

REPORT TO:	Full Council	12th January 2023
AUTHOR/S:	Theresa King, RFO	

Purpose:

Expenditure or orders for work other than regular commitments and some maintenance issues (including Clerks' Delegation)

Items to note:

Iliffe Print: The printers are now adding an energy surcharge on to every job they do, this was £126.00 for the December newsletter.

Working Turf: This was work to address the sinking of the drainage ditches at the Recreation ground which was viewed as a health and safety issue. This invoice was dated November 22 but never received by ourselves until late December 2022 – the supplier had only sent it to themselves **£3,022.47 +VAT**

The Connections Bus Project: as a result of feedback from the babysitting course, it was felt that an additional two sessions focusing on Mental Health would benefit the attendees of the course. Funding was agreed by the Chair and the Vice Chair as the courses needed to be quickly organised. **£190 + VAT**

To list accounts paid by delegated approval, and payment of outstanding accounts

- Accounts paid by delegated approval – to note only:

Expenses Paid by DDR December 2022		Net	VAT	Total	Code
B&CE Holdings Ltd - People's Pension	Pension- B&CE People's Pension December 2022	213.70	0.00	213.70	Pensions -Admin
British Gas	Rec Ground Gas 02.11.22 to 01.12.2022	153.30	7.66	160.96	Rec Utilities:- Gas
British Gas	CKH Electric November and December 22	16.77	0.83	17.60	Open Spaces Electricity
British Gas	CKH Electric November and December 22	17.68	0.88	18.56	Open Spaces Electricity
British Gas LITE	Electricity Rec 14.11.22 to 13.12.22	1,089.76	217.95	1,307.71	Rec Utilities: Electricity
E-on	Street Light Power 01.11.2022 to 30.11.2022	582.99	29.15	612.14	Street Lights
GBS - Public Works Loans	PWLB Loan Office Part 34 of 50	1,212.28	0.00	1,212.28	Public Works Loans:- Office
GBS - Public Works Loans	PWLB Loan Freehold payment 34 of 50	2,719.69	0.00	2,719.69	Public Works Loans:- Freehold
Lloyds Bank	Items on Credit card including Zoom and Amazon orders	238.59	44.16	282.75	Various
London Fuel Ltd	Rec Fuel and Piaggio Fuel Nov 22	64.78	12.95	77.73	Piaggio fuel & Maintenance/ Rec Fuel
Onecom Ltd	Telephone and Broadband December 22	82.97	16.59	99.56	Telephone & Broadband
Sharp Business Systems	Sharp Copier usage July 21 to September 22	909.58	0.00	909.58	Office Costs
Unity Trust Bank	Bank charges	51.75	0.00	51.75	Bank and Audit
Expenses Paid by DDR January 2023					

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B&CE Holdings Ltd - People's Pension	Pension- B&CE People's Pension January 2023	375.23	0.00	375.23	Pensions -Admin
British Gas	Crossing Keeper's Hut electric 02.12.22 to 01.01.2023	52.25	2.61	54.86	Open Spaces Electricity
British Gas	Recreation Ground Gas 02.12.2022 to 01.03.2023	275.34	55.06	330.40	Rec Utilities:- Gas
British Gas LITE	Recreation Ground Electricity 13.12.2022 to 11.01.23	877.11	175.42	1,052.53	Rec Utilities: Electricity
E-on	Street Light Power 01.12.22 to 31.12.22	622.03	31.10	653.13	Street Lights
Lloyds Bank	Various Credit card purchases	176.18	21.63	197.81	Various
London Fuel Ltd	Fuel for Piaggio and Recreation Ground	49.65	9.93	59.58	Rec Utilities: Fuel
PEAC Finance	Printer Lease 12.01.23 to 11.04.23	185.88	37.18	223.06	Office Costs
	TOTAL PAID BY DDR	9,967.51	663.10	10,630.61	

o Retrospective Accounts for approval December 2022

Retrospective Accounts for approval December 2022		Net	VAT	Total	Code
Agrovista Uk Limited	Liquid Iron and fertiliser for grounds/pitches	387.05	77.41	464.46	Rec Ground Maintenance
AmeyCespa (East) Ltd	Trade Waste - Rec Ground 02.11.2022 to 23.11.2022	140.24	28.05	168.29	Trade Waste
AmeyCespa (East) Ltd	Trade Waste Burial Ground November 2022	70.12	14.02	84.14	Trade Waste
Anthony Jenking	Abbeyfields CCSA Lease Payment advance January 2023	609.00	0.00	609.00	Public Open Space Reserve Fund
Avocet Cleaning Services Ltd	Cleaning of pavilion and office November 2022 (includes credit note)	880.79	176.15	1,056.94	Rec Pavilion Maintenance
Ben Burgess Newmarket	Service of Dennis Razor mower	334.49	66.89	401.38	Rec Machinery Maintenance
Ben Burgess Newmarket	Service of Allett 36 inch mower	640.21	128.05	768.26	Rec Machinery Maintenance
Buchans Landscapes	Hedge Cutting November 2022	1,571.07	314.20	1,885.27	Grasscutting
C Foster	HILP Expenses Cedric Foster	29.70	0.00	29.70	Envirovolunteers, HILP & Sustainability Group
CamAlarms Ltd	Fire Alarm Maintenance visit 2022	152.44	30.48	182.92	Rec Pavilion Maintenance
Cambridge Courts (UK) LLP	Cleaning of Hard court	900.00	180.00	1,080.00	Rec Sports Courts Maintenance
CSA Cleaning	Hand towels and toilet tissue for Pavilion	79.35	15.87	95.22	Rec Pavilion Maintenance
CSA Cleaning	Hand towels for Pavilion	29.70	5.94	35.64	Rec Pavilion Maintenance
D W Payne	Land Registry Fees for School Hill enquiries	12.00	0.00	12.00	Office Costs
ESPO	Diaries and scissors and heater	50.33	10.07	60.40	Office Costs
Fleet (Line Markers) Ltd	Line marking paint	292.35	58.47	350.82	Rec Pitch Maintenance
Girton Parish Council	Playground Inspection refresher courses x 2	39.90	0.00	39.90	Training
Hunt Garden Creations	Plans and survey for Manorial Waste improvements	410.60	0.00	410.60	General Reserves Spend

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Kingfisher Direct	Bin liners for Parish Council Bins	655.00	131.00	786.00	Street Furniture Maintenance
M.J.Wagstaff	Piaggio MOT (petrol)	190.00	0.00	190.00	Piaggio fuel & Maintenance
Morelock Signs Ltd	Mounting kit for Speedwatch sign x 5	287.00	57.40	344.40	Highways Improvements
NetWiseUK	Website hosting, support and domain name	390.00	78.00	468.00	Web Site
Roger Hovells	Bus shelter cleaning	70.00	0.00	70.00	Street Furniture Maintenance
S Hobbs	CKH Socket install, Replacement faulty sensor in toilets at Rec	232.32	0.00	232.32	Rec Pavilion Maintenance
S J Pollard Building & Maintenance Ltd	Polycarbonate screens on windows at CKH	998.70	199.74	1,198.44	Street Furniture Maintenance
SLCC	Clerk's Subscription renewal	270.00	0.00	270.00	Subscriptions
Tates Treeworks	Help with lights in feature tree	500.00	0.00	500.00	General Reserves Spend
The Connections Bus Project	Funding for additional two weeks of babysitting course focusing on Mental Health	190.00	0.00	190.00	Youth
Travis Perkins Trading Co Ltd	Various items for Rec	112.77	22.55	135.32	Rec Ground Maintenance
Admin- Payroll M9	Figure includes B&C Pension which is paid by DDR of 213.70	15,336.36		15,336.36	FGL
	Payroll expenses of Rec Groundsman & Ranger expenses of 50.53, working from home allowance of 26.00, and AOE of £157.04				
	TOTAL FOR DECEMBER 2022	25,861.49	1,594.29	27,455.78	

○ Accounts for Approval January 2023

Accounts for approval January 2023		Net	VAT	Total	Code
Agrovista Uk Limited	Sulphate of Iron for recreation ground (additional shipped on order)	95.30	19.06	114.36	Rec Ground Maintenance
AmeyCespa (East) Ltd	Trade Waste Rec Ground	140.24	28.05	168.29	Trade Waste
AmeyCespa (East) Ltd	Trade Waste Burial ground	70.12	14.02	84.14	Trade Waste
Anthony Jenking	Abbeyfields CCSA Lease payment advance February 2023	609.00	0.00	609.00	Public Open Space
Avocet Cleaning Services Ltd	Pavilion and Office cleaning Dec 22	880.79	176.146	1056.95	Office Cost/Pavilion Maintenance
Buchans Landscapes	Leaf Collection December 2022	381.60	76.32	457.92	Grasscutting
C B S Office Solutions	Printer Paper	48.10	9.62	57.72	Office Costs
Iliffe Print Cambridge Ltd	Newsletter December 22 8 Pages	759.60	0.00	759.60	Newsletter
M.J.Wagstaff	Piaggio MOT electric	190.00	0.00	190.00	Piaggio fuel & Maintenance
Rougham Estate Sales	Christmas Tree for The Green	359.79	71.96	431.75	Village Green
S J Pollard Building & Maintenance Ltd	Repairs to locks and speed bump	158.40	31.68	190.08	Rec Ground Maintenance
The Connections Bus Project	The Connections Bus Project Spring Term	7,894.00	0.00	7,894.00	Youth
Travis Perkins Trading Co Ltd	Decorating supplies for Pavilion	68.95	13.79	82.74	Rec Pavilion Maintenance

Working Turf Ltd	Drainage Ditches work at Recreation Ground	3,022.47	604.49	3,626.96	General Reserves Spend
Admin- Payroll M10	Figure includes B&C Pension which is paid by DDR of 375.23	14,925.26		14,925.26	
	Payroll expenses of Rec Groundsman & Ranger expenses of 50.53, working from home allowance of 26.00, and AOE of £65.72 and expenses of £6.77				
	TOTAL FOR APPROVAL January 2023	29,603.62	1,045.15	30,648.77	

To note:		
Accounts paid in 13.10.22 to 17.11.22		
Interest	£4.64	FGL
Allotment Rent	£17.00	LAI
Burial Ground Fees	£80.00	LAI
Refuse Collection School Hill	£337.50	LAI
Sports Courts Fees: Football	£409.17	WRL
Sports Courts Fees: Netball	£331.66	WRL
Sports Courts Fees Tennis	£200.37	WRL
Sports Courts Fees: General	£265.83	WRL
Pavilion Rental	£1,239.19	WRL
12 New Road - Rent	£238.46	WRL
TOTAL	£3,123.82	

N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)