

NOTICE OF MEETING: **WELLBEING, RECREATION & LEISURE**
TIME: 7pm – 7.20pm
DATE: **Monday 22nd May 2023**
VENUE: Community Room, Recreation Ground

Mrs T J King – RFO to Histon & Impington Parish Council
17th May 2023

MEMBERS: 8 + 2 Ex Officio

AGENDA

QUORUM: 3

WRL23/001	Election of Committee Chair Election of Committee Deputy Chair	For Decision
WRL23/002	To Receive Declarations of Interests To receive declarations of pecuniary interest from Councillors on items on the agenda	
WRL23/003	Public Participation To allow up to 15 minutes for any members of the public to address the meeting in relation to any matter	
WRL23/004	To receive copy of draft Terms of Reference for review and approval at the next meeting <u>Attached</u>	To note
WRL23/005	Date of next meeting – Monday 5 th June 2023, 7.30pm	

WELLBEING, RECREATION AND LEISURE COMMITTEE

Reporting in:

Task & Finish/Working Groups: Recreation Development Group; Gate Access System

Terms of Reference

Membership shall comprise of six members of the Council + ex-officio members

The Committee can co-opt up to four members of the major user groups (currently Histon Bowls Club, Histon Cricket Club, Histon Hornets and Histon Tennis Club). Co-opted members can vote on management of land and buildings as long as it is for items within a budget determined by the Council, but not on matters relating to financial aspects of hiring and fees of the facilities provided by the Council

Three Parish Council members shall constitute a quorum at Recreation Ground Committee meetings. The meetings will only be quorate if **three Parish Council** members are present. Co-opted members may only vote on items with budget determined by the Committee when the meeting is quorate. The number of voting club representatives must not exceed the number of Parish Council members present and able to vote at any meeting and under such circumstances no vote shall take place

If a quorum is not present when the committee meets or if during a meeting the number of Councillors present (and not debarred by reason of a declared prejudicial interest) falls below the required quorum, the business not transacted at that meeting shall be transacted at the next meeting or on such a day as the Chairman may fix

The Committee shall normally meet bi-monthly as per the calendar of meetings circulated by the Clerk at the beginning of the year, as long as there is business to conduct and at such times as the Committee Chairman shall require

Powers

The Wellbeing, Recreation and Leisure Committee has the delegated authority to:

Authorise expenditure on revenue items up to the amounts included for that class of expenditure in the approved budget

Review annually and when deemed necessary, the fees required for the hiring of the rooms and grounds in the Council's ownership

Manage and maintain the buildings and public open spaces at 12 New Road, the Recreation Ground, South Road, Manorial Waste School Hill and the Green Play Area in the sole ownership of the Council

Discuss, review and manage sporting and recreation facilities

Submit to the Council proposals for new and improved services

Approve rents and fees for persons and organisations using the facilities provided by the Council

Approve annual fees for member clubs

Approve hiring agreements

At its first meeting in the financial year plan and review the budget