

REPORT TO:	Full Council	17th November 2022
AUTHOR/S:	Theresa King, RFO	

Purpose:

Expenditure or orders for work other than regular commitments and some maintenance issues (including Clerks' Delegation)

Items to note:

British Gas: Invoices for the Crossing Keeper's Hut and Green Feeder Pillar electric supplies have not been received yet as they are working out whether we qualify for the Energy Bill Relief Scheme (EBRS) and can apply it to invoices. The Recreation Ground contract will not qualify as it was fixed before the date at which the EBRS scheme can be claimed, but it is at a suitably good rate.

Npower: The EBRS relief has not been applied to this invoice, which is the first under the new 6-month contract. It should be credited and reissued next month to show the discount received. We have now signed a deal with SSE, after working with Utility Aid, for a new contract starting 1st April 2023 which is much lower at £1,789.65 for a year instead of this 6-month contract which is approximately £3,594.36

S Pollard: The Perspex in the noticeboards at School Hill had both been vandalised and had to be removed, this has been replaced with polycarbonate which is stronger **£390.00 +VAT.**

S Pollard: A fence panel at the Recreation boundary fence on Fieldstead Road needed replacing because of vandalism, but there was a spare panel from the tennis court fencing which could be cut to size meaning works were not delayed while waiting for material **£358 + VAT**

Tates Treeworks; All the trees have been crown lifted and deadwood removed where relevant, for the health of the trees and also safety for the installation of the Christmas lights later in the year. The willow near the school had some major limbs removed but this should save the tree and should be covered by new growth in the spring. **£1,500**

To list accounts paid by delegated approval, and payment of outstanding accounts

- Accounts paid by delegated approval – to note only:

Expenses paid by DDR		Net	VAT	Total	Code
British Gas	Rec Ground Gas 02.10.22 to 01.11.22	82.38	4.11	86.49	Rec Utilities: Gas
British Gas LITE	Rec Ground Electric 13.10.22 to 14.11.22	1,043.72	208.74	1,252.46	Rec Utilities: Electricity
E-on/Npower	Street Light power 01.10.22 to 31.10.22	581.66	29.08	610.74	Street Lights
Lloyds Bank	Various items	287.60	17.43	305.03	Office Costs
London Fuel Ltd	Piaggio Fuel and Fuel Cans for Recreation	79.70	15.92	95.62	Piaggio fuel & Maintenance
Onecom Ltd	Telephone and Broadband October 22	82.97	16.59	99.56	Telephone & Broadband
Onecom Ltd	Telephone and Broadband November 2022	82.97	16.59	99.56	Telephone & Broadband
Source For Business	Water Rates Homefield Park	19.73	0.00	19.73	Open Spaces: Homefield Park

Source For Business	Water Rates Burial Ground	76.83	0.00	76.83	Burial Ground:Equipment & Expenses
Source For Business	Water Rates Recreation Ground	268.82	0.00	268.82	Rec Utilities:- Water Rates
B&CE Holdings Ltd - People's Pension	People's Pension November 22	316.26	0.00	316.26	Pensions -Admin
Total		2,922.64	308.46	3,231.10	

○ Accounts for approval

Accounts for approval November 2022		Net	VAT	Total	Code
AmeyCespa (East) Ltd	Trade Waste -Burial Ground	87.65	17.53	105.18	Trade Waste
AmeyCespa (East) Ltd	Trade Waste -Rec Ground Oct 22	175.30	35.06	210.36	Trade Waste
Anthony Jenking	Abbeyfields CCSA lease payment advance December 22	609.00	0.00	609.00	Public Open Space Reserve Fund
Avocet Cleaning Services Ltd	Pavilion Cleaning including windows Oct 22	968.67	193.74	1,162.41	Rec Pavilion Maintenance
Ben Burgess Newmarket	John Deere tractor service	368.22	73.64	441.86	Rec Machinery Maintenance
Buchans Landscapes	Grass cutting Oct 22	1,862.67	372.53	2,235.20	Grasscutting
C B S Office Solutions	New desk for office	206.00	41.20	247.20	Comm Facility- Indoor Meet Space
C B S Office Solutions	Pedestal unit for office	115.00	23.00	138.00	Comm Facility- Indoor Meet Space
C B S Office Solutions	Printer Paper	37.50	7.50	45.00	Office Costs
Clyde & Co Claims LLP	VAT part of Insurance claim invoice	0.00	200.00	200.00	Legal Expenses
Crossover Group	Replace faulty MUGA light	147.00	29.40	176.40	Rec CCTV & Lights Maintenance
D W Payne	Land Registry enquiries	6.00	0.00	6.00	Office Costs
Friends of H & I Community	Hi Friends Mental Well being project 2nd half	3,375.00	0.00	3,375.00	Community Support - Wellbeing
Friends of H & I Community	Hi Friends Dementia Support Worker project 2nd half	1,750.00	0.00	1,750.00	Community Support - Dementia Support
Friends of H & I Community	Hi Friends Older People's Worker 2nd half	2,375.00	0.00	2,375.00	Community Support Older Persons Co-Ordinator
LexisNexis	Arnold Baker 13th Edition	131.99	0.00	131.99	Office Costs
M Francis	Refund of Pavilion Deposit paid by BACS	360.00	0.00	360.00	WRL Pavilion Rental
Proludic Ltd	Purchase of replacement parts for play area Train	210.82	42.16	252.98	Rec Play Area Maintenance inc Equip
S Hobbs	Replacement Lighting for grass court fencing	882.00	0.00	882.00	General Reserves Spend
S Hobbs	PAT testing across site	168.00	0.00	168.00	Rec Pavilion Maintenance
S J Pollard Building & Maintenance Ltd	Replacement Polycarbonate in noticeboards at School Hill	390.00	78.00	468.00	Street Furniture Maintenance
S J Pollard Building & Maintenance Ltd	Replacement Fence panel at Recreation boundary Fieldstead Road	358.00	71.60	429.60	Rec Ground Maintenance

S J Pollard Building & Maintenance Ltd	Labour costs for tennis court fencing	7,000.00	1,400.00	8,400.00	General Reserves Spend
S J Pollard Building & Maintenance Ltd	Repair Speed rump at Rec car park	89.70	17.94	107.64	Rec Ground Maintenance
SLCC	Clerk's Subscription renewal	270.00	0.00	270.00	Subscriptions
Tates Treeworks	Tree work at Green	1,500.00	0.00	1,500.00	Trees & Hedges Maintenance
The Connections Bus Project	Youth Work Autumn Term 2022	7,894.00	0.00	7,894.00	Youth
Working Turf Ltd	Fertilisation of Rec grounds	988.60	197.72	1,186.32	Rec Ground Maintenance
Workwear Express	Waterproof jackets and hi viz vests	198.86	39.78	238.64	Office Costs
Royal British Legion	The Poppy Appeal 2022	100.00	0.00	100.00	S 137 Community Support
Admin- Payroll M8	Figure includes B&C Pension which is paid by DDR of 316.26	22,379.32	0.00	22,379.32	
	Payroll expenses of Rec Groundsman & Ranger expenses of 50.53, working from home allowance of 26.00, expenses of £16 and AOE of £327.68				
Total		55,004.30	2,840.80	57,845.10	

To note:		
Accounts paid in 13.10.22 to 17.11.22		
Ground Takings- Cricket	£460.83	WRL
Ground Takings Football	£191.67	WRL
Sports Courts Fees: Football	£1,051.40	WRL
Sports Courts Fees: Netball	£215.83	WRL
Sports Courts Fees Tennis	£114.50	WRL
Sports Courts Fees: General	£18.33	WRL
Pavilion Rental	£738.08	WRL
12 New Road - Rent	£119.23	WRL
TOTAL	2,909.87	

N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)