

Minutes of Histon & Impington Land, Assets & Infrastructure Committee
7:30pm, Tuesday 8th November 2022
Community Room, Recreation Ground, New Road, Impington

Land, Assets & Infrastructure Committee Minutes

Membership: 6 + 2 ex-officio

Appendices: 2

Quorum: 3

Agenda No:	Present: Cllrs: Geoff Moore (Chair), Joseph Adam, James Leonard, Edd Stonham Clerk: Theresa King	
LAI22/021	APOLOGIES FOR ABSENCE	
021.1	Cllrs: Jocelyn (personal), Payne (personal), McKeown (personal), Murray (personal)	
LAI22/022	MEMBERS DECLARATIONS OF INTERESTS	
022.1	None declared	
LAI22/023	PUBLIC PARTICIPATION	
023.1	No public present	
LAI22/024	TO APPROVE minutes of the meeting held 6th September 2022 (Appx 1)	
024.1	Item 018.2 should read LHI 23/24 Proposed Cllr Stonham, seconded Cllr Moore, all in favour Chair signed as a true and accurate record noting change above.	
LAI22/025	To Report Site Specific Issues	
025.1	<u>Gatehouse Road, Glebe Way Allotments – rent review of both sites (currently set at £17 per plot) and request for delegated funding up to £2,000 for Gatehouse Road site clearance.</u> Gatehouse Road has 6 vacant plots, all overgrown, and 31 plots on the site are rented. Glebe Way allotments has 15 plots, all rented. Recommendation to increase rent by £1 for 23-24 agreed , noting that tenants must be given 12 months' notice of an increase. Cllr Adam stated that allotment plots in Cambridge are charged £45 per year with water available on the sites. Clerk to investigate rental costs of allotments let by the Cottenham, Girton and Oakington PCs for comparison. Gatehouse Road clearance agreed , to allow the six overgrown vacant plots to be rented. Cllr Moore suggested a survey be undertaken to ascertain plot holders views on the allotment service and what they might want on the Gatehouse Road site in particular. The survey can be included in notification of price increase. Cllr Moore to prepare a draft survey. This would then be used to develop a medium-term investment plan for the allotments and a target rent to be achieved over five years, taking into account rents on other sites nearby. Cllr Stonham proposed, Cllr Moore seconded, all agreed , and motion accepted.	Clerk GM
025.2	<u>Bell Hill ETRO update on change of scheme to planters</u> Update received from Cllr McKeown. County Council have agreed to a planter on the island. Cllr Stonham objected to concrete planter as suggested by Highways officer, not environmentally friendly. Wooden planters with signs as newly installed in Chesterton were suggested as an alternative. Cllr Adam to take pictures and circulate to committee. Response to be sent to officer to propose something similar to those used in Chesterton.	JA Clerk
025.3	<u>Remedial Repairs to Crossing Keepers Hut – Parish Ranger will undertake repairs with an aim of making the Hut useable in December. If work completed, office to contact Histon Baptist Church to enquire if nativity scene could be displayed within. No contact received regarding use of site for Christmas Grotto.</u>	

<p>LAI22/026</p> <p>026.1</p>	<p>Prioritise Projects for 22/23 - LHI 23/24: to agree project for approval and delegation of submission to County Council at November Full Council (Appx 2)</p> <p>Paper with suggested projects circulated. Cllr Moore explained that the nature of the scheme had changed for 23/24 bid; footpath repairs had always been approved in the past but now projects must be items which will fit in with work we have already adopted e.g., safer travel routes to the centre of the village, making the High Street safer for pedestrians. Cllr Stonham recommended that any project chosen was not reviewed in isolation, but that the impact and effect of any changes on all road users in an area needed to be considered. For example, the impact on the St Andrews Centre junction was not considered when the Bell Hill ETRO was undertaken; the changes have impacted the junction for bigger vehicles and the suggested changes for the area would cause more issues. Five residents had contacted Cllr Stonham with negative feedback on the suggestion. Cllr Adam stated that one of the key investment criteria published by the County is public support, which was crucial to give any project a better chance of being accepted.</p> <p>Cllr Leonard also recommended that any project chosen should be considered in the context of a wider vision which had already been adopted – in particular the Neighbourhood Plan, which had the benefit of earlier consultation and endorsement through a referendum. Cllr Leonard also felt that any wider implications on road networks needed expertise from highways officers. Cllr Moore suggested a consultation of residents and Cllr Joseph suggested asking what residents considered as general higher level issues they had with highways and footpaths. The committee could then go on to put forward our current 23/24 LHI project, asking if there was support for it. Cllr Leonard also stated that consultation was done as part of the drafting of the Neighbourhood Plan, and that this should be included in the creation of a long-term vision.</p> <p>Following the initial discussion, Cllr Moore suggested a Copenhagen crossing on Station Road between The Boot and the Co-op as a LHI 23/24 project, and Cllr Stonham suggested the reinstatement of the B1049 pedestrian crossing. After further discussion it was concluded that given the restricted timescale a single project should be selected by the committee, which was agreed as the Copenhagen crossing on Station Road between The Boot and the Co-op. This had the advantage of maintaining focus on improving the High Street, a Neighbourhood Plan priority / objective and building on the current project at Brook Close.</p> <p>Cllr Adam suggested including a yellow box area in the design for the LHI 23/24 proposal to help slow the traffic flow.</p> <p>Cllr Stonham agreed to design an outline form for a survey on the bigger vision and the LHI 23/24 proposal. Cllr Joseph would help to develop the questions. Cllr Stonham also recommended including IVC on developing future plans. It was suggested a working meeting be held with IVC and County Officers called in to discuss previous suggestions for highways work around IVC</p> <p>Committee agreed to recommend to Full Council the project for a Copenhagen Crossing in Station Road. Delegated to Cllr Adam, Cllr Moore, Cllr Stonham and Cllr McKeown to complete application form and public engagement if Council supported the proposal.</p>	<p>Full Council Agenda GM/ JA/ES/T Mck</p>
<p>LAI/22/027</p> <p>027.1</p>	<p>Precept Request 23/24 - To review projects, budgets and identify capital projects for submission to Finance, Governance and Legal Committee by 18th November for consideration in precept request 23/24 (Appx 3)</p> <p>After discussion, all agreed suggested operational budget with an increase in the amount for Car Park maintenance to £1,500.</p> <p>The project list circulated was discussed and the following agreed: Crossing Keeper's Hut: FY 22-23, work completed from budget Green improvements: Cllr Stonham to review pump area plan with Dan Mace. Will need Capital Bid, potentially FY 23-24</p>	<p>ES</p>

	<p>Bunds at Brook: Consult with Nature & Biodiversity Committee to create a planting plan. Previous plan to be sent to Cllr Moore. Specified reserve so no capital funding needed.</p> <p>LHI 23/24: funding already set aside in FY 22-23. Need to consider a reserve of £15k for LHI 24/25 project which based on this year would need to be budgeted in FY23-24, suggested figure £15K.</p> <p>Pedestrian barriers: FY 23/24 project, capital bid for £10K</p> <p>War Memorial renovation: FY 23/24, set up reserve of £15K for project, with match funding to be sought from War Memorials Trust.</p> <p>Burial Ground: Cllr Moore, a member of Nature and Biodiversity Committee, and Parish Ranger to visit site and review what needs doing. Use current specified reserve to remove soil and do tree works then plan for further work and maintenance in future years.</p> <p>Gatehouse Road allotments: FY22-23 £2,000 for plot clearance. Cllr Stonham to visit and take photos to assess work needed. FY 23/24 allocate £10K to a specified reserve for future work including water supply. See minute 025.1 above.</p> <p>Clerk to update budget sheet to show projects and funding required for submission to FG&L committee.</p>	<p>GM/N&B Clerk</p> <p>GM, N&B</p> <p>ES</p> <p>Clerk</p>
LAI22/028 028.1	<p>Other Matters</p> <p>LHI21/22 plans 03633/D/0100/03 (School Hill) and 03633/P/0100/A (Scheme Overview) require formal approval by County Council to enable Traffic Regulation Order consultation to take place. (Appx 4)</p> <p>Cllr Stonham questioned whether these proposals had been consulted on with residents, Clerk to confirm process. Committee suggested Parish Council write to residents to explain why the project was proposed.</p> <p>Committee agreed to accept the proposal because it was clear that it would then go forward for a consultation, run by the County Council</p> <p>All agreed to extend meeting by 15 minutes.</p>	<p>Clerk</p>
028.2	<p>General Road Marking Scheme plans HT&IP_MNT/0100/01,02, 03, 04 require formal approval by County Council. (Appx 5)</p> <p>All agreed plans.</p>	
028.3	<p>Flood Plan update from informal meeting held 26th October.</p> <p>Plan to be updated and brought back to committee.</p>	
LAI/22/029	<p>DATE OF NEXT MEETING</p> <p>Cllr Moore requested that an item be added to the November Full Council agenda regarding the Sustainable Travel Zone consultation with a 23rd December deadline.</p> <p>Agreed to ask Council, whether the Council should respond, and if so recommended to delegate to LAI committee to submit response.</p> <p>Next Meeting Tuesday 24th January 2022</p> <p>Meeting closed: 9.45 p.m.</p>	<p>Full Council</p>