

REPORT TO:	Full Council	11th May 2023
AUTHOR/S:	Theresa King, RFO	

Purpose:

Expenditure or orders for work other than regular commitments and some maintenance issues (including Clerks' Delegation)

Items to note:

Village Garden Landscapes: replacement of damaged plastic screen at bus stop on new Road. **£807.00**

MJ Wagstaff: Repair to drive system on Electric Piaggio **£350.00**

Resident-Coronation Expenses: only one resident came forward with a request for Coronation event expenses, this was the purchase of pin badges for children in the South Road area. **£100.98**

Cambridge Courts: contractors require 5% deposit before setting date for work, 25% when work commences, 50% when surface macadam is laid and 10% when work is satisfactorily completed. **£1,094.42 + VAT**

Gamlingay Parish Council: sealed bid for purchase of second hand but unused additional speed unit for villages was successful, authorised at Finance, Governance and Legal meeting in April 23. **£2,010.52**

Histon and Impington Feast: payment for 2 stalls at the Feast event on 2nd July 2023 **£50**

Morelock Signs: signs for road closures. **£1,249.95+ VAT**

Networld Sports: when tennis season started on the grass court, it was found that tennis balls could go through the fencing if hit with enough force. This netting will protect the car park and footpath sides of the courts to prevent this. **£661.23 + VAT**

To list accounts paid by delegated approval, and payment of outstanding accounts

- Accounts for Retrospective Approval End March and April 2023

Accounts paid by delegated approval for year end and April 2023					
Supplier	Description	Net	VAT	Total	Code
Onecom Ltd	Telephone and Broadband March 2023	82.97	16.59	99.56	Telephone & Broadband
Unity Trust Bank	Unity Trust Cheque paying in fees	1.50	0.00	1.50	Audit & Bank
B&CE Holdings Ltd - People's Pension	Pension - B&CE People's Pension	611.23	0.00	611.23	Pensions -Admin
British Gas	Crossing Keeper's Hut Electric 02.03.23 to 31.03.23	18.94	0.94	19.88	Open Spaces Electricity
British Gas	Recreation ground Gas 02.03.23 to 01.04.23	214.92	42.98	257.90	Rec Utilities:- Gas
British Gas LITE	Recreation Ground Electricity 13.03.23 to 14.04.23	886.99	177.40	1,064.39	Rec Utilities: Electricity
GBS - Public Works Loans	PWLB Loan Pavilion part 35 of 50 and Completion Part 33 of 50	10,140.05	0.00	10,140.05	Public Works Loans:- Completion
Lloyds Bank	Various Credit card purchases	134.79	16.42	151.21	Office Costs
London Fuel Ltd	Petrol for Piaggio and rec equipment	25.82	5.17	30.99	Rec Utilities: Fuel
Sharp Business Systems	Sharp Printer Usage 21.02.23 to 22.03.23	38.55	7.71	46.26	Office Costs
	TOTALS FOR DDR	12,155.76	267.21	12,422.97	

Accounts for Retrospective Approval for additional year end payment run and April 2023					
Supplier	Description	Net	VAT	Total	Code
CAPALC	Councillor Planning training	50.00	0.00	50.00	Training
CAPALC	Councillor training x 2	150.00	0.00	150.00	Training
BigPrinting	Play Area signs x 4	210.00	42.00	252.00	The Green Play Area Maintenance inc Equip
C B S Office Solutions	Copier Paper	48.10	9.62	57.72	Office Costs
ESPO	Soap Dispensers for Pavilion	15.80	3.16	18.96	Rec Pavilion Maintenance
M & M Heating (Cambs) Ltd	Installation of water heater in Pavilion kitchen	90.00	18.00	108.00	Rec Pavilion Maintenance
Village Garden Landscapes	Repairs to New Road Bus shelter screen	807.00	0.00	807.00	Street Furniture Maintenance
Roger Hovells	Bus shelter cleaning	72.00	0.00	72.00	Street Furniture Maintenance
S Hobbs	Replacement of lights in Community Room	1,374.27	0.00	1,374.27	Comm Facility- Indoor Meet Space
CSA Cleaning	Hand towels and toilet tissue for Pavilion	162.75	32.55	195.30	Rec Pavilion Maintenance
A J Gallagher (Came & Co)	Car Insurance 2023-2024	1,279.64	0.00	1,279.64	Insurance
AmeyCespa (East) Ltd	Trade Waste Burial Ground 01.03.23 to 29.03.23 plus credit note	70.12	14.02	84.14	Trade Waste
AmeyCespa (East) Ltd	Trade Waste Rec Ground 01.03.23 to 29.03.23	175.30	35.06	210.36	Trade Waste
Anthony Jenking	Abbeyfields CCSA Lease payment Advance May 2023	609.00	0.00	609.00	Public Open Space
Ashton Legal	HR advice and Assistance in March 2023	816.00	163.20	979.20	Legal Expenses
Avocet Cleaning Services Ltd	Pavilion and office cleaning	951.67	190.33	1142	Office Costs/ Rec Pavilion Maintenance
Buchans Landscapes	Grass cutting March invoice restated as already part paid	533.30	106.66	639.96	Grasscutting
CAPALC	CAPALC Affiliation Fee 2023-2024	1,251.60	0.00	1,251.60	Subscriptions
Friends of H & I Community	Hi Friends Contribution 6 months	8,750.00	0.00	8,750.00	Older Person/Dementia Worker/ Wellbeing Team
Resident	Coronation Event expenses	100.98	0.00	100.98	General Reserves Spend
Hayden's Arboricultural Consultants Ltd	Tree Surveys 2023	8,280.00	1,656.00	9,936.00	Trees & Hedges Maintenance
Haydens Arboricultural Consultants	Additional detailed testing of tree at The Coppice	563.50	112.70	676.20	Trees & Hedges Maintenance
Iliffe Print Cambridge Ltd	Newsletter March 2023 12 pages plus energy surcharge	839.20	0.00	839.20	Newsletter

M.J.Wagstaff	Electric Piaggio Repair - drive system	350.00	0.00	350.00	Piaggio fuel & Maintenance
Origin (Rigby Taylor)	Rye grass seed	271.75	2.15	273.9	Rec Ground Maintenance
PEM VAT Services LLP	VAT advice regarding leisure services	150.00	30.00	180.00	Professional Fees
Recoded Solutions Ltd	MS 365 subscription 21 basic and 4 standard	2,173.75	0.00	2,173.75	Subscriptions
S Hobbs	Replacement of Heating thermostat in Pavilion	230.38	0.00	230.38	Rec Pavilion Maintenance
S J Pollard Building & Maintenance Ltd	Combination locks and welding for Bowls Club gates	289.40	57.88	347.28	Rec Sports Courts Maintenance
South Cambs District Council	Council Tax Burial Car Park High Street	3,942.10	0.00	3,942.10	Council Tax
South Cambs District Council	Council Tax Pavilion	3,542.90	0.00	3,542.90	Council Tax
South Cambs District Council	Council Tax Parish Office	3,300.89	0.00	3,300.89	Council Tax
South Cambs District Council	Council Tax Burial Ground	673.65	0.00	673.65	Council Tax
The Connections Bus Project	Youth Work Spring Term 2023 Apr -July	8,525.00	0.00	8,525.00	Youth
Payroll M1 April 2023	Figure includes B&C Pension which is paid by DDR of £611.23.	22,934.84	0.00	22,934.84	
	Payroll expenses of Rec Groundsman & Ranger expenses of 50.53, telephone payments of 48.00 and working from home allowance of 26.00.				
	TOTALS FOR INVOICES	73,584.89	2,473.33	76,058.22	

- Accounts paid by delegated approval May 2023 – to note only:

Accounts paid by DDR May 2023					
Supplier	Description	Net	VAT	Total	Code
British Gas	Green Feeder Pillar 28.02.23 to 31.03.23	22.75	1.13	23.88	Open Spaces Electricity
British Gas	Crossing Keeper's Hut Electric 01.04.23 to 01.05.23	19.57	0.97	20.54	Open Spaces Electricity
British Gas	Green Feeder Pillar 01.04.23 to 25.04.23	20.62	1.03	21.65	Open Spaces Electricity
London Fuel Ltd	Fuel for Piaggio and Recreation Ground	46.43	9.29	55.72	Rec Utilities: Fuel
Onecom Ltd	Telephone and Broadband April 23	105.94	21.19	127.13	Telephone & Broadband
Source For Business	Water Rates Homefield Park	16.46	0.00	16.46	Open Spaces: Homefield Park
B&CE Holdings Ltd - People's Pension	Pension- B&CE People's Pension May 2023	375.23	0.00	375.23	Pensions -Admin
	TOTAL FOR DIRECT DEBITS	607.00	33.61	640.61	

○ Accounts for Approval May 2023

Accounts for approval May 2023					
Supplier	Description	Net	VAT	Total	Code
Age UK Cambs & Peterborough	Age UK Warden Scheme	10,500.00	0.00	10,500.00	Community Support:Village Warden
Anthony Jenking	Abbeyfields CCSA Advance lease payment June 2023	609.00	0.00	609.00	Public Open Space
Avocet Cleaning Services Ltd	Cleaning of Pavilion and office April 2023	903.67	180.73	1084.4	Office Costs
Brookfield Groundcare	Grass Cutting invoice April 2023	1,298.00	259.60	1,557.60	Grasscutting
Broxap Ltd	Replacement Brushes for shoe cleaner	81.00	16.20	97.20	Rec Ground Maintenance
Cambridge Courts (UK) LLP	Hard Court Replacement Surface	1,094.42	218.88	1,313.30	Sports Facilities & Space
CCVS	CCVS Annual Subscription	60.00	0.00	60.00	Subscriptions
Fleet (Line Markers) Ltd	Pitchmarker Liquid	292.35	58.47	350.82	Rec Pitch Maintenance
Gamlingay Parish Council	Purchase of second hand MVAS sign	2,010.52	0.00	2,010.52	General Reserves Spend
Hayden's Arboricultural Consultants Ltd	Additional Tree Testing for surveys	316.00	63.20	379.20	Trees & Hedges Maintenance
Helping Hand Co Ltd	Litter Pickers for HILP	166.55	33.31	199.86	Envirovolunteers, HILP & Sustainability Group
Histon & Impington Feast Committee	Histon Feast Festival stall fees x 2	50.00	0.00	50.00	Office Costs
LGS Services	Payroll Services for 2022-2023	330.00	66.00	396.00	Professional Fees
Morelock Signs Ltd	Signs for road closures	1,249.95	249.99	1,499.94	General Reserves Spend
Networld Sports	Tennis Court Surround netting and ties for grass courts	661.23	132.24	793.47	Rec Sports Courts Maintenance
Power P & F Ltd	Machinery Service - Powerroll	487.25	97.45	584.70	Rec Machinery Maintenance
Print-Out	Flood alert leaflets	50.00	0.00	50.00	Office Costs
Thalia Limited (formerly AmeyCespa)	Trade Waste Rec Ground 05.04.23 to 19.04.23	105.18	21.04	126.22	Trade Waste
Thalia Limited (formerly AmeyCespa)	Trade Waste Burial ground 05.04.23 to 19.04.23	52.59	10.52	63.11	Trade Waste
Thurlow Nunn Standen Ltd	Replacement Belt for Turo mower	24.95	4.99	29.94	Rec Machinery Maintenance
Woodfines Solicitors	Professional Charges	350.00	70.00	420.00	Professional Fees
Payroll M2	Figure includes B&C Pension which is paid by DDR of £375.23.	13,320.13	0.00	13,320.13	
	Payroll expenses of Rec Groundsman & Ranger expenses of 50.53 and working from home allowance of 26.00.				
	TOTAL INVOICES	34,012.79	1,482.62	35,495.41	

To note: Accounts paid in 16.03.23 to 11.05.23		
Asset Income	119.23	WRL
Burial Ground Fees	445.00	LAI
Club Receipts	1,774.00	WRL
Insurance refund	50.00	FGL
Sports Courts Fees: Football	360.75	WRL
Sports Courts Fees: Netball	520.75	WRL
Sports Courts Fees Tennis	1,208.79	WRL
Sports Courts Fees: General	77.17	WRL
Pavilion Rental	666.25	WRL
Refuse Collection – School Hill	300.00	WRL
Precept	205,871.81	FGL
TOTAL	£211,393.75	

N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)