



NOTICE OF MEETING: NATURE & BIODIVERSITY
TIME: 7.30pm
DATE: Tuesday 15th November 2022
VENUE: Community Room, Recreation Ground

Mrs T King – RFO to Histon & Impington Parish Council
10th November 2022

MEMBERS: 6 + 2 Ex Officio

AGENDA

QUORUM: 3

NB22/015	Apologies for Absence	For Decision
NB22/016	To Receive Declarations of Interests To receive declarations of pecuniary interest from Councillors on items on the agenda	
NB22/017	Public Participation To allow up to 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda	
NB22/018	➤ To Approve minutes of the meeting held 3rd October 2022 - attached	For decision
NB22/019	➤ Matters Arising from Previous Meetings	To note
NB22/020	➤ To co-opt a representative of HI Sustainability ➤ To receive update from HICOP, HI Trees and HI Sustainability	For decision To note
NB22/021	➤ To ask for Full Council commitment to a Climate Fresk event	For decision
NB22/022	➤ Feedback from workshop on Biodiversity on 2nd November 2022	To note
NB22/023	➤ Precept Request 23/24 To review projects, budgets and identify capital projects for submission to Finance, Governance and Legal Committee by 25th November for consideration in precept request 23/24 Attached: Projects 23/24	For Decision
NB22/024	To Review Tree Officer position	For decision
NB22/025	Date of next meeting – Tuesday March 28th 2023	

Minutes of Histon & Impington Nature & Biodiversity
7:30pm, Monday 3rd October 2022
Community Room, Recreation Ground, New Road, Impington

Nature & Biodiversity Committee Minutes

Membership: 6 + 2 ex-officio

Appendices: 0

Quorum: 3

Agenda No:	Present: Cllrs: Joseph Adam; Aga Cahn, Tom McKeown; Sarah Smith Ex Officio Members: Cllrs: Denis Payne, Yvonne Murray HI Trees/HICOP: Dan Mace Clerk: Theresa King 2 vacancies	
NB22/006 006.1	APOLOGIES FOR ABSENCE Apologies from Cllr Murray	
NB22/007 007.1	MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS None declared.	
NB22/008 008.1	PUBLIC PARTICIPATION Nothing on agenda addressed.	
NB22/009 009.1	To Approve minutes of the meeting held 23rd May 2022 (Appx 1) All in favour for Chair to sign as a true and accurate record of the meeting, approved	
NB22/010 010.1 010.2	To co-opt a representative of HICOP, HI Trees and HI Sustainability All agreed to co-opt Dan Mace (HICOP and HI Trees). No members of HI Sustainability present. Item to co-opt member of HI Sustainability to be added to next agenda. To receive update from HICOP, HI Trees and HI Sustainability Dan Mace updated committee on Green Canopy project and survey asking for potential sites to plant new trees, as well as HI Trees and HICOP. <u>Green Canopy:</u> Dan had met with County Council Highways Officer and reviewed suggested locations, ruling out any which would not pass a safety audit. Main hurdle on many sites would be landowner buy in, in particular where sites were farmed by tenant farmers, especially with current uncertainty over the ELMs system (paying farmers for good environmental management) which might move back to an area-based payment, bringing more land back into production. If sites could be obtained, then grants were available for many of the other aspects of the planting, but also a maintenance overhead needed to be included. <u>HI Trees:</u> planting project at the Holiday Inn. One-year whips had been planted, and normally it would be expected to lose 20% of the young trees in a year, this summer had created a 20-35% loss. The 8 specimen trees appeared to have survived as they had received more care from the groups who had planted the trees. <u>HICOP Orchard</u> – first incident of tree damage. Plans to lower hedge height around the site to make it easier for the orchard itself to be seen.	Next agenda
NB22/011 011.1	To note Committee Remit and create a Biodiversity Action Plan Remit of committee discussed in September workshop. Creating a biodiversity Plan aligns with Project P12 in the Neighbourhood Plan and this was felt to be an important part of the remit of the committee. Chair suggested residents making their own observations (“Citizen Science”) could feed into the plan. Cllr McKeown suggested schools could do their own surveys. A plan will help with Planning Applications as it will provide more localised information than official records hold. The plan would be collaborative with other stakeholders to buy	

	<p>in and join in; Histon and Impington Green Spaces (HIGS) have offered to help with creating a plan. Cllr Payne expressed concern that as a community, biodiversity observations are not being uploaded to official records and the Committee agreed to action this as part of the project, Cllr Payne to circulate local official site link.</p> <p>Chair to investigate tools and funding information and circulate to committee. The motion to Create a Biodiversity Action Plan was agreed unanimously. Workshop to be held to begin developing plan and recording of information.</p>	<p>DP</p> <p>Workshop</p>
<p>NB22/012</p> <p>012.1</p>	<p>To Review and Prioritise Projects for 22/23 and 23/24</p> <p>To review current 3-year capital project list</p> <p>Following workshop in September at which project list was discussed in length, Chair presented a list of proposed key projects (Appx. 2). Chair also highlighted the need to find out what projects were planned by other committees where this committee could contribute/advise, which should be added to the list. Additional projects could be added once scoping work undertaken to define projects in more detail. Cllr Payne suggested that before lockdown, there had already been more community involvement in the environment.</p> <p>Further discussion followed on the list:</p> <ul style="list-style-type: none"> • Tree planting in follow up to Queen’s Canopy survey – all agreed to decide on priority list for Parish Council support. • Cllr Cahn asked where the previous Environment project of a Christmas tree at The Copse has gone, now an LAI committee project to consider. • Climate Fresk– Cllr McKeown explained that it is from an organisation educating people about climate change. Based on an educational game, whereby a group of people go through the IPCC report. The event would need a room and a facilitator, and large tables, the event lasting 3 hours with 6-8 people on each table. Main cost of the Fresk would be booking a facilitator. • Cllr Cahn suggested all of council should take part in this as the Council as a whole had called a climate emergency. • Cllr McKeown to obtain costings and update committee at next meeting. • Pavilion Energy efficiency survey – Clerk to circulate. Committee will review report and discuss with the Rec Development group for medium to short term focus. • Cllr Payne suggested there would be no major development of the Recreation Ground until 2027 when the new District Council Local Plan was due to be released. • All agreed to review report for quick wins considered worth doing. • Sustainability Conference and 30-day challenge - other groups would lead on these and Cllr Smith would work with them and request help/commitment when more details available. • Public Art/ Pat Fleet project – Cllr Payne outlined the history of the Pat Fleet memorial garden and its loss when the units were developed in the school hill site. Cllr Payne now working with a small group of interested parties on two possible commemorative projects – a commemorative seat with a sculpted back and a villages equivalent of the blue plaque scheme which could be rolled out to include other notable people. This would need homeowners’ permission. Cllr Payne had discussed the project with a potential Project manager, who had estimated £2,000 for her project management of the projects, with materials etc additional. The Chair asked for costings (including project management costings) to be brought back to the Committee for further discussion • Mentioned at Full Council that the bench could be integrated into the plans for the Manorial Waste area, Cllr Payne to take this back to the group for further discussions. • Site based biodiversity enhancements – suggested workshop to brainstorm suitable areas for specific plans/projects. Committees to consider suitable areas, such as sites suitable for tarmac removal and planting, greening of play areas etc. • Workshop to provide a list of defined projects for the November agenda to 	<p>TM</p> <p>Clerk</p> <p>All</p> <p>DP</p> <p>DP</p> <p>Workshop/</p> <p>All</p> <p>November</p> <p>agenda</p>

012.2	<p>provide information for budget setting.</p> <p>To consider action on Community energy projects and County Council land projects Committee agreed that anyone interested in Community energy projects should meet with Cty Cllr Hathorn if interested.</p> <p>County Council land projects will be considered by County Council if a good rationale provided. Committee to consider this when scoping projects.</p>	
012.3	<p>To agree three projects for approval and delegation</p> <p>Committee agreed to scope projects in more detail and provide detailed projects at the meeting in November in order to prioritise for current year and next year budget setting.</p>	Next agenda
NB22/013 013.1	<p>To agree the formation of a Task and Finish Group to review the grass cutting contract and possible inclusion of new no-mow areas</p> <p>Current contract ended in March 2022, extended for one year due to RFO being new in role. Information on No Mow verges project supplied to September Workshop, and possible new areas to be considered in new contract, plus support for issues with current areas. Committee felt more communication on the project would help, with an article in a newsletter, and notices for areas for information. Clerk and Chair to work on contract, with help from Cllr Payne. To budget for the contract, the tender should be ready to go to contractors by early November. All in favour of delegating contract to Task and Finish Group.</p>	TK, SS, DP
NB22/014	<p>DATE OF NEXT MEETING Tuesday 15th November 2022</p> <p>Items for next agenda: To co-opt a member of HI Sustainability; To review Tree Officer position; To agree projects to proceed with</p> <p>Meeting closed: 9.00 p.m.</p>	

Projects for the Nature and Biodiversity Committee

Projects for 2022/23

Project	Notes	Budget (£)
Tree Planting project in follow up to Queen's canopy survey	(See costing report from Dan Mace). Planting ~4 trees along Cottenham Road, between the Parish Church and the junction with Glebe Way.	22-23 Budget is £1000
Climate Fresk for PC/Community	Agenda item- ask FC for commitment to undertake	Capital Bid
Project 12 in the Local Plan/Local Biodiversity Action Plan	Small projects before end March 23	Capital Bid or use of the budgets for Open Spaces

Projects for 2023/24

Project	Notes	Budget/£
Tree Survey 2023	Bring forward from August to June 2023 to monitor impact of summer 2022 weather	Tree maintenance budget line
Project 12 in the Local Plan/Local Biodiversity Action Plan	New line item to be added to budget for 23-24 with an amount set.	Budget line. Suggested value £2,000
Sustainability Conference and 30-Day Challenge	With HI Sustainability and Eco Churches	Capital Bid
Daffodil Bulb Planting	Note: survey the village spring 2023 to see where (of the original sites) Daffodils are still coming up and where we want to do replanting and then aim to plant up for spring 2024	Open Spaces Budget or part of Biodiversity Budget line
Follow up to the pavilion energy efficiency survey	Working with Rec Development Group.	Capital bid

PUBLIC ART – Public Art funds come under the umbrella of Section 106 money. This is money given as part of major housing developments where developers do not put in their own art or things like play areas. The projects ideally need to be for new and original commissions.

Public Art Project: Pat Fleet memorial	Might be included in the Manorial Waste project as discussed in full council	S106 Public Art fund
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Nature & Biodiversity Budget Summary

44 Nature and Biodiversity Income		Last Year (21-22)				This Year (22-23)						Next Year (23-24)		Notes
		Receipts		Payments		Receipts			Payments			Receipts	Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast to year end	Budget	Actual	Forecast to year end	Annual Budget	Annual Budget	
4400	Homefield Park	0	0			0	0	0						
60 Nature and Biodiversity Expenditure		Last Year (21-22)				This Year (22-23)						Next Year (23-24)		Notes
		Receipts		Payments		Receipts			Payments			Receipts	Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast to year end	Budget	Actual	Forecast to year end	Annual Budget	Annual Budget	
5630	Public Art			0.00	0.00				0	0	0.00		0.00	
5660	Planter Maintenance			500.00	0.00				250.00	187.15	250.00		250.00	23-24 New plants, maintenance
6000	Trees & Hedges Maintenance			8,500.00	10,426.75				6,500.00	1,440.00	6,500.00		12,000.00	21-22 Budget was high because we expected to do tree survey work, then spend was higher because of storm damage. 22-23 £1500 invoice for work to come for Green, suspect more storm damage and trees needing attention. 23-24 suggest we might have a lot of work to do, and need to get tree surveys done which were £7 320
6010	Trees - New Planting			2,000.00	256.00				1,000.00	0	600.00		1,000.00	22-23 Project suggested by Dan Mace
6020	Grasscutting			16,575.00	19,183.11				17,150.00	9,137.55	18,000.00		20,000.00	22-23 invoice to be paid including March 23. 23-24 new contract, higher fuel costs
6030	Open Spaces: Homefield Park			3,000.00	1,827.67				740.00	16.50			750.00	Open Spaces Maintenance was one code in 21-22
6040	Open Spaces: Pocket Parks			0.00	0.00				740.00	0			750.00	
6050	Open Spaces: The Copse			0.00	0.00				740.00	0			750.00	
6060	Open Spaces: The Coppice			0.00	0.00				750.00	0			750.00	
6070	Open Spaces: Manor Field			0.00	0.00				740.00	227.04			750.00	
6080	Envirovolunteers, HILP & Sustainability Group			250.00	0.00				200.00	150.55			200.00	
6090	Biodiversity Projects												2,000.00	New for 23-24
6900	Nature Recovery Project			0.00	0.00		9,821.74	9821.74	0	1,360.80	1,360.80			One off project but needed to be recorded separately. Clear at end of year.
				30,825.00	31,693.53				28,810.00	12,519.59	26,710.80		39,200.00	

CAPITAL ITEMS

FY 22-23		£
Climate Fresk	Capital Bid	
Biodiversity Quick wins	Capital Bid/Open Spaces budg	

FY 23-24		£
Climate/Sustainability Conference	Capital Bid	
Actions arising from PECT survey	Capital Bid	