	19.88	Open Spaces Electricity
British Gas LITE	Recreation Ground Electricity 13.05.23 to 13.06.23	582.83	116.57	699.40	Rec Utilities: Electricity
Lloyds Bank	Credit Card - various purchases	219.37	15.76	235.13	Business Software Subscriptions
London Fuel Ltd	Fuel for Piaggio and Recreation Ground	54.43	10.88	65.31	Rec Utilities: Fuel
B&CE Holdings Ltd - People's Pension	Pension - People's Pension July 2023	375.23	0.00	375.23	Pensions -Admin
Unity Trust Bank	Bank Charges- cash and cheque services	1.80	0.00	1.80	Audit & Bank
Onecom Ltd	Telephone and Broadband June 2023	104.92	20.98	125.90	Telephone & Broadband
Sharp Business Systems	Sharp Coper usage 27.04.23 to 31.05.23	64.57	12.91	77.48	Office Costs
	<b>TOTAL DDR</b>	<b>1,422.09</b>	<b>178.04</b>	<b>1,600.13</b>	

- Accounts for Approval July 2023

<b>Accounts for approval July 2023</b>					
<b>Supplier</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Code</b>
A J Gallagher (Came &Co)	Insurance Renewal 23-24	9,521.13	0.00	9,521.13	Insurance
Agrovista Uk Limited	Aquazorb for Bowls Green	140.10	28.02	168.12	Rec Pitch Maintenance
Ark Security	Security Guard at Recreation Ground 3rd to 7th July 2023	600.00	0.00	600.00	General Reserves Spend
Avocet Cleaning Services Ltd	Pavilion and Office Cleaning June 2023	903.67	180.73	1084.4	Office & Pavilion Maintenance
Brookfield	Grasscutting June 2023	1,298.00	259.60	1,557.60	Grasscutting

Agenda Item 23/042.1, 042.2, 042.3

Groundcare					
C B S Office Solutions	Photocopier paper	38.30	7.66	45.96	Office Costs
Dixon Decorators	Decoration of play equipment	2,622.00	524.40	3,146.40	Rec Play Area Maintenance inc Equip
Emerald Landscapes	Landscaping of School Hill	8,941.20	0.00	8,941.20	S106 Public Open Space
ESPO	Stationery order	107.50	21.50	129.00	Office Costs
Hunt Garden Creations	School Hill Project work and purchases	2,160.65	0.00	2,160.65	S106 Public Open Space
Iliffe Print Cambridge Ltd	Newsletter June 2023 8 pages	769.60	0.00	769.60	Newsletter
M & M Heating (Cams) Ltd	Repairs to cleaning cupboard taps	102.00	20.40	122.40	Rec Pavilion Maintenance
M.J.Wagstaff	Emptying of village bins - holiday cover	150.00	0.00	150.00	Rec Contractor Work
NSALG	National Society of Allotment & Leisure Garden Subs	55.00	11.00	66.00	Subscriptions
Origin (Rigby Taylor)	Feed for grounds	143.50	28.70	172.20	Rec Pitch Maintenance
Print-Out	Eco Fest Posters	40.00	8.00	48.00	General Reserves Spend
Stuart Norris	Landscaping work at Rec 21-22 June 2023 (holiday cover)	105.00	0.00	105.00	Rec Contractor Work
Thalia Limited	Trade Waste Rec 31.05.23 to 21.06.23	147.50	29.50	177.00	Trade Waste
Thalia Limited	Trade Waste Burial Ground 31.05.23 to 21.06.23	73.75	14.75	88.50	Trade Waste
Thomas Sherriff & Co Ltd	Spare Part for Scarifier	316.46	63.29	379.75	Rec Machinery Maintenance
Payroll M4	Figure includes B&C Pension which is paid by DDR of £375.23.	13,320.13	0.00	13,320.13	
	Payroll expenses of Rec Groundsman & Ranger expenses of 50.53, and working from home allowance of 26.00.				
	<b>TOTAL INVOICES</b>	<b>41,555.49</b>	<b>1,197.55</b>	<b>42,753.04</b>	

**To note:**

**Accounts paid in 16.06.23 to 13.07.23**

Asset Income	119.23	WRL
County Council Grasscutting grant	2,349.98	FGL
Ground Takings: Cricket	48.00	WRL
School Hill Refuse Collection	337.50	LAI
Sports Courts Fees: Football	212.00	WRL
Sports Courts Fees: Netball	212.00	WRL
Sports Courts Fees Tennis	168.21	WRL
Sports Courts Fees: Hockey	24.00	WRL
Pavilion Rental	1,106.25	WRL
Hire of Village Green	600.00	LAI
Bank Interest	9.76	FGL
<b>TOTAL</b>	<b>5,186.93</b>	

**N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)**