

NOTICE OF MEETING: **EMPLOYMENT AND TRANSFORMATION COMMITTEE**
TIME: 7.30pm
DATE: **Monday 14th November 2022**
VENUE: Community Room Recreation Ground

Mrs C M O'Brien - Clerk to Council
7th November 2022

MEMBERS: 5 + Ex Officio

QUORUM: 3

AGENDA

Emp22/006	To Receive Apologies for Absence	
Emp22/007	To receive declarations of interests and dispensations To receive declarations of pecuniary interest from Councillors on items on the agenda To receive written requests for dispensations for disclosable pecuniary interests (if any) To grant any requests for dispensation as appropriate	
Emp22/008	To approve minutes of the meeting held 23rd May 2022 <u>attached</u>	For Decision
Emp22/009	Co-Option to Committee	For Decision
009.1	2 Councillor vacancies – to agree to co-opt	
009.2	Co-Option in Advisory Capacity – to agree to co-opt Brian Ing (long-serving ex councillor) in an advisory capacity with the primary responsibilities of: <ul style="list-style-type: none"> 1. Developing the Forum Working Group project 2. Initiating and implementing a Stewardship function for HIPC which supports onboarding new councillors and using Council expertise to increase Council oversight and governance 3. Using the forum to develop Community Engagement Strategy across all committees in line with Council Mission Statement and the Neighbourhood Plan priorities 	For Decision
Emp22/010	Matters Arising <u>None</u>	
Emp22/011	Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Press and Public - to resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting	For Decision

Emp22/012	Review & Development Feedback	For Decision
012.1	Confidential report provided to all Councillors with recommendations for: Head Parish Groundsman Head Parish Ranger Assistant Parish Ranger/Groundsman RFO/Committee Clerk Administration Assistant Clerk	
Emp22/013	<u>Public Bodies (Admission to Meetings) Act 1960 Re-admittance of the Press and the Public – to resolve that the confidential business having been concluded, the Press and the Public be re-admitted to the Meeting</u>	For Decision
Emp22/014	Other Matters	
014.1	Histon & Impington Parish Council Scheme of Recognition – to approve and support Histon & Impington Parish Clerk’s initiative to implement a Council Recognition Scheme. Budget to be agreed for first year.	For Decision
014.2	Anti-Social Behavior – to review need for security to support staff and users of the Recreation Ground. Recommendation to be sanctioned at Full Council	For Decision
014.3	Training Budget to Support Councillor and Staff Development noting aspiration for Gold Level LCAS, Committee to approve budget for recommendation to Finance, Governance & Legal Committee to include training required to meet Civility & Respect pledge	For Decision
014.4	Civility & Respect Pledge to agree process to implement Dignity Policy for review and approval at January Full Council	For Decision
Emp22/015	Date of next meeting - TBC	
Emp21/016	Items for next agenda Rent Review 12 New Road SMART Goals Consideration of Job Description/Contract Changes	