

**Minutes of the Meeting held of Histon & Impington Parish Council
Community Room at the Recreation Ground
7.30pm, Monday 20th June 2022**

8 Appendices attached

Full Council Minutes

Agenda No:		Action/ Power
	<p>Present: Cllrs: Denis Payne (Chair), Yvonne Murray (Vice Chair), Sarah Allen, Andy Butcher, Aga Cahn, Jennifer Crockford, Simon Jocelyn, David Legge, Owen Leonard, Tom McKeown, Geoff Moore, Sarah Smith, Edd Stonham, Joe Uttridge, Louise Wilbraham Dist Cllrs: Martin Cahn, Sunita Hansraj; Cty Cllr: Ros Hathorn Clerk(s): Chelsea O'Brien; Theresa King Member of Public: 1</p>	
22/020	<p>APOLOGIES FOR ABSENCE Apologies from Cllrs Adam (work), Davey (personal), Davies (personal), Hobbs (personal)</p>	
22/021	<p>DECLARATIONS OF INTEREST AND DISPENSATIONS None declared</p>	
22/022	<p>DATE(s) OF NEXT COMMITTEE MEETINGS Visit www.hisimp-pc.gov.uk for details</p>	
22/023	<p>PUBLIC PARTICIPATION One member of the public present addressed Council, covering:</p> <ul style="list-style-type: none"> - Congratulations to all newly elected Councillors - Condition of footpath/roadway at the entrance of Tesco, High Street - Resident shared details of a recent incident at this site and asked why the County Council has not expedited this as a priority noting the high-profile location and severity of the incident. Cty Cllr Hathorn updated all to say the area had been marked for repair but would check with the Local Highways Officer, both sides of the path would be marked as urgent - East West Railway - increasing pressure from Local MP noted, Planning and Development Committee to review and update resident - Cambridge Science Park North – when will the Parish Council and developers be sharing details with residents? Cllr Payne updated all of meetings held to date and developers plans for a website launch and stall at the Feast Market. A member of the Trinity Team will be in attendance at the Feast Market to answer any questions and share information - Bishops Site – granting of planning permission and possible impact to the Windmill noting increase in height. What are the Parish Council's thoughts? Cllr Jocelyn, Chair of Planning and Development Consultation Committee confirmed the Parish Council has refused the application throughout the entire consultation process but is closely monitoring the Anglia House development and plans to attend the SCDC Committee meeting to ensure this site does not get over developed and has sufficient parking to support the proposed development 	
22/024	<p><u>TO APPROVE minutes of the Annual General Meeting held 16th May 2022</u></p>	
024.1	<p>All in favour for Chair to sign as a true and accurate record of the meeting, approved</p>	
024.2	<p><u>To note minutes of the Annual Parish Meeting held 9th May 2022</u> Noted</p>	
22/025	<p><u>MATTERS ARISING</u></p>	
025.1	<p>Actions List provided to all and noted (Appendix 1) No additional comments noted</p>	
22/026	<p>REPORTS TO NOTE</p>	

026.1	<p>County Council written monthly report May copied to all and accepted (Appendix 2), covering: Consultations; Household Support Fund; Busway Services Updates; Meetings Attended; Reporting Highways Faults. Additional discussion on: Mereway - Zoom meeting scheduled Tuesday 21st June to update members. Traffic Regulation Order at The Green – meeting held with County Council Officer and Cllrs Murray and Legge. Meeting confirmed TRO is not permanent. Officer to liaise with Clerk to confirm costing and process to make permanent. Pressure on County Highways Officers – Cty Cllr Hathorn confirmed resources are limited at present, processes to improve underway.</p> <p>District Councillor Report written monthly report May copied to and provided at the meeting as a late paper (Appendix 3) covering: Committee memberships; SDCD Support for Ukraine Refugees; Bishops Site Planning; East West Rail drop-in events. No questions were raised for the District Councillors. Clerk to forward report to resident</p>	Clerk
026.2	<p>Clerk's Report written report provided to all and accepted (Appendix 4). Clerk highlighted visit by PC Mani to the Office who introduced himself to the Staff team as the Officer covering Histon and Impington</p>	Clerk
026.3	<p>Chairman's Report written report provided to all and accepted (Appendix 5). All in favour to accept decision within report for Council to write to the teams who laid on village events throughout the Jubilee Weekend and Open Gardens to thank them for delivering such great events for the Community.</p> <p>Chair reported HI Hub library display is now operational for all to view and reminded all to keep Monday 4th July free for a potential Extra Ordinary meeting covering Abbey Fields and Histon and Impington Green Spaces (HIGS)</p> <p>Cty Cllr Hathorn left the meeting</p>	Clerk
22/027	<p>TO ACCEPT Committee Reports</p>	
22/027.1	<p>Planning Committee – draft minutes 17th May, 9th June 2022 provided to all and accepted. Next meeting due 28th June 2022</p>	
22/027.2	<p>Land, Assets and Infrastructure draft minutes 14th June 2022 provided to all and accepted. Next meeting due 1st September 2022</p> <p>Dates of upcoming Committee meetings to note</p> <ul style="list-style-type: none"> - Finance, Governance & Legal – 27th June - Nature & Biodiversity – 5th July 2022 - Wellbeing, Recreation & Leisure – 25th July 	
22/028	<p>TO RECEIVE FINANCE & ADMINISTRATION REPORT (Appendix 6)</p>	
028.1	<p>Delegated payment of accounts noted</p>	
028.2	<p>Approve payment of outstanding accounts - Proposed Cllr Stonham, seconded Cllr Murray, all in favour and approved</p>	
028.3	<p>Amounts paid in noted</p>	
028.4	<p>To resolve to approve the Annual Governance Statement (Appx 7) by resolution, copy provided to all. Proposed Cllr Stonham, seconded Cllr Moore, all in favour and resolved to approve.</p>	
028.5	<p>To consider the Accounting Statement (Appx 7) – copy provided to all. Considered and noted.</p>	
028.6	<p>To resolve to approve the Accounting Statement (Appx 7), to be signed by the Chair of the meeting. Proposed Cllr Stonham, seconded Cllr Uttridge, all in favour, and resolved to approve for signature by Chair</p>	

22/029	<p><u>Other Matters</u></p>	
029.1	<p><u>Agreement for Chair to sign 7-year Lease relating to Playing Field, New School Road Histon</u> Lease between Cambridgeshire County Council and Histon & Impington Parish Council finalised by Ashtons Legal (Parish Council Solicitor). Proposed Cllr Stonham, seconded Cllr Jocelyn all in favour and agreed Chair to sign lease</p>	
029.2	<p><u>Histon and Impington Feast Market</u> Saturday 9th July to approve content and call for volunteers. Following discussion, content for the stalls was agreed as:</p> <ul style="list-style-type: none"> - Youth Shelter – ideas for purpose - Committee Structure - Local Highways Initiative Scheme for this year and suggestions for upcoming applications - What would you like to see in Homefield Park? - Ideas for future uses of Crossing Keepers Hut <p>Discussion on whether to include gathering support for the Pump Track dismissed, noting the Parish Council has expressed its commitment in supporting the provision of a Pump Track in Histon and Impington</p> <p>Clerk to email all to confirm availability to draft rota for the stall</p>	Clerk
029.3	<p><u>Histon and Impington Flower Festival to approve</u> spend up to £50 for Parish Council display. All in favour and approved</p>	
029.4	<p><u>Unity Trust Online Authorisers</u> to note the removal of: David Jenkins; Brian Ing; Marian Cleaver To Approve three Councillors as online authorisers Proposed: Cllrs Moore, Murray and Stonham Proposed Cllr Butcher, seconded Cllr Leonard, all in favour to add Cllr Moore, Murray and Stonham to the online authorisers for Unity Trust</p>	
029.5	<p><u>Unity Trust Cheque Book Authorisers</u> To note the removal of Pene Nudds as cheque book signatory, noted</p>	
029.6	<p><u>Council to Re Confirm its Position with regards to Darwin Green 2 and 3 Report attached (Appendix 8)</u> recommendation within report extracted: Council confirms that:</p> <ul style="list-style-type: none"> - It would seek to use a Community Governance Review to get the views of new residents of DG 2 & 3 on the creation of a new parish and council to cover the area, and that the Council's position is that a new parish is the best way forward for residents. - It will fulfil its obligations as a statutory consultee on planning matters but that it will focus on matters that are likely to impact residents of the community north of the A14, and on community matters related to parish governance. And that Greater Cambridge Planning be informed of this decision. - These decisions are shared with Girton Parish Council (GPC), and active engagement with GPC maintained over the way forward for DG 2 & 3 <p>Cllr Payne briefed on all need to Council to review this decision taken by the Council pre-elections. Cllr Leonard queried process and reviews undertaken with regards to changes to the boundary, Cllr Payne to forward relevant information.</p> <p>Proposed Cllr Stonham, seconded Cllr Murray, all in favour and approved.</p>	
029.7	<p><u>Review of Half Yearly Donations:</u> Two applications received:</p> <p>Cambridgeshire Search & Rescue - £300</p> <p>Cogwheel Counselling - £500</p> <p>Members reviewed applications and noted the need for review of Donation Policy and Parish Council history of donations made to assist with decision. Cllr Murray proposed to accept the</p>	

	<p>two applications as presented but to inform the Charities we are undergoing a review of our donations and the process may be different going forward. Clerk noted application forms are available to download from the Parish Council website but this is not openly advertised.</p> <p>Proposed Cllr Murray, seconded Cllr Crockford, majority in favour and approved. Histon & Impington Parish Council to donate £300 to Cambridge Search and Rescue and £500 to Cogwheel Counselling.</p>	
21/124	<p>HOW TO COMMUNICATE MEETING DECISIONS AND MATTERS FOR NEXT AGENDA</p> <p>Website: Delegated to Clerk and Chair to draft</p> <p>Next Agenda: No items requested</p>	
21/112	<p>Next Full Council: Histon & Impington Parish Council</p> <p>Monday 18th July 2022</p>	
	<p>Meeting closed: 9:20pm</p> <p>Appendix 1: Action List Appendix 2: County Councillors Report Appendix 3: District Councillor Report Appendix 4: Clerk's Report Appendix 5: Chairman's Report Appendix 6: RFO Report Appendix 7: AGAR Appendix 8: Darwin Green</p>	

DRAFT